1. **Purpose**

The purpose of the Risk Management Policy is to enable an integrated approach to risk management through:

- Light Regional Council’s commitment to core risk management principles;
- Specifying responsibilities for the application of risk management and profiling programs across Council’s operations; and
- A Risk Management Framework providing tools and programs to underpin Council’s approach to achieving a balance between the costs of managing a risk and the anticipated benefits.

The management of risk is recognised as an integral part of good management practice and is an essential component of effective corporate governance.

Risk Management leads to the successful achievement of Council’s Vision, Strategic Plan Objectives and community expectations.

To achieve the objectives of the Policy, the Framework has been developed.

2. **Scope**

This policy applies to all staff, elected members, Committee members, volunteers and contractors in relation to the provision of all goods, works and services provided by the Light Regional Council.

3. **Policy Aim**

Light Regional Council is committed to maintaining and applying governance and risk management principles to ensure that any impacts to strategic and operational objectives are considered and analysed.

Council will adopt and implement systematic procedures and practices to identify, evaluate, treat and monitor risk in all Council activities so that the risks associated with these activities are controlled and tolerable. Risk management is as much about identifying opportunities as avoiding or mitigating losses. It is an integral part of the continuous improvement process embraced by Council.

To achieve Council’s risk management objectives a Risk Management Framework has been developed and will be maintained in accordance with the International Standard ISO31000:2018 – Risk Management Principles and Guidelines. The aim of this Framework is the development of an organisational ethos and operating culture, which achieves the integration of consistent Risk Management processes into all management activities, both at a strategic and operational level.

4. **Definitions**
Definitions are outlined within Council’s Risk Management Framework.

5. **Policy Details**

Management will lead, actively participate and have complete oversight over all aspects of risk management within their areas of responsibility.

All risk registers will be periodically and consistently reviewed in accordance with set timeframes identified in the Risk Management Framework.

The performance of the risk management program will be measured through three distinct categories:

- Compliance with this policy and related documentation;
- Value added to the whole of Council; and
- Maturity of Council’s risk culture

The responsibility for risk management across Light Regional Council is in accordance with:

- Section 125 of the Local Government Act 1999 which requires Council to ensure that appropriate policies, practices and procedures of internal control are implemented and maintained in order to assist the Council to carry out its activities in an efficient and orderly manner to achieve its objectives: and
- Section 132A of the LG Act requires Council to ensure that appropriate policies, practices and procedures are implemented and maintained in order to ensure compliance with statutory requirements and achieve and maintain standards of good public administration.
- Section 134(4) (b) of the Local Government Act 1999 requires Council to adopt risk management policies, controls and systems.

6. **Roles and Responsibilities**

6.1 **Council**

Council is responsible for the adoption of this policy, and endorsing the systematic approach to managing risk across Council’s operations.

6.2 **Audit Committee**

The Audit Committee is responsible for overseeing Council’s risk management and audit requirements. Reporting on risk management will be provided via Audit Committee meetings.

6.3 **Chief Executive Officer (CEO)**

The CEO has the responsibility for ensuring the risk management framework is established and is implemented across all of Council’s activities.

6.4 **General Manager Group (GMG)**

Members of the GMG (led by the General Manager, Governance) are responsible for:

- Commitment to promotion of this policy and adoption of the risk framework whilst monitoring Council’s overall risk profile and controls;
- Reporting the risk profile and mitigation strategies to the Audit Committee;
- The implementation, management and evaluation of risk management, in accordance with the policy and framework, within their areas of responsibility; and
- Undertaking the risk management program as per the requirements of the policy and framework and having risk based information recorded in the Council’s Risk Register.

6.5 **Payroll and Risk Coordinator**

The Payroll and Risk Coordinator is responsible for:

- Assisting the General Manager Group to undertake the risk management program in a systematic and standardised manner;
- Developing and maintaining the Risk Management Framework and associated programs. This includes the review of the Framework;
• Development and maintenance of a Risk Register (Strategic and Operational), including the recording of risk mitigation strategies; and
• Reporting with regards to Council’s risk profile and mitigation strategies.

6.6 Employees, Volunteers and Contractors (Workers)
All Council workers are responsible for:
• Identifying, evaluating and evaluating risks in their daily activities and projects;
• Adhering to the risk management framework.

7. References
Local Government Act 1999
Work Health and Safety Act (SA) 2012
Civil Liabilities Act 1936

8. Related Documents
Light Regional Council Risk Management Framework

9. Review and Re-evaluation
This policy can be reviewed and amended at any time (outside of the scheduled reviews) in full consultation with all Council staff.

10. History of Policy Amendment

Amendment No. 1, was approved (after staff consultation process) by General Manager Group on 27 May 2014.

Amendment No. 2 was approved (after staff consultation process) by the General Manager Group and Audit Committee and was adopted by Council at its 24 April 2018 meeting Item AUD2018/9.2.1 at page 2018/137

Amendment No. 3 was approved (after staff consultation process) by the General Manager Group and Audit Committee and was adopted by Council at its 25 June 2019 meeting Item AUD9.2.1/2019 Risk Management Review and AUD9.2.3/2019 Risk Management Policy – Policy Review at page 2019/221.

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