



**UNSOLICITED PROPOSAL FOR CONSIDERATION BY
LIGHT REGIONAL COUNCIL**

1. GENERAL INFORMATION

Consortium or company details (if applicable):

Legal name/s of proponents or consortium or company participants:

Address:

Date:

2. PROPOSAL TITLE AND ABSTRACT

Title:

Unsolicited Proposal for Consideration by Light Regional Council

Abstract (approximately 200 words):

3. PROPOSAL DETAILS

Provide information on:

- the objectives of the proposal;
- the method of the approach;
- the nature and extent of expected outcomes; and
- the benefits that the proposal will deliver for the Council.

4. ASSESSMENT CRITERIA

Provide a brief description of how the proposal would meet each of the assessment criteria detailed in clause **Error! Reference source not found..**

5. FINANCIAL AND COMMERCIAL DETAILS

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A proponent should provide a brief description of the financial and commercial details of the proposal and the proponent's financial capacity to deliver the proposal.

6. COSTS AND REQUIREMENTS OF THE COUNCIL

A proponent should identify what you are seeking from the Council for the proposal. This may include:

- land;
- use of assets, facilities, equipment, materials, personnel or other resources;
- finance; or
- assistance to obtain statutory approvals or legislative or regulatory amendments.

A proponent should state what the cost would be for the Council in providing what is sought.

7. RISKS

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Proponents should list risks arising from the proposal for the proponent and the Council.

8. INTELLECTUAL PROPERTY

Proponents should provide a brief description of:

- each item of Intellectual Property involved in the proposal;
- the nature of any Intellectual Property claimed;
- details of the owner of Intellectual Property claimed;
- registration details (where applicable); and
- details of any items for which commercial confidentiality is claimed in whole or in part.

9. OTHER INFORMATION

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A proponent may provide any other information that is relevant to its proposal for Stage 1 assessment.

10. **PREFERRED CONTRACT ARRANGEMENT**

A proponent should provide details of its proposed contractual arrangements for the proposal if it is successful.

11. **CONTACT PERSON**

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A proponent must nominate a contact person to be the only point of contact for this proposal. All communications from the Chief Executive Officer about the proposal will be sent to this person.

Name:

Postal Address:

Email Address:

Phone number:

12. COUNCIL CONTACT DETAILS

A proponent should provide details of any person at the Council who has already been contacted regarding the proposal.

13. VALIDITY PERIOD

Period of time for which the proposal is valid (this must be a minimum of six months):

14. PROPOSED DURATION OF THE PROPOSED ARRANGEMENTS

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*Please note that additional information or pages may be attached to this form.

The proposal is to be signed by a representative of the proponent who is authorised to represent and contractually bind the proponent.

Name:

Position:

Signature:

Date: