

**Light Regional Council**  
**Annual Report 2012—2013**

## Further Information

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## Acknowledgements



Photograph on the cover: "Excitement on the Horizon" taken overlooking Kingsford and donated by Mr Ian Argent.

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## Mayor and Councillors

### Mayor

#### Mayor Bill O'Brien

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#### Representation on Committees

CEO Performance Evaluation Review Panel  
Wakefield Group of Councils  
Governance Advisory Panel  
Rating Policy Review Advisory Committee (Ex-Officio)  
Infrastructure & Regulatory Services Committee (Ex-Officio)  
Strategy & Projects Committee (Ex-Officio)  
Audit Committee (Ex-Officio)  
Joint Sitting Committee (Ex-Officio)

### Dutton Ward

#### Cr Robert Williams

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#### Representation on Committees

CEO Performance Evaluation Review Panel  
Strategy & Projects Committee  
Rating Policy Review Committee

### Dutton Ward

#### Cr Deane Rohrlach

(Deputy Mayor)  
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#### Representation on Committees

CEO Performance Evaluation Review Panel  
Infrastructure & Regulatory Services Committee  
Central Local Government Region  
Joint Sitting Committee (Chair)  
Governance Advisory Panel  
Development Assessment Panel  
Hewett Centre Advisory Committee  
Heritage Policy Review Working Party (Chair)  
Kapunda Bowling Club Relocation Working Party  
Insurance Review Panel

#### Cr Des Ellis

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#### Representation on Committees

CEO Performance Evaluation Review Panel  
Infrastructure & Regulatory Services Committee (Deputy Chair)  
Rating Policy Review Advisory Committee (Chair)  
Audit Committee  
Joint Sitting Committee

### Light Ward

#### Cr Lynette Reichstein

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#### Representation on Committees

CEO Performance Evaluation Review Panel  
Infrastructure & Regulatory Services Committee  
Rating Policy Review Advisory Committee  
Central Local Government Region (Proxy)  
Development Assessment Panel  
Local Government Association of SA  
Local Government Finance Authority of SA  
Barossa & Light Home Assist Advisory Committee  
Barossa Regional Community Transport Advisory Committee

# Mayor and Councillors (Cont.)

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## Light Ward

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**Representation on Committees**  
CEO Performance Evaluation Review Panel  
Audit Committee  
Strategy & Projects Committee

## Mudla Wirra Ward

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**Representation on Committees**  
CEO Performance Evaluation Review Panel  
Strategy & Projects Committee  
Rating Policy Review Advisory Committee  
Roseworthy Township Committee

## Laucke Ward

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28 George Street  
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**Representation on Committees**  
CEO Performance Evaluation Review Panel  
Rating Policy Review Advisory Committee  
Strategy & Projects Committee  
Infrastructure & Regulatory Services Committee (Chair)  
Joint Sitting Committee

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**Representation on Committees**  
CEO Performance Evaluation Review Panel  
Strategy & Projects Committee (Chair)  
Joint Sitting Committee  
Roseworthy Township Committee

**Cr Peter Kennelly**  
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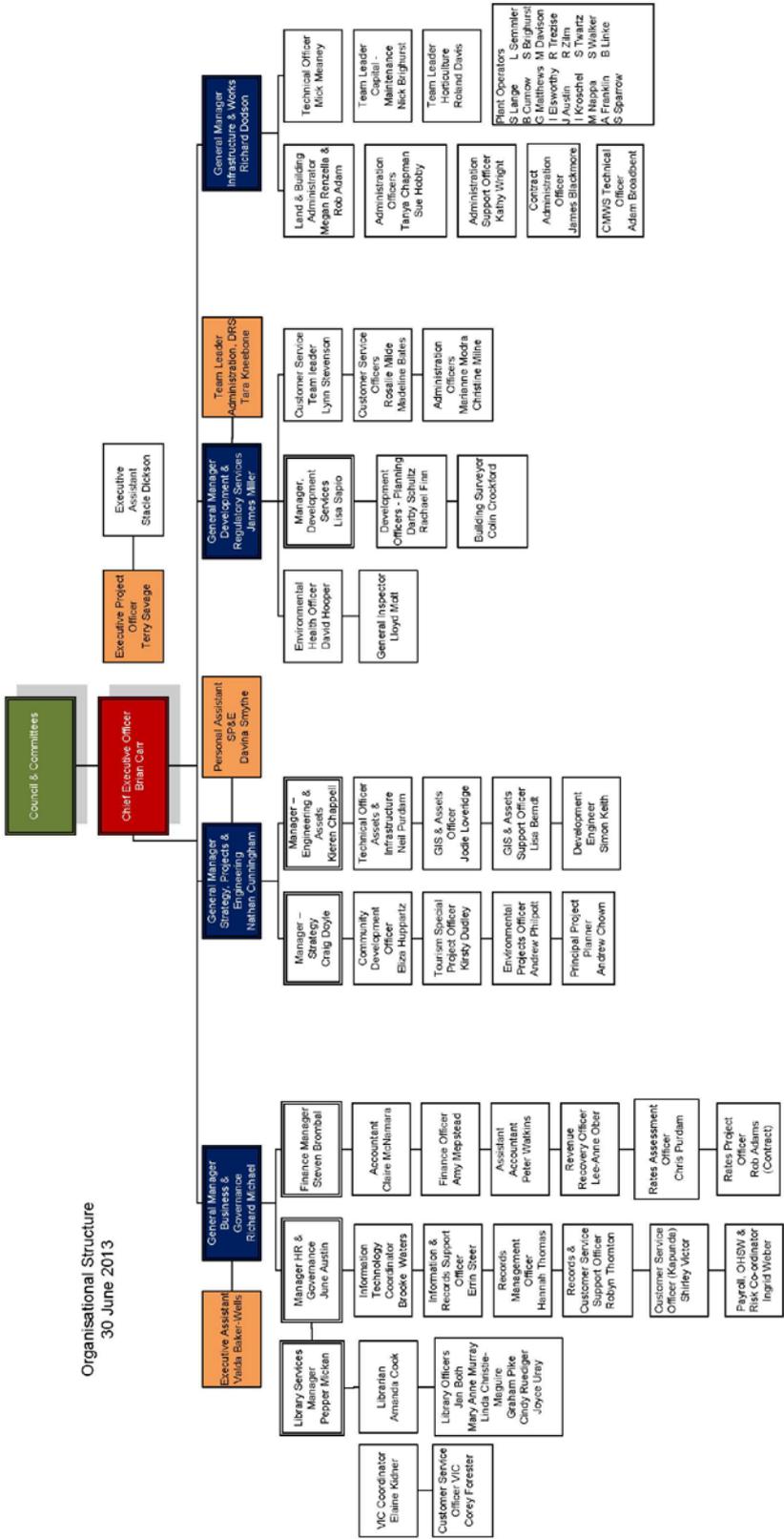
**Representation on Committees**  
CEO Performance Evaluation Review Panel  
Infrastructure & Regulatory Services Committee  
Development Assessment Panel

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**Representation on Committees**  
CEO Performance Evaluation Review Panel  
Strategy & Projects Committee (Deputy Chair)  
Joint Sitting Committee  
Roseworthy Township Committee  
Gawler River Floodplain Management Authority

# Organisational Chart



## The Year in Review

This annual report will provide the reader with an insight into the operations of the Council over the 2012/2013 financial year. It will provide a view of the many roles that Council has to play in providing local government services to the region; the wide variety of tasks and functions that occur for the benefit of the community; and the collaborative approach that Council adopts through its representation and involvement in the many regional, governance and resource sharing opportunities.

Council's focus continues to be engaging effectively with the community. This includes collaboration with neighbouring Councils and the other levels of Government.

Providing quality infrastructure at affordable cost remains a key objective of Council. The development of plans and standards to deliver assets and places for the community has retained a high focus in Council's day to day operations. Funding what is required against what can actually be delivered on ground continues to be a source of frustration as funding supplies are stretched for the provision of Council services. Cost containment, reviewing practices and systems to provide efficiencies while providing effective outcomes, is key to Council's strategic planning.

The Council region continues to grow in terms of its resident population more quickly than many other areas of the State. The estimated resident population reported at the 30 June 2012 (ABS data) revealed that 14,125 people live within the Council region. This represents further growth of 1.2% compared to the 2011 Census.

### Strategic Planning

As reported in the previous period, Council had commenced a review of its Strategic Plan for 2008 to 2018. We are pleased to report that Council adopted its revised Strategic Plan for the 2013 to 2017 period at its February 2013 Council meeting. Public consultation occurred on the plan during November and December 2012.

The plan is structured around a set of Inward and Outward Looking strategies. Seven key areas of focus guiding the organisation are;

- Responsible management of growth,
- Preserving agricultural land and diverse cultural heritage,
- Defining brand or identity (across region or by township),
- Regional interconnection and partnerships,
- To enhance the quality of assets and services appropriately throughout the region,
- Fostering local opportunities, and,
- Promoting our strengths.

Strategy statements and further detail have been developed for these focus areas which drive the objectives and actions contained within Council's Annual Business Plan and Budget document.

In preparing its plan, Council has taken into account strategies and plans prepared by other levels of government.

### Representation

The Council has undertaken a review of its Elector Representation throughout the course of the 2012/2013 financial year. The review, required to be undertaken at least once every eight years, re-evaluates the representation of electors to the number of proposed elected members; determines ward structures; and whether the Council's principal member should be elected by the community at large, amongst other things.

Following public consultation, Council's favoured outcome was that the current name of the Council be retained; the principal member of the Council continue to be titled the Mayor and to be elected by the community at large, there shall be four wards, and that the existing number of ten councillors be retained.

The report is being finalised for presentation to the Electoral Commissioner for South Australia. The document is expected to be lodged with the Commissioner early in the 2013/2014 financial year and it is envisaged that the revised electoral structure will be in place for the November 2014 Council elections.

## Mayoral Medallion

In December 2012, the Local Member for the seat of Stuart in the South Australian Parliament, Mr Dan Van Holst Pellekaan, generously presented to the Council's Mayor a Mayoral Medallion (or 'chain of office') to be worn on formal occasions of the Council and at other community events.

## Roseworthy Garden Town Project

During the year the Department of Planning, Transport & Infrastructure Structure Plan process commenced. This process will be driven by the State Government. The State's plan is to include the area of Roseworthy East as part of the overall Roseworthy development. Roseworthy East is noted as the area of land situated north of Argent Road and Flett Road Roseworthy and was previously noted in the State Government's 30 year plan; but was not included in the investigation of the concept plan for the Roseworthy Garden Town project. The interested party developers have continued to undertake investigations into retail and centre analysis in addition to the inclusion of buffer and green belts.

Council staff undertook an initial critique of the proposed draft Roseworthy East Structure Plan and Investigations. Several factors and variances in processes between the East project plan and the Roseworthy Garden Town project were noted; not the least of which revolved around public consultation on the individual plans.

Council identified the upgrade to the rail link infrastructure from Gawler Central Railway Station to a new Roseworthy rail terminal as a key infrastructure investment for the Roseworthy development. Council's Chief Executive Officer made a deputation to Commonwealth representatives while in Canberra during September 2012. At Council's October 2012 meeting, the Council resolved to release a discussion paper entitled "Proposals to achieve the early development of Roseworthy Garden Town". The paper discussed options of Council assisting the State Government in providing rail service infrastructure to Roseworthy to enable the economic arrangements (State benefits through taxes) associated with the project to proceed over time prior to the State Government making a financial contribution toward the "Rail to Roseworthy" project cost.

In March 2013 Council received confirmation of its successful expression of interest under Round 4 of the Regional Development Australia Funding submission seeking to establish a passenger rail service to the Roseworthy Garden Town and that Council could proceed to the full application stage.

The Roseworthy Garden Town project has gained the support of the Northern Adelaide Regional Collaboration as a State and Northern Region priority. Other priorities for the region north of Adelaide, which all have a central theme of job creation, include the food industry, advanced manufacturing and the greater Edinburgh Parks area.

Council has withdrawn its membership from all Memoranda of Understanding (MOU) held with other parties in relation to the Roseworthy Garden Town Project. Council considers that the MOUs served their purpose, given the progression of the project as a whole, beyond the concept planning stage. Council has submitted the Roseworthy Growth Area Stage One Development Plan Amendment Statement of Intent to the Department of Planning, Transport & Infrastructure for formal approval by the Minister for Planning.

## Development Activity

The number of property assessments within Council's area continues to grow annually at approximately 1% per annum. This growth factor is influenced by new residential and other development occurring throughout Council's region.

Setting aside the proposed Roseworthy Garden Town development, several subdivisions continue to supply residential land for housing in the majority of the region's urban areas.

'The Aviary' at Hewett; 'The Pines' at Freeling; the Laucke and Greenock Rise sub-divisions at Greenock; and the Ridley Mill Estate at Wasleys provide opportunity to purchase vacant residential land for home ownership.

During the year Council carried out negotiations with the owners of the Five Shillings Estate at Kapunda to further encourage the development of that site for residential vacant land. The Council agreed to allow an amended plan to access the site which it hopes will help to reinvigorate the site development to bring about more land for sale in the Kapunda township.

The feedback received on the draft Freeling (West) Residential Development Plan Amendment in late 2012 indicated strong community opposition to the project as well as a need to provide greater justification to satisfy the State Government. The Council, now armed with additional details including the likely costs, is revisiting its approach to strategically planning the future for the Freeling township in the circumstances.

Many other Development Plan Amendments and planning strategies have been considered over the 2012/2013 financial year. Commentary on those items can be located in the later pages of this Annual Report however, Council considered reports on such matters as the Northern Expressway Residual Land Study and Options; the Seppeltsfield Village DPA; The BDP Conversion DPA; the Barossa Valley District Character Values Statement; Light Regional Council's own Tourism Strategy; and the proposed Heritage Policy Review.

## Water

Council submitted, on behalf of the Wakefield Group of Councils, a grant application to the "Water for the Future, National Urban Water and Desalination Plan: Stormwater Harvesting and Re-Use Projects" funding program. The project entitled the "Gawler Water Re-Use Project" was successful in attaining a grant of \$10.7m, which Council, on behalf of its partners, accepted.

The original project scope, valued at approximately \$20m, is being retained. During the year the project partners agreed to establish a commercial arrangement with the private sector to fund the remaining \$8.3m capital investment, together with progressing the operations of the water re-use scheme.

A regional project steering committee comprising four member Councils (Light, Mallala, Gawler and the Barossa) has been established. To date Light Regional Council has been the lead Council on this significant environmental project. The committee was charged with the selection of an appropriate private contributor to the project and the process was overseen by an independent probity officer. The preferred partner is a consortium comprising Australian Groundwater Technologies, the Hickinbotham Group, and Olympic Boring.

Council conducted a regional briefing of the project at the Hewett Centre. The project steering committee has formed engineering and financial assessment teams to work with the consortium to undertake due diligence in confirming the project scope, costs and viability.

This work will occur concurrently with legal, prudential reporting and probity services commissioned to progress Heads of Agreement documents between the consortium and Councils.

## Conclusion

The above details are some of the matters that have been considered by the Council over the course of the 2012/2013 financial year. Council finds itself in a situation where it is conscious of delivering projects with real outcomes that prove to be beneficial for its community, but which provide the community with value for money. Council in doing this recognises the importance of improving its financial sustainability and developing plans based around issues of priority. To this end Council looks to provide quality infrastructure works that are long lived and which require minimal short term maintenance; looking for systematic and efficiency improvements in undertaking its day to day operations; applying restrictions to employee numbers in order to limit cost increases, generally doing more with less, while trying to minimise the impact of general rate increases across its region.

Council does not underestimate the importance of its advocacy role within and outside of its community and is particularly keen to apply resource sharing opportunities where appropriate.

In closing we would like to thank the Elected Members, members of the community who serve on committees and volunteers for the Council, and staff for their dedication and efforts to advance the Council and realise its objectives over the last twelve months. We are proud to lead an organisation that continually aims to improve itself and raise the bar in its service delivery to the community.



*Bill O'Brien  
Mayor*



*Brian Carr  
Chief Executive Officer*

## Assessment of 2012/2013 Financial Year Objectives

The Annual Business Plan detailed the goals and objectives that Council planned to achieve in the 2012/2013 financial year. In essence the goals and objectives are a direct link back to Council's Strategic Management Plan.

The Business Plan includes financial and non-financial measures that Council can use to assess its performance against its objectives. For the 2012/2013 financial year the measurement of Council's activities was based on the goals and actions described in the Strategic Plan of the Council. A review of Council's Strategic Plan was completed in

February 2013. The new Strategic Plan is for the period 2013 to 2017.

To that end the 47 activities that have been performance measured were taken from Council's original plan for the 2008 to 2018 period. Some of the strategies and goals were a continuation of projects commenced in the previous financial year, or will continue into the next financial year.

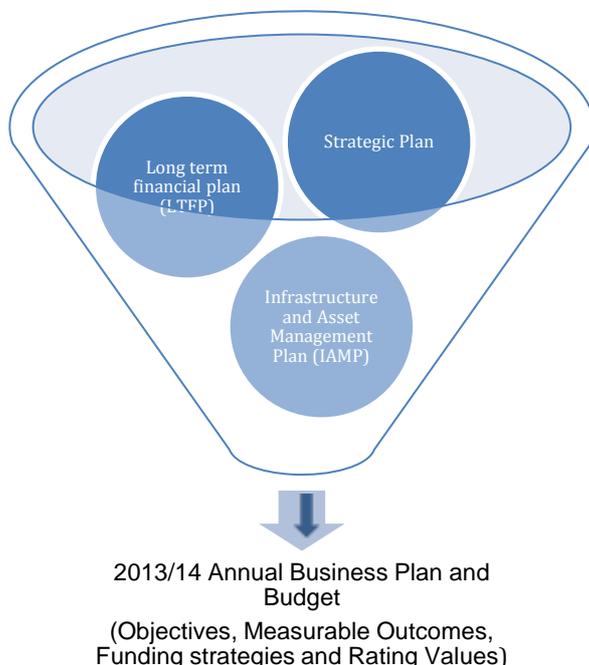
This assessment is a summation of that published with the Annual Business Plan adopted for the 2013/2014 financial year.

Annual Statement, Performance Report 2012/2013 Financial Year								
Count of Performance Target Results	No. of Projects Measured	Performance in actioning 2012/2013 targets			Performance on items actioned			
		Reviewed & Cancelled (score 0)	Reviewed & Deferred to 2013/2014 Year (score 1)	Actioned	Commenced (score 2)	Substantially Completed (score 3)	Completed as Planned (score 4)	Exceeded Target (score 5)
<b>Specific Goal Area Performance</b>								
Business & Corporate Governance	9	-	-	9	1	5	3	-
Development & Regulatory Services	7	-	-	7	7	-	-	-
Infrastructure & Works	7	-	1	6	5	-	1	-
Strategy, Projects & Engineering	24	-	4	20	4	6	10	-
<b>Total</b>	<b>47</b>	<b>-</b>	<b>5</b>	<b>42</b>	<b>17</b>	<b>11</b>	<b>14</b>	<b>-</b>
<b>Specific Goal Area Performance</b>								
Business & Corporate Governance	19%	-	-	100%	11%	56%	33%	-
Development & Regulatory Services	15%	-	-	100%	100%	-	-	-
Infrastructure & Works	15%	-	14%	86%	83%	-	17%	-
Strategy, Projects & Engineering	51%	-	17%	83%	20%	30%	50%	-
<b>Total</b>	<b>100%</b>	<b>-</b>	<b>11%</b>	<b>89%</b>	<b>40%</b>	<b>26%</b>	<b>33%</b>	<b>-</b>
<b>Definition of Performance Targets</b>								
Reviewed & Cancelled	Score 0	Determined as not being required to be completed following budget review or in preparation of the 2012/2013 Annual Budget due to other emerging priorities.						
Reviewed & Deferred to 2013/2014 Year (or later)	Score 1	Determined to be an approved carried forward project – a project not expected to be completed during the target year due to resourcing constraints or other emerging priorities.						
Commenced	Score 2	Project has commenced and reached a stage of development with Council or appropriate policy committee.						
Substantially Completed	Score 3	Project has commenced and reached a stage of substantial development (>75%) with Council or appropriate policy committee.						
Completed as Planned	Score 4	Project has reached defined objective.						
Exceeded Target	Score 5	Project exceeds target set.						

## Strategic Plan and Annual Objectives

The key plan of a Council is its Strategic Management Plan, which identifies the objectives and future direction of Council. It also contains goals, strategies and performance indicators.

Council adopted its revised Strategic Management Plan covering the years 2013 to 2017 in February 2013.



A diagrammatic representation of the connection between Council's Strategic Plan, Annual Business Plan and the Annual Budget.

Council acknowledges its accountability to ratepayers for the creating of community values and safeguarding ratepayer funds. This is achieved by the adoption and monitoring of corporate strategies, plans, policies and performance.

### VISION

Respecting the Past  
Creating our Future.

### ASPIRATION

Supporting community life through the provision of services, creating a healthy balance of urban and rural whilst fostering health, recreation, learning, investment, jobs and transport opportunities.

### VALUES

Light Regional Council acknowledges its accountability to its residents and ratepayers for the creation and fostering of community values and safeguarding ratepayer funds. This is achieved by the adoption and monitoring of corporate strategies, plans, policies and performance.

Light Regional Council, in developing its core values, has considered some of the key ingredients to maximising its service delivery. An entity that exists to provide services to the greater community such as a Council must develop some core values for the staff and elected members to stand by as they perform their duties.

At Light Regional Council, the staff and elected members embrace the following three clear and truly core values which go to the heart of the Council's ideology. These values express how the Council operates, lives, breathes and expresses itself through its daily duties in a clear and succinct manner;

- Leadership
- Environmental and Financial Sustainability
- Respect, Honesty and Integrity

As Council harnesses its vision and aspirations encompassed by its core values of operation, it leads to a future of benefits for the residents and ratepayers of, and visitors to the region.

## 2013/2014 Annual Objectives and Activities (including performance measures)

The proposed 2013/2014 objectives are as follows:

Operational Area		Measurable Outcome 2013/2014		Strategic Management Plan (SMP) Reference	
Department	Objective	Financial	Non-Financial	SMP Category Item	SMP Focus Item (3.4)
All Departments	Implement QA Framework	Programmes are carried out within the existing budget allocations.	A relevant programme plan is developed and implemented in line with LG Excellence Programs.	3.3.6	3.4.1/3.4.5/3.4.6
Business & Governance	Develop and implement a schedule of review for Council's policies, procedures and by-laws.	Delivered within budget.	Up to date policies, procedures and by-laws.	3.3.6	2.4A i)
Business & Governance	Develop and implement ICT Strategy.	Delivered within budget.	Delivery of effective IT systems across Council.	3.3.2/3.3.6	2.4A ii)/ 3.4.1
Business & Governance	Complete the implementation of the EDRMS, InfoXpert across Council.	Delivered within budget.	An effective electronic records management system for efficient access to Council records.	3.3.6	2.4A i) /2.4A ii)/ 3.4.1/3.4.5
Business & Governance	Undertake IT Network Hardening and establish a disaster recovery plan.	Delivered within budget.	Light Regional Council Disaster Recovery Plan.	3.3.6	2.4A ii)/3.4.1
Business & Governance	Develop and implement an annual Library Services' programme plan which is relevant to the community.	Programmes are undertaken within adopted budget.	The LINK partnership beyond sharing a library management system and other resources has been developed and implemented. Progress Adopted Library Services Business Plan within adopted timeframe. Increase in usage of library e-resources and expansion of access to resources state-wide.	3.3.6 and 3.3.7	3.4.6
Business & Governance	Implementation of Library service literacy services that reflect the demographic of the Light Regional Council.	The system is implemented within budget allocation.	Improved community access to library resources state-wide.	3.3.6	3.4.4
Business & Governance	Implementation of the state wide One Card Library Management System.	Improved financial efficiencies through decreased service support costs. Engage staff where there are identified gaps and within budget expectation.	Prepare workforce plans for aligned to corporate plans. Develop and implement an e-Resources program for library users. Ability to measure productivity gains and improved reporting ability.	3.3.2/3.3.3 and 3.3.6	2.4(A) ii, iii, v / 3.3.6 and 3.4.1

Operational Area		Measurable Outcome 2013/2014		Strategic Management Plan (SMP) Reference	
Department	Objective	Financial	Non-Financial	SMP Category Item	SMP Focus Item (3.4)
Business & Governance	Undertake and implement a workforce plan utilising the LGA workforce planning project framework - explore resource sharing opportunities.	Measured staff increases aligned to requirements and available funding. Service costs maintained or decreased.	Where relevant and viable implement resource sharing arrangements across service areas and Council areas. Effective management of labour resources.	3.3.2	2.4A iii)
Business & Governance	Implement and utilise CAMMS performance management system.	Delivered within budget	Monitoring and review of established KPI's to facilitate continuous improvement. Improved efficiency in delivering Council's objectives.	3.3.6	2.4A ii)
Business & Governance	Implement Deloitte internal control system.	Reduced amount of non-recoverable debt recorded on Council's balance sheet.	Improved debt recovery procedures. Ensure internal control systems achieve external audit compliance. Develop and implement a schedule of Council's annual legislative commitments to facilitate systematic integration across Council to ensure external review and compliancy.	3.3.2	2.4Av)
Business & Governance	Integrate the use of the BIS financial reporting system across Council.	Management of finances within budget constraints.	Improvement to financial reporting systems internally and externally.	3.3.6	
Business & Governance	Develop and implement strategy and procedures to reduce non-recoverable debt.	Improved balance sheet.	Systematic approach to debt recovery.	3.3.2 & 3.3.6	
Business & Governance and Development & Regulatory Services Departments	Fee Recovery Model - to offset staff time in undertaking inspections on privately certified structures.	Improved operating statement position.	Systematic approach to debt recovery in compliancy with development regulations.	3.3.2 & 3.3.6	
Business & Governance and Strategy, Projects & Engineering	Review Population Projections & adjust Financial Model	Update LTFP estimated budgetary allocation	Improve Financial Reporting. Update LTFP Assumptions for future accuracy of the plan and budgets.	3.3.6	2.4Aii)
Business & Governance and Strategy, Projects & Engineering Departments	Develop Asset and Financial Model.	Update LTFP estimated budgetary allocation	Improve Council's Asset Sustainability Ratio forecast	3.3	3.4.5

Operational Area		Measurable Outcome 2013/2014		Strategic Management Plan (SMP) Reference	
Department	Objective	Financial	Non-Financial	SMP Category Item	SMP Focus Item (3.4)
Business & Governance; Strategy, Projects & Engineering; and Infrastructure & Works Departments	Asset Delivery at Reduced Life Cycle Cost.	Services and programs offered are carried out within adopted budget.	Whole of Life Operational and Maintenance Costs calculated for every asset acquired and input into Council's Long Term Financial Plan review.	3.3.6	3.4.1/3.4.5
Development & Regulatory Services	Develop additional on line systems to offer additional services to the community.	Delivered within budget.	Improved productivity and expanded on line service delivery for the community. Establishment of electronic Development Application (eDA) Process.	3.3.6	3.4.4/3.4.5
Development & Regulatory Services	Regional DAP exploratory investigations.		Investigations undertaken exploring opportunity to establish a Regional Development Authority.		
Development & Regulatory Services	Dutton Park - co-location opportunities.		Successful trial of community empowerment project of facility management. Research undertaken into co-locating additional sporting facilities to the Dutton Park site.		
Development & Regulatory Services	Public-Private partnerships - 5 Shillings (Kapunda), Musalino (Freeling) and The Aviary (Hewett).		Further development of vacant land allotments within Kapunda, Freeling and Hewett townships.		
Infrastructure & Works	Annual Maintenance Programs	Delivered within budget.	Assets maintained in accordance with plans.	3.3.7	3.4.4 / 3.4.5
Strategy, Projects & Engineering	Review and develop a community communications strategy.	Delivered within budget.	A Light Regional Council Community Communication Plan outlining a variety of community engagement methods.	3.3.6	3.4.4/3.4.7
Strategy, Projects & Engineering	Improved asset reporting including linking relevant CRM's , information in InfoXpert, financial costings to asset groups.	Improved ability to accurately cost assets and associated depreciation.	Improved maintenance programs and asset management rating	3.3	3.4.5
Strategy, Projects & Engineering	Develop IAMP (Version 3).	Update LTFP estimated budgetary allocation.	Improvement to asset data and planning.	3.3.2 & 3.3.6	3.4.5 & 3.4.1
Strategy, Projects & Engineering	Kapunda Town Centre DPA.		Introduction of appropriate planning strategy. Public consultation undertaken.	3.3.1	3.4.1 / 3.4.2 / 3.4.3 / 3.4.5 / 3.4.6 / 3.4.7

Operational Area		Measurable Outcome 2013/2014		Strategic Management Plan (SMP) Reference	
Department	Objective	Financial	Non-Financial	SMP Category Item	SMP Focus Item (3.4)
Strategy, Projects & Engineering	Barossa Protection DPA.		Introduction of appropriate planning strategy. Public consultation undertaken.	3.3.1	3.4.1 / 3.4.2 / 3.4.3 / 3.4.5 / 3.4.7
Strategy, Projects & Engineering	Townships Review and Scale/ Services Assessment.		Introduction of appropriate planning strategy. Public consultation undertaken.	3.3.2	3.4.1 / 3.4.2 / 3.4.3 / 3.4.6 / 3.4.7
Strategy, Projects & Engineering	Rail Services to Roseworthy Garden Town (RDAF Rnd 4).	Project funding achieved.		3.3.3 / 3.3.4 / 3.3.5 / 3.3.6	3.4.1 / 3.4.3 / 3.4.4 / 3.4.5 / 3.4.6
Strategy, Projects & Engineering	Hewett Shared Use Path Extension/ Upgrade (RDAF Rnd 3).	Project funding achieved.	Infrastructure extended to service community access.	3.3.3 / 3.3.4	3.4.1 / 3.4.3 / 3.4.4 / 3.4.5 / 3.4.6
Strategy, Projects & Engineering	Community Grants (inc. Events)	Grants distributed in line with budget allocations.	Multiple community projects supported by Council value adding to community benefit.	3.3.6	3.4.6 / 3.4.7
Strategy, Projects & Engineering	Township Flood Mapping (2D Modelling).		Introduction of appropriate planning tools and strategy.	3.3.2 / 3.3.3 / 3.3.6	3.4.1 / 3.4.4 / 3.4.5
Strategy, Projects & Engineering	Township Stormwater Management Plans.		Introduction of appropriate planning strategy. Public consultation undertaken.	3.3.2 / 3.3.3 / 3.3.6	3.4.1 / 3.4.4 / 3.4.5
Strategy, Projects & Engineering	Social Plan / Community Wellbeing Plan.		Introduction of appropriate Council strategy. Public consultation undertaken.	3.3.2	3.4.1 / 3.4.3 / 3.4.6 / 3.4.7
Strategy, Projects & Engineering	Public Health Plan.		Introduction of appropriate planning strategy. Public consultation undertaken.	3.3.2	3.4.1 / 3.4.6 / 3.4.7
Strategy, Projects & Engineering	Nuriootpa West DPA.		Introduction of appropriate planning strategy. Public consultation undertaken.	3.3.1	3.4.1 / 3.4.2
Strategy, Projects & Engineering	Roseworthy Growth - Structure Plan, Infrastructure Agreements and Development Plan Amendment.		Introduction of appropriate planning and infrastructure strategy. Public consultation undertaken.	3.3.1 / 3.3.2 / 3.3.3 / 3.3.5	3.4.1 / 3.4.2 / 3.4.3 / 3.4.4 / 3.4.5 / 3.4.6
Strategy, Projects & Engineering	Hanson St/ Thiele Hwy Staggered T Intersection.		Improved infrastructure and road safety by realignment of the intersection.	3.3.3 / 3.3.4	3.4.1 / 3.4.4 / 3.4.5
Strategy, Projects & Engineering	Kapunda Heritage Trail Project.		Improved community and tourist infrastructure.	3.3.6	3.4.2 / 3.4.3 / 3.4.4 / 3.4.5 / 3.4.7

Operational Area		Measurable Outcome 2013/2014		Strategic Management Plan (SMP) Reference	
Department	Objective	Financial	Non-Financial	SMP Category Item	SMP Focus Item (3.4)
Strategy, Projects & Engineering	Greenock Town Centre Upgrade/ Streetscaping.	Delivered within budget.	Delivered in accordance with IAMP and community consulted project plan.	3.3.3 / 3.3.4	3.4.1 / 3.4.3 / 3.4.5 / 3.4.6 / 3.4.7
Strategy, Projects & Engineering	Park Range Estate Reserve Enhancements.	Delivered within budget.	Delivered in accordance with IAMP and community consulted project plan.	3.3.4 / 3.3.5	3.4.5 / 3.4.6
Strategy, Projects & Engineering	Annual Capital Programs.	Delivered within budget.	Assets renewed or upgraded in accordance with plans.	3.3.4	3.4.4 / 3.4.5
Strategy, Projects & Engineering and Infrastructure & Works	Samuel Road Upgrade (Funding dependent).	Capital project delivered with Government funding assistance.	Further development of assets to meet requirements of Barossa Valley Transport Strategy	3.3.3 / 3.3.4	3.4.1 / 3.4.4 / 3.4.5
Strategy, Projects & Engineering and Infrastructure & Works Departments	Refine standards (infrastructure) schedule and review against LG Finance + Economic Model.		Improved and collated standard procedures to capture corporate knowledge and ensure compliancy with industry standards and best practice.	3.3.6	2.4Ai)/ 2.4Aii)/ 3.4.1
Strategy, Projects & Engineering and Infrastructure & Works Departments	Complete CapEx Program for 4 & 8 Year Periods.	Update LTFP estimated budgetary allocation.	Improve Council's Asset Sustainability Ratio forecast. Establish project plans for future works programs and budgets.	3.3.4	3.4.5
	Kapunda Mine Site Projects.		Improved community and tourist infrastructure.	3.3.3 / 3.3.4 / 3.3.6	3.4.2 / 3.4.3 / 3.4.5 / 3.4.6 / 3.4.7
	Kapunda Rail Trail Project.		Improved community and tourist infrastructure.	3.3.3 / 3.3.4	3.4.1 / 3.4.3 / 3.4.4 / 3.4.5 / 3.4.6
	Various Partnered Biodiversity Projects.		Protection of the Natural Environment and local diversity.	3.3.3 / 3.3.6	3.4.2 / 3.4.3 / 3.4.5 / 3.4.6 / 3.4.7
	Gawler Water Project (Regional Subsidiary).	Project funding achieved.	Improved water infrastructure and reduction in reliance on Murray Darling system water usage through stormwater collection and storage techniques.	3.3.2 / 3.3.3 / 3.3.4 / 3.3.5 / 3.3.7	3.4.1 / 3.4.3 / 3.4.4 / 3.4.6

## Development & Regulatory Services

Council provides a wide range of services within its Development & Regulatory Services department, including:

- Development plan assessment as it relates to new built form, changes of land use and land division;
- Building rules assessment (building surveying);
- Building fire safety;
- Public and environmental health matters;
- Immunisation;
- Food safety and hygiene;
- Compliance and enforcement;
- Wastewater management; and
- General inspectorial services (dog and cat management, fire prevention, litter control, by-laws and parking);

These services are regulated by various State Government Acts and Regulations, including but not limited to:

- Local Government Act;
- Development Act and Regulations;
- Food Act;
- Supported Residential Facilities Act;
- Public Health Act;
- Dog and Cat Management Act;
- Fire and Emergency Services Act;
- Environment Protection Act; and
- Community Titles Act.

In addition to statutory duties, officers within the department provide pro-active community liaison on various community interest subjects such as health related issues, building and fire safety matters and responsible pet ownership via the Council's web site and through various other media related mediums.

### DEVELOPMENT SERVICES

The Development and Regulatory Services department assess applications for various forms of development against the provisions of the Development Act 1993 and Regulations 2008 and against the relevant provisions of the Light Regional Council Development Plan.

#### Statutory Planning

Development Plan assessment involves the assessment of applications against the relevant development control provisions entailed within Council's Development Plan to determine the

appropriateness or otherwise of a development and land use upon a particular site.

The majority of applications processed by Council under the Development Act for the reporting period were 'consent' applications which do not involve public notification and are dealt with by Council staff using extensive delegated authority granted to them by Council.

Other applications considered as Category 2 or 3 forms of development pursuant to the Development Act required public notification procedures to be followed. Similarly, those forms of development classed as non-complying followed the public notification process.

During the 2012/2013 financial year, there were twenty nine (29) Category 2 development applications assessed eight (8) Category 3 developments assessed and six (6) non-complying applications processed as well as two (2) minor non complying development applications that were not required to undergo public notification.

In all 508 development applications were submitted to Council during the reporting period.

#### Development Assessment Panel

Light Regional Council's Development Assessment Panel (DAP) is charged with the responsibility of considering development applications on behalf of the Council in circumstances where the nature of development is deemed non-complying or where a particular proposal generates significant public interest through the public notification process. Such proposals are usually outside of staff's delegated authority decision making powers. The Panel considered thirteen (13) development applications during the 2012/2013 year, compared with sixteen (16) applications for the previous financial year.

The Panel, chaired by Independent Member, Mr Bruce Ballantyne, has operated extremely well during this, its fourth two year term and, where deemed appropriate, the Panel has sought to bring to Council's attention issues of planning policy reform for Council and the Strategy, Projects and Engineering department to consider. The Panel considered a total of four (4) non complying development applications during the reporting period.

The 2012/2013 reporting period resulted in the Council's DAP reporting on the following matters to the Council:

- Northern Expressway (NEXY) residual land holding;
- Dependant accommodation;
- Barossa and McLaren Vale Protection District introduced by the Minister; and
- Developments undertaken on the Roseworthy University including the purpose built equine facility, upgrades to the state heritage listed building and Tassie Library.

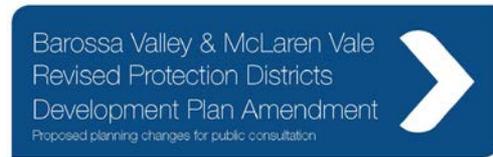
No Appeals to the Environment, Resources and Development Court were made by aggrieved applicants or third party representors during the reporting period.

### Character Preservation District – Ministerial DPA

The 2012/2013 reporting period saw the Panel consider a number of non-complying applications that involved detached dwellings and dependant accommodation. The Minister introduced the Barossa and McLaren Vale Protection District Development Plan Amendment in 2011 which affected a number of councils which sought to protect the special character of the Barossa Valley and McLaren Vale districts and prevent urban sprawl. Light Regional Council was affected by the policy amendment made by the Minister which largely placed a “development freeze” over all of the land to the east of the Sturt Highway extending through and including the Barossa Valley. The freeze restricted new wineries or extensions to existing wineries, land divisions outside of townships, dwellings in association with farming land, just to cite a few examples. The Minister's intention was not to create a total development freeze but rather restrict development outside of townships. Such restrictions sought to prevent land divisions and residential enclaves outside of existing townships.

Concern was raised with the policy by a number of Councils throughout the consultation period and the Protection District was terminated on 12 April 2012 and replaced by the Barossa Valley and McLaren Vale (Revised) Protection Districts Development Plan Review. It was as a result of the “development freeze” that a large number of applications that would have ordinarily been assessed as merit applications were assessed non complying forms of development. These include the construction of a dwelling in association with the farming use of land and some dependant accommodation.

The final version of the Character Preservation Legislation and Development Plan provisions were introduced on 24 January 2013 and with the exception of land divisions, the zones affected by the Character Preservation District exist as they were previously written prior to the introduction of the Character Preservation District.



**community information**

**Balancing protection and appropriate development**

The Minister for Planning is proposing a revised development plan amendment for the Barossa Valley and McLaren Vale in response to community feedback on the original (September 2011) amendment.

This revised amendment seeks to ease the limitations on development activities proposed in the 2011 amendment while still protecting the two districts from urban sprawl and inappropriate development.

It also responds to changes to related draft legislation aimed at protecting the special character of the two districts.

The revised amendment triggers a new period of public consultation from 5 April to 27 June 2012. However, anyone who submitted comments on the 2011 amendment is invited to make a new submission.

The amendment has been brought into operation on a temporary (interim) basis while feedback is sought from the community. During this time, all new policies are in effect. However, changes can be made to the amendment in response to the feedback.

**Proposed changes**

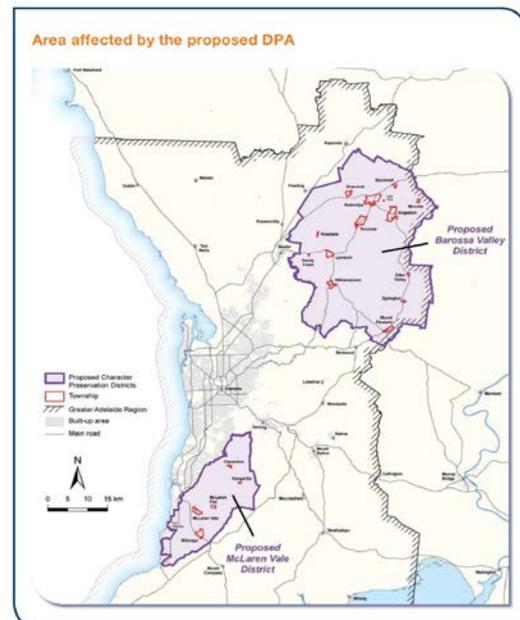
This amendment affects the development plans for the Adelaide Hills Council, Barossa Council, Light Regional Council and the City of Onkaparinga.

It proposes to:

- insert planning objectives for the two districts in the plans, in line with the long-term aims of the draft legislation
- enable development that would be reasonably expected to occur in the districts' townships
- enable housing on some existing allotments in certain areas outside townships, such as established rural living areas and settlements
- enable development in the rural areas that supports primary production and tourism activities
- prevent residential-style development in the rural areas, pending further strategic review and analysis.



### Ministers Development Plan Amendment



### Ministers Development Plan Amendment

## Major Development Activity

During the reporting period an application for a purpose built equine facility was lodged with the Council with an estimated cost of \$20 million. The facility would comprise state of the art surgery facilities and teaching associated with the recently constructed School of Veterinary Science on the Roseworthy University Campus. The purpose built facility started construction in December 2012 and is expected to be completed by mid-October 2013. The University is also currently undertaking renovations to the main Administration building which is state heritage listed.



*The Roseworthy University equine facility currently under construction with completion of the development expected mid October 2013*

Commercial and industrial development within the Council during the reporting period was limited. A 24 hour, 7 days a week petrol and diesel filling station is currently under construction within the Roseworthy Industrial Estate with development costs estimated at \$600,000. Sims Metal, also located within the Roseworthy Industrial Estate, undertook an expansion of its resource recovery facility, including undercover storage, office and amenities, weighbridge and yard works. A purpose built building incorporating an integrated development comprising motor repair station, light industry in the form of automotive fabrication, washdown pit, mezzanine level storage and associated office, car parking and landscaping was approved during the reporting period within the same industrial estate with estimated costs of \$200,000.



*The petrol and diesel filling station on the corner of Roseworthy and Leitch Road, Roseworthy within the Roseworthy Industrial Estate which is currently under construction*

Seppeltsfield Winery sought approval for the adaptive reuse of the stables building which is listed as a State Heritage Place as a tourist facility. The “stables building” on the Seppeltsfield Winery site currently houses a cooperage, with a small portion of the building being utilised for storage, the remainder being vacant. The proposed Jam Factory involves the adaptive reuse of the former stables building to be used as part of the “Jam Factory” branding. The Jam Factory concept supports and promotes outstanding design and craftsmanship through its widely acclaimed studios, galleries and shops. A not-for-profit organisation located in the Adelaide City Centre, the Jam Factory is supported by the South Australian Government and recognised nationally and internationally as a centre for excellence. For almost 40 years the Jam Factory has been presenting exhibitions and public programs and nurturing the careers of talented artists, craftspeople and designers.

The organisation began as craft training workshops, galleries, shop and artist’s studios, before moving to its current purpose built Morphett Street facility. The original workshops focused on the areas of glass, ceramics, leather, textiles and jewellery.

The Jam Factory’s Morphett Street, Adelaide studio caters for ceramics, glass, furniture and metal design which provide skills and business training for artists and designers through an associate training program. Staff and associates create their own work and collaborate on the development and production of Jam Factory products and commissions.

The Jam Factory’s two existing shops - Morphett Street and Rundle Mall Plaza - provide a range of hand-crafted ceramics, glassware, jewellery and other collectables by Australian artists and designers including the extraordinary products made on-site in the Jam Factory studios. Purchases from the Jam Factory Shop support individual artists as well as the Jam Factory’s unique exhibitions and training programs.

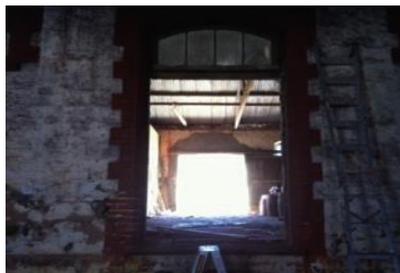
The development seeks to use the former stables building which will predominantly feature workspaces for artisans involved in metal work and wood work, comprising some 300m<sup>2</sup> of area, a gallery display of the goods made on site comprising some 160m<sup>2</sup>, along with a sales area (shop) and storage area of some 140m<sup>2</sup>. The stables building will also continue to house the cooperage which currently exists within the building. The cooperage will utilise an area of approximately 120m<sup>2</sup>. Staff amenities and a refuse management area will also be located within the building comprising some 80m<sup>2</sup>.

Tourists and visitors will be able to attend the Jam Factory and observe the various artists at work and be provided with the opportunity to purchase some of the articles made. The Jam Factory will also comprise a skills workshop for beginners and professionals, education program for schools and an artist in residence program. Exhibitions for regional, national and international touring are developed and advertised.

*Before redevelopment*



*During redevelopment*



**Seppeltsfield Winery – Jam Factory proposal re development**

## Environment Resources and Development Court Appeal Proceedings

As provided for by legislation, should a person be aggrieved by a decision of Council with respect to their development application, or whom act as third parties with respect to representations submitted during the public notification period, the Act appeals may be lodged with the Environment, Resources and Development Court.

The department is pleased to report that no new appeals were made to the Environment, Resources and Development Court during the reporting period as a result of development application determinations made during the financial year.

Two other appeals remained before the Court throughout the reporting period which, in effect, 'carried over' from previous reporting periods. These appeals related to the parking of vehicles exceeding 3,000 kilograms in weight. Both of these matters have since been resolved. One of the land owners obtained approval while the other landowner was convicted for breach of a Section 84 Enforcement Notice and the Court awarded a fine of \$8,100 against the landowner, a Courts Order of \$4,000 and also imposed a criminal conviction against the person who owned and operated the fleet of trucks.

While the \$12,100 awarded to Council falls well short of the significant expenditure Council outlaid over the case's five year duration, Council places greater weight on upholding the integrity of legislation through the pursuit of blatant breaches such as this to ensure neighbourhood amenity is protected.

## BUILDING SURVEYING

The Building Surveyors within Council perform the role of assessing development applications for compliance with the National Construction Code of Australia, the Development Act 1993 and the Development Regulations 2008.



Developments are classed depending on their use with Class 1 and 10 grouped as dwelling and domestic outbuilding construction and Class 2-9 grouped as commercial and industrial type

buildings. Assessment of building rules consent includes, but is not limited to, the review of following aspects:-

- Site preparation;
- Footings and slabs;
- Masonry construction;
- Framing including both timber and steel;
- Roof and wall cladding;
- Glazing;
- Fire Safety, Construction and Services;
- Health and amenity ;
- Safe movement and access;
- Energy efficiency; and
- Maintenance.

Once the design and specifications of a proposed development has been checked for compliance with the National Construction Code, Building Code of Australia, relevant codes and standards then the Building Surveyor issues Development Approval on Council's behalf.

## Recent codes and legislation changes

To perform the role of a Building Surveyor, staff must ensure they keep abreast of legislation and the many changes to legislation that may impact on the role, the profession and the built environment as a whole. To assist Building Surveyors with having current and updated knowledge, they are required to earn 30 Continuous Professional Development learning points a calendar year by attending training events and conferences. Some of the major changes that influenced Building Surveying in the 2012/2013 financial year can be summarised as follows:-

### Roof Truss Inspection Regulations

From 1 July 2012 the new roof truss inspection policy came into law. The new legislation requires Council to perform mandatory levels of inspections for roof framing which include 66% for work undertaken by licensed builders and 90% for unlicensed builders which include owner-builders.

The new legislation requires Council to determine methods for tracking of inspections, notifications and enforcement, and identified amendments to Council's Building Inspection Policy (2012) to resolve key concerns and provide better guidance in response to the amended Regulations. The legislation also identified efficiency improvements for building inspections and that maximise Council's resources and the implications of the new Regulations.

Implications to Council regarding the new legislation included the equipment to be carried, Building Surveyor's standard inspection kits, vehicles, access to inspect roof framing, working at heights (ladders, scaffolding, lanyards etc, access to risk), when to climb, special requirements (white cards) and dealing with aggravation.

Required inspection rates have been achieved over the first year of the legislation and Council is currently looking to improve its notification systems to ensure this is upheld. A major seminar involving professionals from all areas of the building industry has been scheduled for September 2013. The focus of this seminar will allow building officers working within Local Government to talk about their experiences, the impacts of the legislation, coping with resources and how they are achieving the required minimum inspection levels.

### **Swimming Pool and Spa Safety Barriers**

In the last financial year Council saw a change to pool barrier legislation. From 2 December 2010, legislation requires that all swimming pools must have a continuous safety barrier that is maintained by the pool owner and which restricts access to young children. Child resistant doors cannot be used as a part of the safety barrier. The Building Code of Australia (BCA) provides details and examples of safety barriers and also refers to Australian Standard AS1926.1 Swimming Pool Safety – Fencing for Swimming Pools.

There are many different ways to provide a complying safety barrier that do not involve the traditional 'pool fence', and many different styles and materials may be used. Regardless of what materials are used to provide a barrier, the fence, gate, latch, hinges etc – all components of the safety barrier must meet the requirements of AS1926.1. The fence is a permanent effective barrier to young children which is unable to be climbed over or crawled under.



*Stepped panels infringe on the Non climbable zone. The gap below the fence panel exceeds 100mm.*



*This has been rectified on the right to ensure compliance.*

From 4 April 2013 to 31 May 2013 the State Government sought comments from industry and local government about a review of the legislative framework for the safety of swimming pools. The general outline of the proposed changes considered includes:

- Reviewing the current compliance options for swimming pools and spas with the view of combining compliance options and standardising across the board. Currently this varies depending on the age of the pool or the date the application for approval was submitted; and
- The introduction of mandatory swimming pool inspections via appropriately qualified inspectors. This may include issuing a certificate of compliance, developing a database of swimming pools and introducing adequate council policies for inspections.

Council has reviewed the policy issued at the public consultation stage and agrees with most aspects to improve swimming pool safety for the community. Review of all 58 responses from Councils, private certifiers and the public is currently being reviewed at a State Government level.

### **Building within Bushfire Prone Areas**

AS- 3959 was introduced on 16 November 2009 following the devastating bushfires in Canberra and Victoria. The construction requirements in Section 3 to 9 of the Australian Standards have been revised to address the levels of exposure a building has to the Bushfire Attack Levels (BALs).

**Bushfire Attack Level (BAL):-** This is a means of measuring the severity of a building's potential exposure to ember attack, radiant heat and direct flame contact, using increments of radiant heat expressed in kilowatts per metre squared, which is the basis for establishing the requirements for construction to improve the building elements from attack by a bushfire.

An integral part of this assessment is the location of the dwelling on the site, the topography of the land, vegetation and the building elements used to construct the building (i.e. the external cladding doors and windows, shutters etc. and their fire resistance levels).

### Inspections

Site inspections are undertaken on building work in progress to ensure development is constructed in accordance with the development approval and also to meet the relevant codes and standards. The inspections are usually undertaken on a random audit basis, but in accordance with Council's Building Inspection Policy and the new roof truss legislation as discussed above. As per the table below all classes of buildings are inspected with a particular emphasis on dwelling framing which has legislated inspection requirements and also swimming pool and safety barriers which Council views as a major importance to the safety of the community.

Class of Building	Inspection Rate %	Comments
1	66	Involving the construction of roof framing where a licenced builder is responsible for the building work
1	90	Involving the construction of roof framing where no licensed builder is responsible for building work
10	90	Swimming pools and where structures where roof framing is attached to the roof framing of another building
10	50	Pylon signs, retaining walls and the like
7-8	10	Portal frame buildings
2-9	90	Excluded Class 7 & 8 portal frame buildings
1-10	90	Structures impinging on a public place
10	10	Structures not otherwise captured above

Further to inspection of building work resulting from development applications, Council also undertakes inspections of compliance issues resulting from:-

- Unapproved building works; and
- Dangerous structures and emergency situations

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Further to inspection of building work resulting from development applications, Council also undertakes inspections of compliance issues resulting from:-

- Unapproved building works; and
- Dangerous structures and emergency situations.

The below table depicts Council's inspection regime during the reporting period.

Inspection Type	Class 1 & 2	Class 3, 4, 5, 6, 7, 8 & 9	Class 10	Class 10 – Pools
Site	95	25	15	1
Frame	38			
Roof Truss	35			
Roof Frame	8			
Footing	41			
Brickwork	6			
Final	17	5		9
Total	240	30	15	10

These types of compliance issues can result in serving a Section 84 notice or a Section 69 emergency order under the Development Act. These orders often require the owner to either rectify building works to ensure compliance and safety or remove building works if this cannot be achieved.

An example of such an order was undertaken at the North Kapunda Hotel where the structural integrity of the balcony along the front façade was questioned due to deterioration of a number of structural members. As a result of an inspection by Council's building officers, a Section 69 emergency order was issued requiring the owners to fence off the structure from the public and to install temporary propping. It also requested the structure undergo an engineer's assessment so that rectification works could be undertaken. The order served was enforceable under the Development Act 1993 with failure to comply resulting in penalties of up to \$8,000. As a result of the order, fencing and propping was installed and remedial repairs to the verandah and balcony undertaken to ensure structural adequacy and safety to the public.



*North Kapunda Hotel*

**Building Fire Safety Committee**

Local government plays an important role in protecting the ongoing safety of building occupiers and users through the provisions of the Development Act 1993 and is therefore required by legislation to have a Building Fire Safety Committee. The Committee is charged with the responsibility for all matters arising under Section 71 of the Development Act 1993 which are of a building fire safety nature.



*Water storage tank and fire services assembly at a large isolated industrial building.*

Whilst the Council is responsible pursuant to the Development Act 1993 to provide a Committee, the Committee is made up of four members with only one being employed by Council. The other representatives are independent of the Council and represent the South Australian Fire Services (CFS and MFS) and also comprises an independent Building Surveyor.

Section 71 establishes powers to investigate whether building owners are maintaining proper levels of fire safety in their buildings for the protection of all occupiers, whether there are residents and workers who use them regularly, or clients and visitors who only use them occasionally.



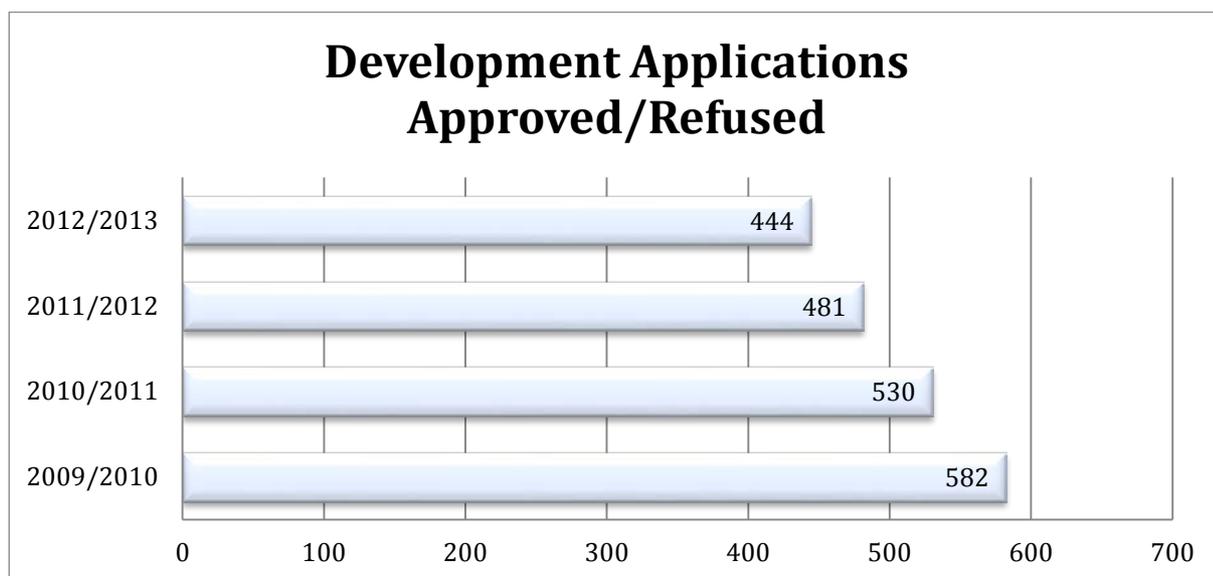
*Commissioning of fire services by the CFS after installation under instruction of the Building Fire Safety Committee*

The Committee meets on a quarterly basis with the purpose to undertake inspections of commercial or accommodation premises to determine the adequacy of fire safety for occupants. The Committee assesses items such as fire safety equipment (extinguishers, hose reels etc), exits (suitable door hardware allowing a person to escape without requiring keys), smoke alarms and smoke detectors.

The Committee continues to inspect a number of premises including industry and large businesses. All property owners have been cooperative and it is pleasing to note that compliance is beginning to be achieved.

Following on from the inspections, the Committee forwards a list of items to the owner that requires rectification, and requests a response that details a time frame or program for when the works are likely to be completed. The Committee is conscious that current budgets may not allow for completion of work immediately and therefore the Committee requires the schedule to allow for works that can be completed in stages to assist with financial concerns.

### Development Statistics



### Dwellings Approved Per Area

Locality	2012/13	2011/12	2010/11	2009/10
Freeling	43%	29%	33%	33%
Gawler Belt	4%	2%	2%	0%
Greenock	10%	8%	20%	6%
Hewett	6%	9%	21%	28%
Kapunda	11%	24%	10%	18%
Roseworthy	3%	5%	1%	4%
Wasleys	10%	17%	9%	10%
Other	13%	6%	4%	1%

A total of 102 dwellings were granted Development Approval during the 2012/2013 financial year, compared with 100 dwellings the previous financial year.

## ENVIRONMENTAL HEALTH

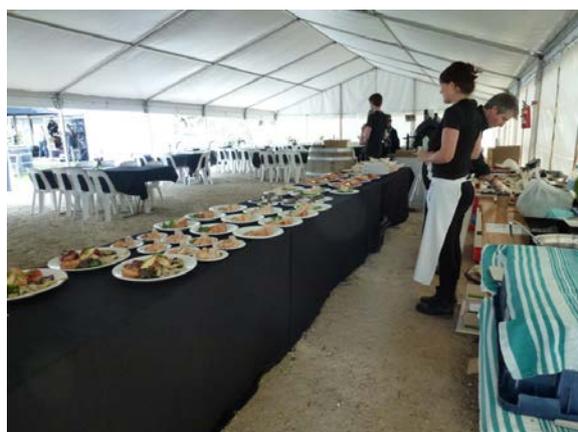
### Food Business Inspections

Council continues to manage its responsibilities in surveillance and inspections in line with the Food Act 2001. Food safety and hygiene information packs are distributed to all food businesses, community and charitable organisations in the Council region upon request or when required under legislation. The following inspections were undertaken for the 2012/13 financial year:

Risk Classification	No. of Businesses	No. of routine Inspections conducted	No. of follow up Inspections conducted	No. of Inspections resulting from complaints
Low	63	17	1	1
Medium	37	18	1	0
High	49	50	7	4
<b>Total</b>	<b>149</b>	<b>85</b>	<b>9</b>	<b>5</b>

Food business operators have a legal and moral responsibility to ensure that not only are their premises in a clean and hygienic state, but also to ensure that the food they serve is safe and suitable for human consumption. Council continues to take food safety enforcement and public education very seriously and will take enforcement action when required to do so.

During the reporting period two expiations were issued for failing to comply with the National Food Safety Standards, while two improvement notices and 14 warning letters were sent to food businesses. One expiation of \$500.00 under the Food Act 2001 can be issued for each non-compliance with the Food Safety Standards.



*Outdoor Catering Barossa Valley Vintage Festival*



*Poor attention to general cleaning*

### Public Health Act 2011

The new Public Health Act 2011 was gazetted on 16 June 2013 and replaces the Public and Environmental Health Act 1987. Council maintains and further improves ongoing regulatory compliance whilst promoting public health concerns throughout its community.

Council sent out information packs to all known previous waste water system applicants over the past 12 months informing them regarding changes to the waste water regulations and other legislation information to aid applicants in the Council application process.

### **Public Health and Safety Promotion**

Numerous activities pertaining to food safety were undertaken and detailed earlier in this report.

Council in conjunction with Health Officers from the Town of Gawler undertook a promoted public presentation and question time at the Hewett Centre. The presentation initially covered problems that were associated with on-site waste water control systems, types of waste water control systems and requirements for applicants wishing to install or replace a waste water control system. The question time proved very popular allowing persons to ask questions in confidence regarding their own waste water control systems.

Public health messages were also promoted in the local printed media targeting food safety and immunisation. These public notices together with the public information question time session highlighted Councils' approach in working collaboratively with other Local Government authorities to provide and promote public health services. Council's school based immunisation program continues to be serviced by the Town of Gawler.

### **Complaints and Offensive Activities**

During the reporting period a diverse number of public health complaints and concerns were received and investigated by Council, including industrial effluent irrigation in the western Barossa, rats and other vermin, and odour issues from manufacturing facilities. Despite the best intentions of business operators the food safety standards do not allow the use of cats in food premises as an official pest control program.

No formal notices were served during the reporting period.

### **Hairdressers**

The majority of hairdressers and beauty salons were inspected during the reporting period, no adverse conditions were noted. Indeed the attention to good hygiene practices maintained by operators was of a very high standard.

## **Public and Environmental Health Issues**

### **Vector Control**

Council continues to provide advice to residents regarding the control of mosquitoes and midgies. Vector surveillance and control work was undertaken near Shea-Oak Log, residential areas of Wasleys as well as the effluent storage lagoons adjacent Kapunda.

### **Pool and Spa Inspections**

There are three public swimming pools and one health spa in the Council area. During the reporting period all pools were inspected at least once to ensure effective and safe management, adequate training in first aid and to assess the upkeep of pool infrastructure and surrounds. This is important to maintain the appropriate health standards and compliance with the relevant legislation. The health spa was inspected to ensure appropriate health and hygiene practices are in place to prevent the potential transmission of infectious diseases.

### **High Risk Manufactured Water Systems**

There are currently eight (8) identified facilities that utilise cooling tower systems and one (1) warm water system within the Council area. All facilities were issued with notices under the Public and Environmental Health (Legionella) Regulations requiring independent third party auditing of maintenance systems and separate microbiological reports. No non-compliance issues were noted during the reporting period.

### **Disease and Pests**

Council, at the request of the Department of Health (DOH), undertook a number of follow up investigations/ provision of public health advice, including two confirmed cases of Q fever, which is a respiratory illness linked to unvaccinated abattoir workers. There were no significant increases in the number of European wasp nests destroyed during the reporting period and a small increase in the number of bee hives destroyed. Council continues to destroy European wasp nests free of charge for all residents in the Council area, as well as providing free sharps containers to all residents.

## Onsite Waste Water Control and Sewer Systems

During the reporting period the following new wastewater control system applications were received and assessed by Council.

Type of System	Number of Applications	Number of Inspections
Septic Tank	47	16
Aerobic System	21	8
Soakage	11	6
Sewer Connections	32	21
Underfloor	N/A	46
Site Evaluations	N/A	85
Final	N/A	11
CWMS Main	N/A	10
<b>Total</b>		<b>203</b>



*The funny side of protecting a septic tank*

### Immunisation

In 2011 Council contracted out the school based immunisation program to the Town of Gawler as part of a trial program. This program has proven to be highly successful and will be continued with the Town of Gawler until further notice.

To ensure Council residents have the best possible access and advice to immunisation, Council strives to ensure that accurate information regarding immunisation is provided. Council works in conjunction with the Town of Gawler to ensure those residents that request immunisation services are able to access public immunisation clinics held in Gawler.



*Effluent disposal in a storm water drain*

## GENERAL INSPECTORATE

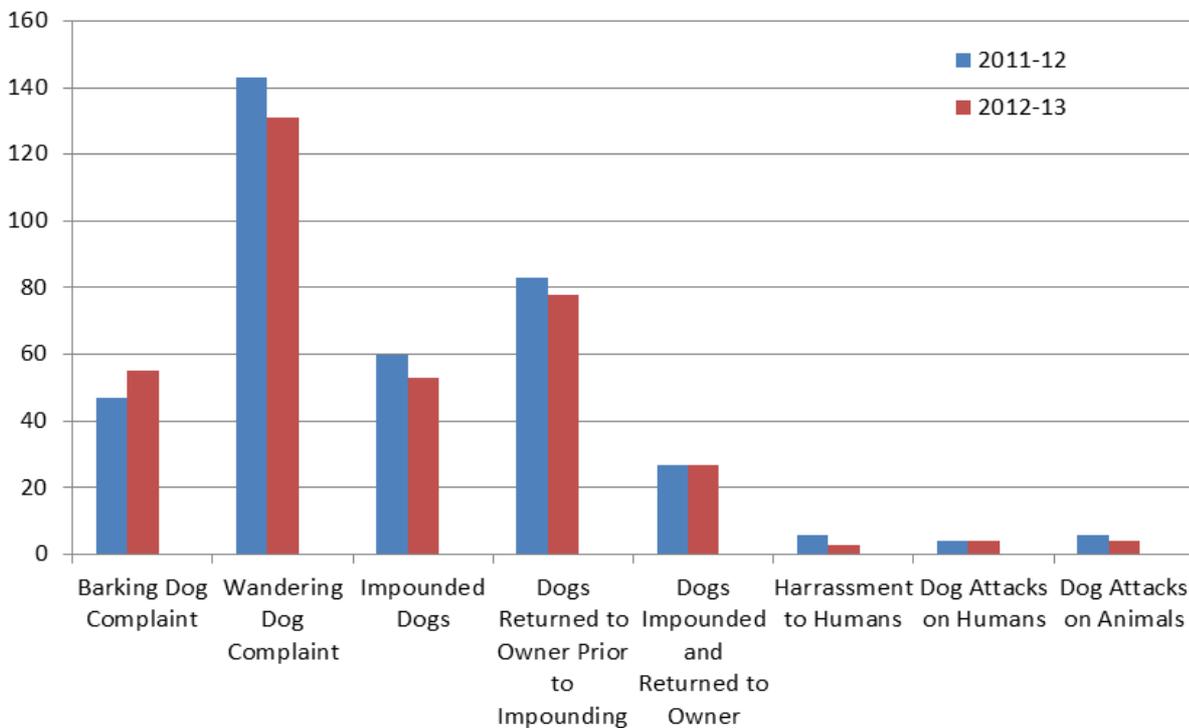
Council is responsible under the Dog and Cat Management Act to receive registrations for dogs, provide a suitable pound for detained dogs and undertake enforcement of the Act where breaches are detected.

An audit of the Council townships was carried out to locate unregistered dogs during the reporting period. The audit was successful in locating 445 unregistered dogs. Expiations were issued to the owners of the dogs found to be unregistered. This process provided \$13,588 in new registrations and \$10,760 in expiations for non-registration; money of which will be reinjected back into dog and cat management priorities.

Council received 4,064 dog registrations for new and renewal registrations. This is an increase of 376 new registrations from the previous year.

Pursuant to the Dog and Cat Management Act 1995, during 2012/2013 Council has dealt with:-

- 55 barking dog complaints;
- 131 wandering dog complaints;
- 53 dogs have been impounded;
- 78 dogs have been returned to owners before being impounded;
- 27 dogs impounded and returned to owners;
- 3 harassment to human complaints;
- 4 dog attacks on humans;
- 4 dog attacks on other animals; and
- 41 cat complaints.



Whilst Council has resolved not to introduce cat management controls other than the control of the number of cats on a premise (by way of By-Laws), residents are afforded advice and assistance in the removal of stray or feral cats to lessen their impact on the environment and society.

Council received 14 cat complaints during the year and of those complaints 17 unidentifiable stray or feral cats were euthanised. Council has an agreement with a local veterinary surgery to humanely euthanise stray and feral cats.

## Fire and Emergency Services Act 2005

Light Regional Council falls within the Mid North Fire Ban District. The Fire Danger Season for the Mid North District is 15 November to 31 March (subject to change) and fires are not permitted during the Fire Danger Season unless a permit has been issued. Permits are available from Council's Fire Prevention Officer.

The Council region has eight (8) CFS Brigades throughout the area which are served by a large group of dedicated volunteers.

The Fire and Emergency Services Act 2005 stipulates that each rural Council must appoint a Fire Prevention Officer for its area. The role of the Fire Prevention Officer appointed by this Council includes the monitoring of residential areas to ensure landowners take reasonable steps to protect their property from fire, as required under the Act. Inspections of residential areas in the lead up to and during the Fire Danger Season are carried out to assess compliance in respect to fuel loadings, with the resultant issuing of fire notices where compliance has not been met.

During the reporting period a breach of the Act was noted at Seppeltsfield where two 2-metre piles of felled trees were located. As this occurred during the fire danger season and the separation distance between the felled trees and existing native vegetation was alarmingly close, Council issued a Section 105 Notice on the landowner. As a result, the appropriate clearances were achieved, the piles reduced in height and fortunately the risk to life and property abated. The felled trees were subsequently incinerated following the conclusion of the fire danger season.



*Felled trees at Seppeltsfield*

## Overgrown vegetation on private property

There were 492 fire notices issued pursuant to the Act during the 2012/2013 Fire Danger Period requiring landowners to attend to maintenance of land to reduce the risk of fire. This was an increase of 107 permits issued from the previous year. The reason for the increase in notices was due to late rains causing regrowth and the need to reissue notices.

Council's Fire Prevention Officer is also responsible for the issuing of permits and monitoring compliance, pursuant to the Emergency Services Act 2005, for the purpose of burning off crop stubble in agricultural holdings. As the district is largely agricultural, predominantly comprising cereal cropping, the agricultural practice of burning stubble to lessen weed and pest infestation is followed. During the Fire Danger Season, Council's Fire Prevention Officer issued 72 permits for that purpose.

Council is a Member of the Flinders Mid North Yorke Bushfire Management Committee. One of the roles of the Committee is to formulate a Bushfire Management Plan for the entire combined districts. The Plan is progressing well and Council staff play an active role on this regional committee. This Committee meets at the Clare CFS Brigade premises quarterly.

## Litter Control



The dumping of household rubbish has been a long standing concern for Council. This type of offence is very prevalent in our local community and costs Council a considerable amount of money each year to remove rubbish dumped illegally from the road side. There has been an increase in the amount of rubbish illegally dumped on the road sides this financial year

Council suspects the cost to dump rubbish at transfer stations is leading to the increase of illegal dumping. Council urges the general public to be vigilant and report persons they may see dumping rubbish on the road sides. Council will actively pursue offenders.

### **Illegally dumped rubbish**

This year 59.26 tonnes of illegally dumped rubbish has been removed from the roadside at a cost of \$16,712 to ratepayers.

The offence of depositing rubbish pursuant to Section 235 of the Local Government Act carries a maximum penalty of \$5,000 and an expiation fee of \$315.

### **CUSTOMER SERVICES**

Currently the department has between two and three dedicated primary receivers/agents answering incoming telephone calls on a daily basis. Secondary receivers/agents field overburden incoming calls in the event the primary agents are all answering other calls.

During the period July 2012 to June 2013 inclusive, average incoming calls to Council per month were 1,780 calls, equating to

approximately 89 calls per day. Pleasingly, the data indicates that 97.5 per cent of callers were assisted by either primary or secondary agents without the caller 'abandoning' the call due to frustrations of being kept on hold.

Council have reviewed the on hold time for callers and have reduced it from 160 seconds to 90 seconds, this will be reviewed in 2013/2014.



*Friendly Customer Service Staff*

## Strategy, Projects & Engineering

Council provides a wide range of services through its Strategy, Projects & Engineering Department. These services, guided by multiple pieces of relevant legislation include:

- Strategic and policy planning;
- Project Management;
- Development Plan Amendments;
- Infrastructure strategies, assessments and handover processes;
- Waste management stations (future strategies);
- Natural resource & biodiversity management (wetlands, waterways and native vegetation);
- Tourism and economic development;
- Infrastructure design and project management;
- Community and Youth development;
- Asset condition assessment and Infrastructure knowledge base development; and
- Geographic Information System Management including desktop mapping services.

The 2012/2013 outcomes of the Strategy, Projects & Engineering Department are outlined under the following sub-headings;

- **Significant Developments**
- **Key Project and Service Outcomes**
- **Development Plan Amendments**
- **Strategic Studies**

### Significant Developments

The 2012/2013 financial year has seen a number of significant residential and industrial developments either approved or under construction. The Strategy, Projects & Engineering Department has assessed the technical infrastructure requirements of many significant proposals, together with the provision of on-ground quality assurance checks during construction with substantial progress made on the following developments.

### The Pines – Freeling South

Developer – Freeling Holdings Joint Venture

Contractor – LR&M Constructions

Designer – Tonkin Consulting

Stages released to date – 2

Allotments released to date – 48 lots of 190 total



*Wetland Augmentation– The Pines Estate*



*Stage 2 during Construction – The Pines Estate*

### Ridley Mill – Wasleys

Developer – Lanser Communities

Contractor – LR&M Constructions

Designer – Tonkin Consulting

Stages released to date – 2

Allotments released to date – 44 lots of 56 total  
(Final stage is almost finished construction)



*Streetscape at Ridley Mill Estate – Wasleys*



Station Street Recreation Park Irrigation Lagoon



Internal Road in final stage of Ridley Mill Estate

## Key Project and Service Outcomes

### Light Regional Council 2013-2017 Strategic Plan

During 2011 a detailed review of the previous Strategic Plan (2008-2018) was initiated through the use of in-house resources. The review focused on the achievement of 'Internal' and 'External' deliverables through increased efficiencies for the internal improvements and outcomes for community benefit as the external focus. The new four year Strategic Plan 2013-2017 underwent an engaging process with the Elected Members who drove a new vision, aspiration, mission and goals together with a series of deliverable strategies on behalf of their community. The Strategic Plan was adopted during the reporting period and has already proved useful in the Council securing external grants through the strategic targets listed.

### Light Regional Council



LIGHT  
REGIONAL  
COUNCIL

*Respecting the past,  
Creating our future*

New Light Regional Council Strategic Plan 2013-2017

### Supplementary Water Supply Schemes for Freeling and Kapunda

Following completion of the extension to the recycled water schemes in Freeling and Kapunda, Council entered into Recycled Water Agreements with various existing and new consumers during 2012/2013.

Some operational issues have been encountered since commissioning, including the build-up of salinity and solids in the recycled water supply. Some additional post-supply filtering and cleaning out of sprinklers has had to occur on a frequent basis as a result, and it is likely that further capital upgrade works to the system will be implemented to manage these issues.

Recycled water storage and supply volumes are confirmed to have increased as a result of the Project. As expected and despite the 2012 annual (and 2012/2013 irrigation season) rainfall in the district being recorded as a 1:15 dry year, adequate supply of recycled water was available to meet all consumer demand.

In Kapunda, approximately 40ML of recycled water remained in storage at the end of the 2012/2013 irrigation season. This has been retained as supply to insure against successive lower than average rainfall years.

A similar situation exists in Freeling with approximately 12ML available as supply volume which has been retained to insure against successive lower than average rainfall years.

Recorded recycled water consumption by the Kapunda Golf Club during the reporting period is 68ML whilst Dutton Park consumed 16.3 ML.

In Freeling, the Freeling Community Recreation Park consumed 7.1ML of harvested stormwater and 5.4ML of recycled water whilst Elite Nursery (a private consumer) used 36ML of recycled water in line with their agreement with Council.

Existing users in Kapunda and Freeling therefore consumed upwards of 133ML of recycled water and harvested stormwater during the reporting period. This compares to the expected average annual demand of 128ML for these sites.

Other works adding value to the Project that have occurred during the reporting period include the augmentation of the Freeling wetlands harvesting basin (through a public-private-partnership agreement with the developer of Freeling Estate).

These works increased the wetlands retention capacity and will enable additional stormwater to be harvested for supply into the scheme, shandying with recycled water to improve water quality for consumers.

The Project target potable water substitution of 47ML/a was achieved for the 2013/2014 year even though the take-up from some new consumers is still to occur. This resulted from the increase in irrigation demand brought about by a dry rainfall year.

### Gawler Water Project – Significant Water Re-Use Project

The Council was awarded \$10.7M in funding from the Commonwealth Government to further progress the Gawler Water Reuse Scheme, as part of the of the National Urban Water and Desalination Plan: Stormwater Harvesting and Reuse Grants.

The funding announcement for the \$20M Stage 1 Project occurred in August 2012, which then led to the Wakefield Group of Councils initiating a comprehensive Expression of Interest and Request for Proposal process to select a preferred private partner to assist Local Government in designing, constructing, operating and maintaining the scheme.

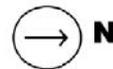
A Project Steering Committee, consisting of the Chief Executive Officers of the four stakeholder Councils (Light Regional Council, Town of Gawler, The Barossa Council and the District Council of Mallala), was formed and is driving the preliminary phases of the scheme which will typically involve entering into a heads of agreement with the preferred private partner.

The Stage 1 Project milestones continue through to 2016, when it is hoped the public-private-partnership scheme will be operational and supplying up to 800GL/a of recycled water to customers throughout the greater Gawler region.



#### GAWLER WATER REUSE PROJECT - WINGATE ROAD WETLANDS

25th July 2012  
Scale: 1:6,000



Gawler Water Reuse Project – Wingate Road Wetlands

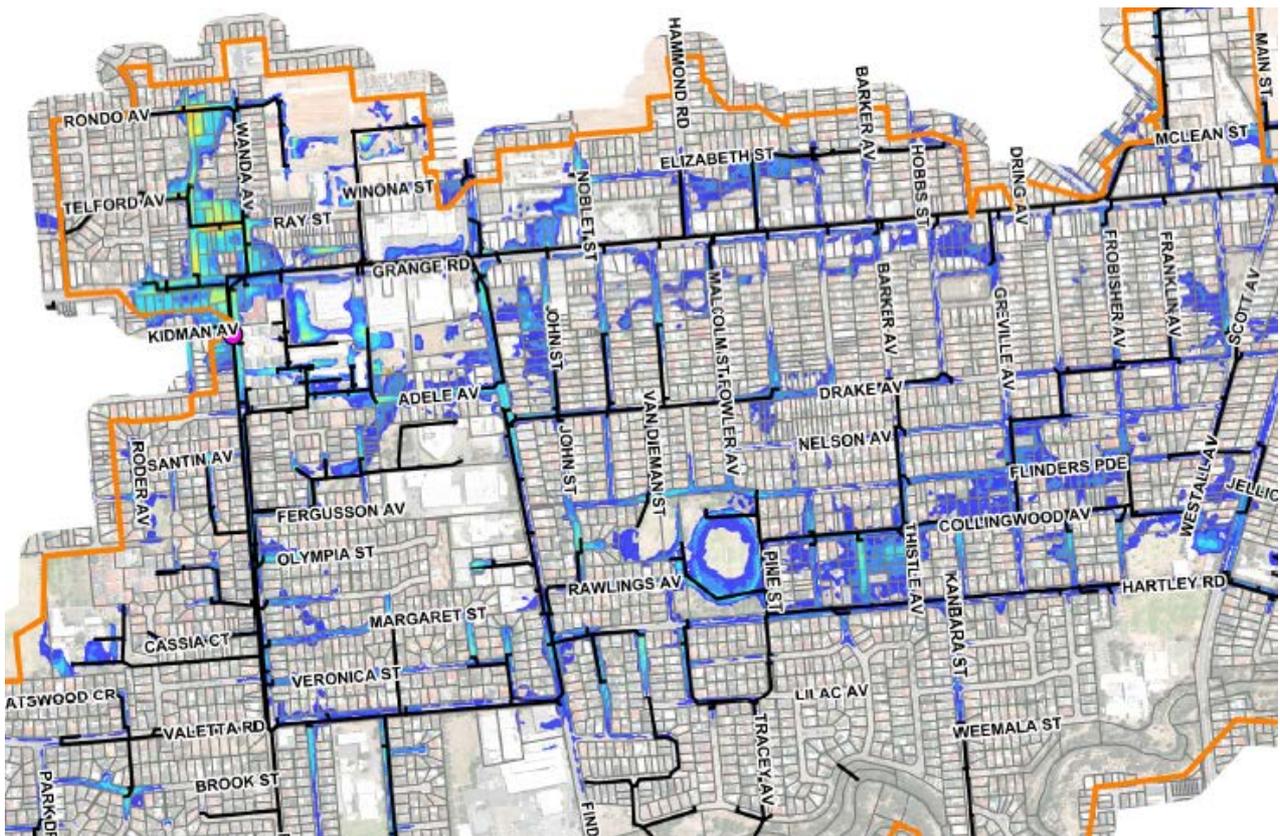
## Flood Mapping for Freeling, Greenock and Kapunda

Council applied for and was successful in securing equal partner funding from the Stormwater Management Authority and the Adelaide & Mount Lofty Ranges Natural Resources Management Board to undertake flood studies of the Freeling, Kapunda and Greenock townships. The township flood studies are a precursor to Council preparing detailed Stormwater Management Plans for each of its major townships.

The Wasleys Stormwater Management Plan was completed and approved in 2010, leaving the areas of Hewett, Gawler Belt and Roseworthy as the other major townships to be investigated. Council is working with the Town of Gawler and The Barossa Council to develop a Plan for Gawler, which will include the Hewett and Gawler Belt areas.

The State Government is currently working with the Council on finalising a structure plan for Roseworthy, which will address stormwater drainage issues within the existing and proposed township catchment. The completion of these plans will drive a consistent approach to stormwater management across Council's major townships.

Work commenced on the Freeling, Greenock and Kapunda flood modelling in early 2013 and is expected to be completed by the end of the calendar year. The two dimensional flood model outputs will be used to produce maps showing the extent and level of flooding that can be expected during large storm events. This will assist Council in controlling development, prioritising drainage upgrades and directing emergency services during storm events. The example below (courtesy of the City of Charles Sturt) will be developed for the townships of the Light Region as an outcome of this project.



Example of 2D flood mapping outputs (courtesy City of Charles Sturt)

## Strategic Asset Management

A number of strategic asset management tasks were completed throughout the reporting period, including:

- Desktop revaluation of asset groups involving updates to standard units rates, useful lives and valuation methodology;
  - Field survey and recording of asset condition, upload of data to the asset management system and integration with Council's finance system;
  - Capitalisation and financial reporting of capital works undertaken in the previous financial year;
- Modelling of service levels provided by asset groups for input into the Infrastructure & Asset Management Plan, Long Term Financial Plan and Annual Business Plan & Budget.

Further to this, key staff within the department undertook training in key software programs such as *Conquest*, *NAMS.PLUS2*, *Business Intelligence System* and *Road Surface Manager* in order to undertake service level modelling, asset management and financial reporting tasks in-house.



*Example Capital Road Re-Sheeting Works Program, mapped by year*

## Geographical Information Systems (GIS) and Infrastructure Asset Management

The GIS and Assets Group of the Strategy, Projects and Engineering team has, throughout the year, continued to deliver desktop mapping, aerial imagery, planning and infrastructure data to staff at 65 computer workstations throughout Council's administrative centres.

Council determined GIS location references have partnered the work of a team from within the Department of Planning, Transport and Infrastructure (DPTI) to deliver Rural Addressing for residences, outside of townships, for the first time. Group members have taken pride in delivering current, relevant and accurate data layers to enable all workgroups of Council to undertake their day-to-day tasks and deliver services to the community in the best way possible.

Asset management outcomes have seen the desktop revaluation of Council's Road Infrastructure, Community Wastewater and Township Stormwater assets, with relevant reporting being delivered to the Finance Team. Infrastructure asset data, maintained by the GIS and Assets Group, continues to be used for strategic infrastructure maintenance and renewal planning for the future.

### Samuel Road Upgrade

Council has committed to progressing an upgrade to Samuel Road which is identified in the Barossa Access Study, to provide a north-south freight route west of the Barossa Valley Way which links Seppeltsfield Road to the Sturt

Highway. Specific upgrade projects have been identified along with strategies for seeking external funding to assist in delivering the upgrade of this regionally significant road, as follows:

- Samuel Road pavement and carriageway geometry upgrade to allow for B-Double traffic – Special Local Road Funding Application submitted.
- Samuel Road / Stelzer Road / Seppeltsfield Road interim intersection upgrade to resolve traffic safety issues – Blackspot Funding Application successful.
- Samuel Road intersection upgrades with Greenock Road and Seppeltsfield Road / Stelzer Road to allow safe B-Double movements – Completed design and cost estimation in order to prepare funding external applications.

The designed roundabout upgrade to the Samuel Road – Stelzer Road – Seppeltsfield Road intersection, along with the Samuel Road carriageway upgrade has been ranked second in the new projects priority by the Central Local Government Region's Transport Committee under the Special Local Roads Funding Program. The completion of the detailed design and planning for the intersection upgrades ensure that the upgrade projects are shovel-ready for when funding is available for construction. In the interim, an upgrade to the Samuel Road – Stelzer Road – Seppeltsfield Road intersection in accordance with the Blackspot Program will be constructed in 2013/2014 to improve the safety of the existing cross road intersection.



*Proposed Roundabout at Seppeltsfield Road / Samuel Road / Stelzer Road Intersection (to be delivered subject to funding).*

## Greenock Main Street Beautification Upgrade

The enhancement of the Greenock Main Street and Village Square precinct is a key strategic initiative aimed at activating the potential of Greenock in a way that is consistent with the community's vision for the future of the village.

As works associated with the undergrounding of power lines in the main street precinct have been completed Council's Infrastructure & Works Department will now progress footpath upgrades, which are expected to commence in mid to late 2013.

## Kapunda Tourist Park

Council undertook an assessment of the Kapunda Tourist Park in the final quarter of the previous financial year with a view to assessing a preferred future management structure for the park. An economic analysis of the park was undertaken allowing Council to see the advantages of privatising or leasing the Tourist Park business, leasing the park or retaining under the current management structure.

As a result of the detailed analysis the Council elected, whilst retaining the land in the care of Council for recreational purposes, to sell the Kapunda Tourist Park business, with various infrastructure, to a private purchaser and create a Commercial Lease for the property. Expressions of Interest for the park were sought in December 2012 - January 2013 and at the conclusion of the process the Park is now under the care and control of a private proprietor and will be operated as a family owned business.



*Deluxe Cabin*



*Heritage Farm Gates create entry to the Bush Cabin*

## Kapunda Historic Mine Site Tourism Development Plan



*Shared Use Trail*

Council adopted a Tourism Development Plan (TDP) for the Kapunda Historic Mine Site in November 2009. The Plan identified opportunities to improve the tourism experience and interpretation of the site to allow the visitor to discover and connect with this important piece of Kapunda and the State's history. The TDP identifies that there are three unique zones within the site which would benefit from interpretation, being the: Cultural Zone, Geological Zone and the Revegetation Zone.

The Mine Site Project was always envisaged as a community project, allowing not only input into the concept plan of the project but to actually offer local community groups and individuals the opportunity for hands-on interaction, developing sections of the site. Groups involved are; Kapunda and Light Tourism Inc., Rotary, Lions, Kapunda Community Shed and Kapunda Historical Society. The community is determined to ensure the site is moulded and shaped into the quality tourism experience that such an important historic site warrants. The concept plan is being developed utilising the palette provided by the TDP and are initiating the project in the Cultural Zone of the site.

Work on site at this stage has been limited to opening up the vista and protecting remaining infrastructure by removing invasive trees and vegetation and the repointing of existing remnant stonework on the site within the cultural zone. The results of a T-QUAL Grant application will be known in early August. If successful the grant funds will combine with Council's allocation to assist with initiatives in the Cultural Zone which include an Interactive Sculpture Trail and a Chimney Look-out Shelter with an interpretive screen allowing visitors to see the site with its lost infrastructure re-imposed across the landscape allowing people retro-vision into the mine's interesting past.



Kapunda Mine Site

### Kapunda Becomes an RV Friendly Town

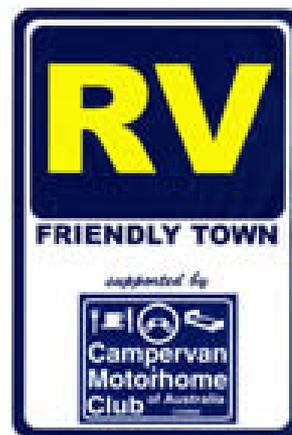
Kapunda has become the first of Light Regional Council's towns to become RV (Recreational Vehicle) Friendly with a project delivered by the Kapunda Harness Racing Club and supported by Council.

The Campervan and Motorhome Club of Australia (CMCA) approached Light Regional Council in February 2012 to promote the development of Light Region's townships as 'RV (Recreational Vehicle) Friendly' Towns. To qualify as an RV Friendly Town the CMCA wish the town to provide a rest area service (at a minimum) on a flat hard parking surface, rubbish bins a fully functional RV dump point and a potable water refill point.

RV dump points situated around Australia address the important environmental and health issues associated with the disposal of grey and black water waste, ensuring RV tourists have ample places to responsibly dump their waste products reducing the negative impact on the environment from this tourism sector.

The Kapunda Harness Racing Club (KHRC) approached Council, interested in installing an RV Friendly Dump Point facility at the KHRC in the rear car parking area. The KHRC had been approached by members of the Kapunda community highlighting that Kapunda was missing out on this sector due to the lack of this facility and whilst the RV travellers are usually travelling as economically as they can they still have a positive impact, not only through the purchase of fuel, groceries, visiting medical services or repair to their vehicles, which assist the local economy, but they are also an important "word of mouth promoter." The proposed installation at the KHRC was seen as a cost effective option for the Kapunda township to become part of the scheme, being only \$8,555 for parts, on-site signage and installation.

With the CMCA donating a Dump Point Shroud for the project, the SATC supporting the installation with a \$4,000 grant and Council support for the signage and \$2,400 towards the installation the Kapunda Harness Racing Club was able to deliver the project at a very low cost to the community. The RV Dump Point is now fully operational.



## Community Development

Council's Community Development is in the process of building a strong, empowered and resilient community on a local level, which is adaptive and responsive.

This is achieved by:

- Recognising and valuing individual and community contributions;
- Provision of and advocacy for services;
- Encouraging participation in community life;
- Promoting and fostering resilience;
- Investigating and responding to community issues; and
- Ensuring the strengths of the Light community are maintained and accessible to everyone.

This work is supported by community planning processes incorporating research, consultation and partnerships.

## Valuing Community

### *Australia Day Awards & Citizenship Ceremony*

Council presented Citizen of the Year, Young Citizen of the Year and Community Event of the Year awards to individuals and groups to acknowledge outstanding efforts made by local people and groups to the community. The Australia Day Celebrations were held at the Wasleys Institute on Saturday 26 January 2013, with Joanne Dickson receiving the Citizen of the Year award, Felyka Gauci receiving the Young Citizen of the Year award and Kapunda Farm Fair receiving the Community Event of the Year award.



*2013 Australia Day Award Recipients*

### *National Volunteers Week Recognition Event*

For National Volunteers Week in May 2013, Council conducted a recognition event for volunteers across the region. With over 80 community volunteers attending an afternoon tea at Kapunda Soldiers Memorial Hall, Council utilised the opportunity to celebrate and recognise individual contributions of volunteers from the Light region.

## Provision / Advocacy of Services

During 2012 and 2013, Council (in partnership with The Barossa Council) provided the Home Assist, Community Transport Scheme and Leisure Options services. Council also contributed funds towards Volunteering Barossa and Light – a resource centre for volunteers coordinated by The Barossa Council.

## Building Community Capacity

### Community Development Grant Program

Council has continued to support local community initiatives and the development of appropriate programs, services, activities and facilities to meet community need through the Community Development Grant Program. During 2012/2013, this annual program made financial contributions totalling \$9,243 to 10 projects conducted by various organisations including; the Freeling Netball Club, Respecting Patient Choices Barossa, Light & Gawler, Greenock Playgroup, Kapunda Primary School, The Pines Conservation Reserve Management Committee, South Australian China Painting Association, Belvidere Pony Club, The Kapunda Shed and Gawler River Riparian Restoration.

### The Event Sponsorship Program

The Event Sponsorship Program is designed to provide an equitable means for community organisations to access Council funds and provide opportunities for skill and project development for members involved in events. During 2012/2013, this annual program distributed a total of \$5,000 to a number of important community events including; the Sheaoak Log Country Fair, Kapunda Musical Society Garden Party, Kapunda Celtic Festival, Kapunda Christmas Street Party and Seppeltsfield Rd Business Alliance.

### The Youth Incentive Scheme

The Youth Incentive Scheme provides funding for youth who display considerable talent in cultural, sport and recreation, science, technology, arts and/or community service activities to enable those persons to enhance their talents – whether that is by attending training and personal development programs or participation in state or national teams. During 2012/2013, Council continued to provide support through this program for some local young achievers across the Light region.

### Heritage Incentive Scheme

Council is committed to the conservation of heritage within the State of South Australia. In recognition of the community value of privately owned heritage places, Council continues to operate a Heritage Incentive Scheme to provide financial assistance for the cost of conservation work to heritage places within the Light region.

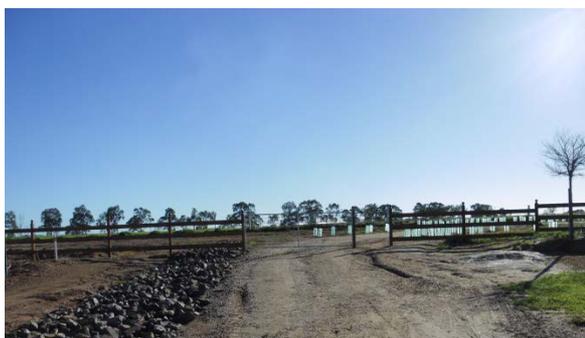
## Hewett Shared Use Path – Upgrade and Extension of Path Network

Over the last year Council completed the third stage for the Hewett shared use path. This section of path runs from the Hewett Community Centre along the North Para River and joins into the Schmidt Road reserve, terminating at the junction with Whistler Grove. The completion of this section of path allows most of Hewett to have close access to the path. The path was constructed to a crushed rubble standard and is proving to be a popular feature with residents of the area.



Section of the boardwalk along the shared use path

Council has been fortunate to receive funding through the Regional Development Australia Fund (Round 3) for the upgrading and extension of the Hewett Shared Use Path Network (Regional Connector Upgrade Project). This funding from the Commonwealth Government will see the bitumen sealing of the entire 5.3 kilometre long path from Honour Court to Kestrel Road.



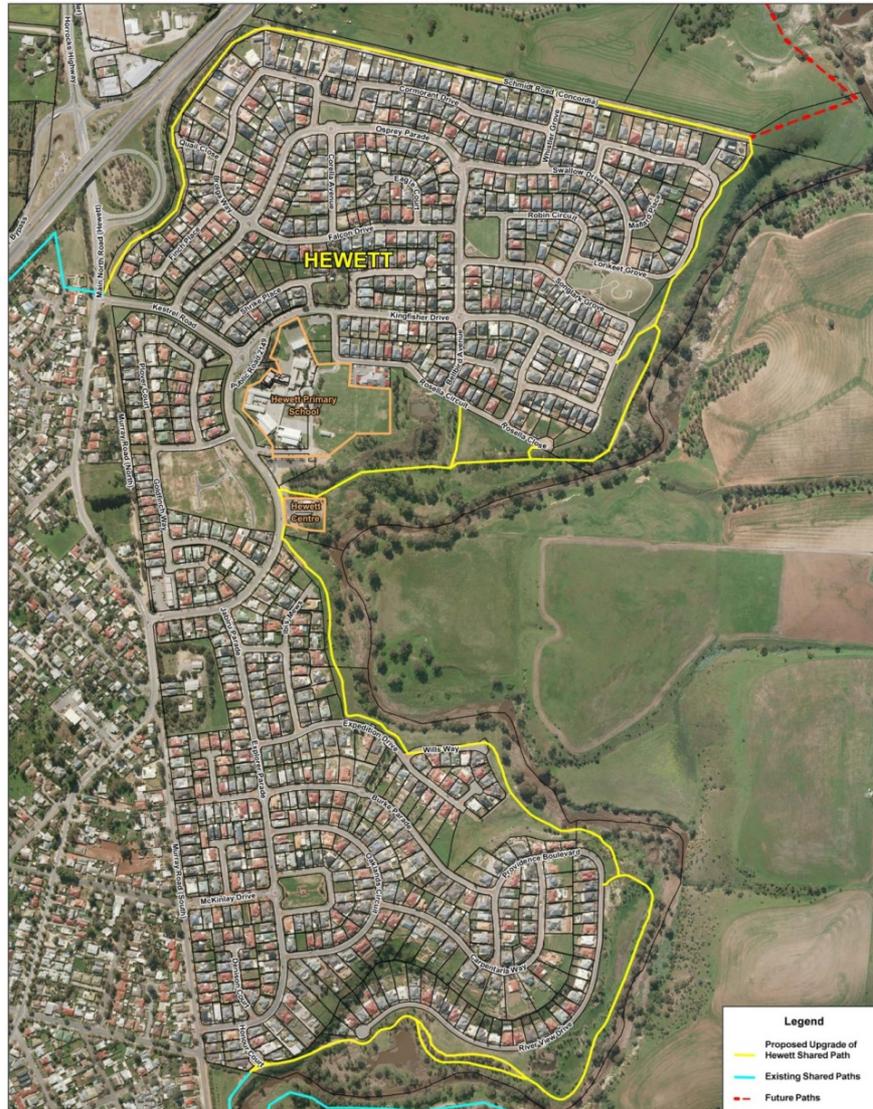
Views from Stage 3 of the Hewett shared use path, McKinlay Ridge



Views from Stage 3 of the Hewett shared use path, McKinlay Ridge

The external funding will be matched by Council and the project will realise the development of exercise nodes, seating, lighting, safety signage and line-marking to improve safety for path users.

The path network links into the Town of Gawler riparian network, which in turn links to the Jack Bobridge path network through the Barossa Valley and the Stuart O'Grady path network, which follows the Northern Expressway. This is an extensive network that will allow residents of Hewett and students of the Hewett Primary School to travel around Hewett and Gawler away from the road network.



**Hewett Shared Use Path  
Regional Connector Upgrade Project**

Scale 1:6,000 @ A3

Cadastral Information from Department  
for Environment & Heritage, South Australia  
Digital Cadastral Database (DCDB)  
Printed: 20/03/2013

**Light Regional Council**  
PO Box 72, Kapunda, SA 5373  
Telephone (08) 8525 3200  
Facsimile (08) 8566 3262

Map showing Shared Use Path, Hewett

## Gawler River Riparian Reserve Habitat Restoration Project



*Gawler River Riparian Reserve Habitat Restoration Project Location*

Council, with the assistance of the Adelaide and Mount Lofty Natural Resources Management Board, is undertaking a comprehensive rehabilitation of a 570m section of community land along the Gawler River.

The project has seen the replacement of exotic vegetation such as ash trees, wild olives and castor oil plants with a range of suitable native species. This revegetation is creating a wildlife corridor along the Gawler River.

## Pengilly Scrub (Mudla Wirra Reserve) Biodiversity Maintenance



*Pengilly Scrub*

Council manages a 20 hectare patch of remnant mallee vegetation, which is situated south of the town of Wasleys. This reserve is an open woodland system and has two North West to South East trending sand dunes, which are separated by a flatter inter-dunal zone. This variety of soil types and land forms provides a complex mosaic of native vegetation and is important habitat to a variety of native fauna. The management of the reserve is assisted via volunteers under the auspices of the Trees for Life Bushcare Program. The site has a Heritage Agreement with the Department of Environment, Water and Natural Resources which also provides assistance with the management of the reserve.

The management work undertaken annually ensures the reserve can continue to be home to over 80 terrestrial plant species together with numerous species of native birds, reptiles, mammals and invertebrates.

**Coat of Arms Community Enclosure –  
Dutton Park**

Council is assisting in the development of a community based project, which will see the upgrading of the native animal enclosure in Dutton Park, Kapunda. The original enclosure was built back in the 1980's as part of a community project and has been a home to orphaned and injured native animals ever since.

The upgrade of the enclosure will see the removal of large exotic pine trees and their replacement with native vegetation as well the replacement of the perimeter fence and improvements to the facilities in the enclosure.

**Your Involvement**

*By supporting your community, you're benefiting yourself.*

*The Coat of Arms Community Enclosure needs you. In order to benefit the community this virtual design needs to become an actual enclosure. This requires money, materials, labor, time and a massive community spirit. This is all achievable if the project is supported. Anyone from organizations, businesses, and individuals can get involved.*

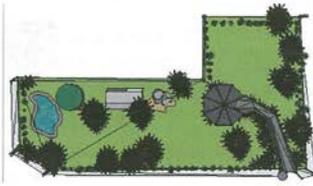
**HOW CAN I BE INVOLVED**

- Sponsoring the project
- Donating material such as wood, corrugated iron, native plants, rainwater tank, sand, boulders, fence, food for animals, grass seeds
- Volunteering labor such as planting, plumbing, weeding, painting, creating interpretive signs, maintenance, advertising
- Providing knowledge that will improve the enclosure

*There will be a plaque on the enclosure which acknowledges everyone who were involved with the renovations and maintenance*



**HELP PROVIDE EMMA  
THE EMU WITH A  
NICER HOME**



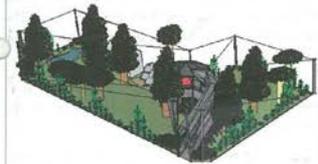
**Kapunda C.A.C.E**

Felyka Gauci- Designer/ Coordinator  
Andrew Philpott- Environmental Officer/  
Coordinator

Phone: 0457147169  
Work: 08 8525 3200  
E-mail: kapunda.caenclosure@hotmail.com.au



**The Coat of  
Arms  
Community  
Enclosure**



**Kapunda C.A.C.E**

Felyka Gauci- Designer/ Coordinator  
Andrew Philpott- Environmental Officer/  
Coordinator

## Development Plan Amendments

During the reporting period a number of Development Plan Amendments (DPA's) were initiated, finalised or continued to be processed, these are discussed below:

### Better Development Plan Conversion Development Plan Amendment

Council in collaboration with staff from the Department for Planning, Transport and Infrastructure have converted the current Development Plan into the 'Better Development Plans' format. This detailed process involved using standard modules of objectives and principles prepared by the State Government together with the inclusion of required local additions to recognise the specific local character and ideals of the Light region.

The BDP Conversion DPA has been placed on Agency and Public Consultation and a public hearing was held in June 2013. Council is now considering the submissions that have been made and it is expected that the DPA will be completed during the 2013/2014 financial year.

### Freeling West Residential Development Plan Amendment

Council progressed a Developer-Funded DPA so that land supply for residential and supporting commercial development is available for Freeling in advance of future demand and in-line with the direction of the State Government's '30 Year Plan for Greater Adelaide'.

The Freeling West (Residential) DPA underwent Agency and Public Consultation and a public hearing was held in December 2012. The feedback received on the draft DPA indicated strong community opposition to the project as well as a need to provide greater justification to satisfy the State Government. The Council, now armed with additional details including the likely costs, is currently revisiting its approach to strategically planning the future for the Freeling township in the circumstances.

### Rural Living Development Plan Amendment

Council has continued to progress the Rural Living DPA, with a draft DPA document being submitted to the Minister for Planning in February 2013 to gain consultation approval. After further discussions with Council the Minister approved the DPA for public consultation in June 2013.

The DPA will be placed on concurrent Agency and Public consultation during the second half of 2013 and it is anticipated that this DPA will be completed during the 2013/2014 financial year.

### Nuriootpa West (Industry BVR Zone) Development Plan Amendment

Council has commenced work on the Nuriootpa West (Industry BVR Zone) DPA as a result of the recommendations from its 'Strategic Directions Report' which was completed during the reporting period. This encompasses a targeted amendment focussed on rectifying two (2) longstanding zoning anomalies along the municipal boundary shared with Barossa Council (immediately adjacent Nuriootpa). The DPA proposes to recognise the existing (and previous) use of these parcels for industrial purposes and zone the land appropriately.

The first stage of this process will involve Council seeking the agreement of the State Government, through the Minister for Planning, to progress this proposal. This project will be advanced during the second half of 2013.



## Strategic Studies

### Strategic Directions Report

Council, with assistance from consultants URPS, completed the preparation of a 'Strategic Directions Report' (SDR) during the reporting period. The SDR is a review of the Council's Development Plan and was completed in response to a direction from the Minister for Planning, seeking that all affected Council areas complete a review to identify future Development Plan Amendments needed to align with strategic objectives for the region as contained in the State Government's *30 Year Plan for Greater Adelaide* (a volume of the State Government's Planning Strategy).

The review process featured extensive public consultation, an Elected Member Workshop and detailed background analysis and identified a number of key priorities summarised in the Table below:

### Strategic Directions Report – Key Priorities

Development Plan Amendment	Purpose	Year	Priority
Roseworthy	<ul style="list-style-type: none"> <li>Review the zoning of land for a designated area of the Roseworthy growth area as guided by the structure planning process</li> </ul>	2013/14	High
Nuriootpa West	<ul style="list-style-type: none"> <li>Review the zoning of land in Nuriootpa West</li> </ul>	2013/14	High
NExy Residual Land	<ul style="list-style-type: none"> <li>Review the zoning of the NExy Residual Land to facilitate desired development in this location</li> </ul>	2013/14	High
Kapunda Town Centre & Mine Site	<ul style="list-style-type: none"> <li>Review the zoning of the mine site, town centre and adjacent land</li> </ul>	2013/14	High
Winery & Ancillary Development	<ul style="list-style-type: none"> <li>Review the policies relating to wineries and ancillary development such as cellar doors, function centres and accommodation</li> </ul>	2014/15	Medium
Seppeltsfield	<ul style="list-style-type: none"> <li>Review zoning and land uses for the Seppeltsfield Winery and environs</li> </ul>	2015/16	Low
Planning Study	Purpose	Year	Priority
Roseworthy	<ul style="list-style-type: none"> <li>Contribute to the ongoing structure planning process for the broader Roseworthy growth area</li> </ul>		High
Townships	<ul style="list-style-type: none"> <li>Prepare town plans for Kapunda, Freeling, Greenock and Wasleys</li> </ul>	2013/14	High
Rural Areas	<ul style="list-style-type: none"> <li>Review the policies affecting the rural areas including land division and interface</li> </ul>	2014/15	Medium
Sustainability	<ul style="list-style-type: none"> <li>Review policies relating to environmental issues</li> </ul>	2014/15	Medium
Rural Living Service Charter	<ul style="list-style-type: none"> <li>Prepare a Rural Living Service Charter</li> </ul>	2015/16	Low
Kingsford East	<ul style="list-style-type: none"> <li>Review stormwater management and land use issues at Kingsford Regional Industrial Estate</li> </ul>	2015/16	Low
Buchfelde	<ul style="list-style-type: none"> <li>Review zoning, minimum lot sizes and horse keeping policies</li> </ul>	2015/16	Low

## Northern Expressway (NExy) Residual Land Study

The 'NExy Residual Land Study' was completed in the second half of 2012. This study reviewed three (3) Council owned parcels of land which were created as a consequence of the NExy construction. The study provided Council with a number of short, medium and long term recommendations to achieve the potential 'highest and best use' for these allotments. These were based upon current trends, land use policies and State Government strategies. The findings from this project will provide a basis for further strategic planning involving these allotments in the future.

## Regional Events Strategy

The Barossa and Light Council regions are very active in the area of events with well-known events such as "Barossa Vintage Festival", "Barossa Gourmet Festival", "Kapunda Farm Fair", "24 Hour Motorcycle Reliability Trial", "A Day on the Green" and "Tour Down Under" among the many which occur throughout the year.

Regional Development Australia Barossa and Tourism Barossa Inc initiated a project, along with key stakeholders, The Barossa Council, Light Regional Council, Food Barossa, Barossa Grape and Wine and the South Australian Tourism Commission (SATC), to develop a Regional Events Strategy. This is an initiative which had been identified in the SATC's Barossa Destination Action Plan. All regional partners have committed to support the strategy with small financial contributions and in-kind support to ensure a multi-faceted approach is taken in the development of the strategy which will focus on events in the Barossa and Light Council regions.

Consultants "BWF - Better Ways Found" were engaged to develop a strategy, utilising community and industry input, research of various events held in the region as well as national and international events to support events growth across the region.

The final document is still being prepared, however, the Regional Events Strategy will include recommendations for achievable actions to deliver improved event co-ordination and event management which will in turn bring benefits to regional business and add to the region's appeal and standing.

## Light Regional Council Tourism Strategy

In February 2013 Light Regional Council held a Tourism Workshop to enable Councillors to review the impact of the recent changes in the regional tourism framework and funding model. Presenters at the workshop included Council staff and representatives Chris Pfeiffer, Chair of Tourism Barossa Inc. and Anne Moroney, CEO of Regional Development Australia, Barossa.

Councillors and tourism representatives provided input on the issues facing the Light Council Region in the area of tourism and a discussion paper was created to capture the concerns and initiatives discussed. Four key strategies were distilled from the Tourism Discussion Paper to provide a focussed and condensed Tourism Strategy which Council adopted. The key strategies identified are;

- Strategy 1: Lobby State Government to have the Light Regional Council area wholly located within one State tourism region, in this case 'the Barossa Region';
- Strategy 2: Commitment by Council to funding the activities of Tourism Barossa Inc. through Council's annual Financial Year budgets and Long Term Financial Plan (LTFP);
- Strategy 3: Develop (with assistance from KLTI and VIC) a broad and diverse 'suggested itinerary package of tourism activities' to promote as additional experiences for tourists to the LRC district (e.g. McLeod's Daughters (Freeling), the 'Arts Cluster' and heritage features at Kapunda, Anlaby Station, various trails across the district etc.);
- Strategy 4: Encourage the development of a key annual (or bi-ennial) regional event such as a 'Kapunda Arts Show' or similar, which could potentially be promoted more broadly as a 'Barossa Region' event.

These four key strategies adopted by Council in April 2013 have progressed well with:

Strategy 1: The SATC agreed on 26 June 2013 to realign the Tourism Region Boundaries to allow the Light Regional Council to sit within the boundaries of the Barossa Tourism Region. This realignment now allows Council to promote tourism for its Council region in a focussed and consolidated way reducing duplication, confusion by media and visitors alike and clears some perception barriers for the tourism industry in the portion of Light which was previously identified as a part of the Clare Valley Tourism Region.

Strategy 2: Council has once again financially supported the Regional Tourism Organisation, Tourism Barossa Inc and participated in the business planning day for this organisation.

Strategy 3: Itinerary packages and promotional information was already being distributed by KLTi and the support of LRC will allow this program to continue and circulation of these packages be increased. Also the re-print of a promotional brochure Barossa & Beyond will offer a mix of suggested itineraries depending on the type of experience our visitors are looking for.

Strategy 4: The Inaugural Kapunda Music and Arts Festival will be launched on Friday 18 October 2013 in conjunction with the 2014 Kidman Art Show and will run through until Sunday 20 October. This festival has integrated the Celtic Festival into a larger festival and leveraged one of Kapunda's strengths; its arts community. The festival in 2013 happily coincides with the biennial Kidman Art Show managed by Kapunda Rotary Club.



## Infrastructure & Works

### CAPITAL WORKS PROGRAM

The Capital Works Program has delivered works on Council assets such as sealed roads, formed roads and reserves with funding provided by the Federal Government and Council's rate revenue.

#### Northern Expressway Land Exchange

To facilitate the construction of the Northern Expressway, land was required by the State Government which involved land owned and occupied by the Gawler Harness Racing Club, and the Gawler Airfield land in the care and control of Council (leased to the Adelaide Soaring Club).

Discussions between the parties resulted in an agreement for a land exchange between the Department for Planning, Transport and Infrastructure, the Light Regional Council and the Gawler Harness Racing Club. The discussions commenced in 2006 with an agreement signed in 2010 to facilitate the construction of the new expressway.

Although the road had been completed and the construction of a new training track for the Gawler Harness Racing Club had already taken place with the authority of a license, the settlement of the land exchange and issuing of new titles was completed late May 2013.

The land occupied by the Gawler Harness Racing Club is privately owned with the land to the south east of the road corridor owned by Council. The land to the north of the road corridor in the ownership of Council is leased to the Adelaide Soaring Club.

#### Thomson Building Pergola and Septic Tank

For between 15 and 20 years there has been a timber framed pergola erected at the rear of the Thomson Building in Kapunda. The site was often popular as a peaceful retreat for visitors and locals under the shade of a wisteria growing over the frame.

The wisteria had been growing over the timber frame with the weight causing distress and eventual failure of the frame. A replacement pergola of steel was erected early 2013. A timber table and park benches donated by the Kapunda Soldiers Memorial Hall Committee was installed to complement the new structure

Given the original pergola had been constructed over a septic tank, and the septic tank was of

inadequate size for the building it serviced, a new septic tank was also installed as part of the project. To comply with the requirements of Public and Environmental Health legislation and Waste Control regulations, the new septic tank was relocated from under the structure and now sits adjacent the pergola for ease of access.



*Thomson Building Septic Tank*



*Thomson Building Pergola*

## Freeling Operations Centre – Depot Administration Building



The new Freeling Depot Administration Building had been eagerly awaited by the staff of the Infrastructure & Works Department. The department had been spread across three different sites for approximately two years and looked forward to achieving a cohesive team environment under the one roof to improve communication and efficiencies between the outside workforce and administration staff within the department. Completed in July 2012 by Mackenzie Homes and Commercial, the design was simple to minimise maintenance whilst complementing the surrounds and is located on the south west corner of the Depot site.

The layout of the building incorporates energy efficient lighting, movement sensors within offices to turn off lights automatically and is ergonomically designed for future growth. The colour scheme is in keeping with the natural gum tree surrounds and landscaped with water wise plantings and irrigation. The building also utilises rainwater for amenities.

An additional feature of the building is the ability to connect it to an alternative power source should the need arise in events of extended power outages.

## Flood Repair Works

In December 2010, the Council area (and wider) was subjected to a high intensity storm event that damaged a number of Council assets. Since that time Council steadily repaired those assets using a combination of its own funds as well as funds provided through a disaster fund (administered by the Department for Local Government Relations).

While many of the works have now been completed or have been re-assessed as serviceable, there are still a number that require further work. This report aims to briefly highlight

what has been done with the majority of the funds and how the remaining repairs will be handled.



### Jenke Road Ford

Construction of a flood ford crossover with a low flow pipe.



### Old Anlaby Road

Reinforcement and rebuild of culvert and surrounding walls.



## CWMS

Routine maintenance throughout the year has continued with upgrades being done to Council pump stations, replacing the old pumps with new modern pumps which will make the stations more efficient, the last of the new pumps should be installed very soon completing the upgrade project

As part of the recycled water project the Freeling Recreation Park's pump shed was operational over the summer months supplying the town's ovals with recycled water from the Freeling treatment plant. The tank (pictured) held enough water to ensure improved watering efficiency at the complex by the groundsman.

A new capital program has been detailed for the coming year, with planned equipment purchases aiming to assist Council in maintaining its fixed assets which is important for the efficient workings of the whole CWMS network.



*Freeling Recreation Park Pump Shed and Tank*

The Dutton Park pump shed has now been purchased by Council. This facility receives recycled water from the Kapunda treatment plant and distributes it to the neighbouring golf course, town oval and parks and gardens during the irrigation period. Council staff are now responsible for the plant and equipment in the shed, as well as the supply of water for that site.

## Footpaths

As part of Council's commitment to provide safe passage for use by the public, upgrading of footpaths in various locations in the townships of Roseworthy, Freeling, Kapunda, Wasleys and Hewett has commenced. In the interim, the

most strategic locations completed have been adjacent to schools with programmed works scheduled for public facilities such as medical practitioners, nursing homes and public amenities.

Paved footpaths have been completed in the following locations:

Location	Length	Width	Status	Cost \$
Kapunda Primary School Precinct – Mildred Street, Kapunda	266m	3.5m	Completed	33,894.74
High St, Kapunda	130m	3.5m	Completed	19,005.47
Wasleys General Store Precinct	63m	2.4m	Completed	10,640.58
South Terrace, Kapunda	Pram Ramp		Completed	1,375.00
Shepherd Street, Freeling	60m	2.4m	Completed	9018.08
Corner Songlark Grove & Robin Circuit, Hewett	6m	1.2m	Completed	687.86

In addition to the above, a further 257m of paving was completed in February 2013, funded from developer's contribution held in reserve.

Location	Length	Width	Status	Cost \$
Meaney Drive, Freeling	257m	1.2m	Completed	17,345.85

## Sealed Roads

### *Old Adelaide Road, Kapunda*

Construction of a sealed road and drainage improvements



### *Ronda Avenue, Roseworthy*

Construction and sealing of sheeted road.



## Resheeting of Formed Roads

Each year Council allocates funds towards the resheeting of unsealed roads to ensure that the community has all weather access to their properties. For the 2012-2013 financial year, the following roads were completed:

Road Name	Scope of Works	Length
Muster Road	End of Seal to Neldner Road	700m
Liebig Road	Seppeltsfield Road towards 1050m	300m
Shanahan Road	Closed Road towards Booker Road	300m
Stott Road	Wychunga Road towards Marshall Road	300m
Wychunga Road	Stott Road to Fisher Road	350m
Twin Creek Road	Thiele Highway to Goodfellow Road	1.2km
Magdala Road	350m to Hartnett Road	1.1km
Muster Road	End of Seal to Neldner Road	700m
Harris Road	Carey Road to End of Seal	1km
Taylor's Run Road	Kapunda-Burra Highway (now Thiele Highway) towards Pine drive	200m
Hansberry Road	Old Anlaby Road to 1200m	1.2km
Blackhill Road	Anlaby Road towards O'Brien Road	400m
Weichert Road	Wild Dog Hill Road towards Public Road	1.67km
	Peltz Road to Church Road	1.7km
	Church Road to Schmidt Road	1.6km
	Schmidt Road to Bethel Road	2.1km
Peltz Road	Bethel Road to Deep Creek Road	1.1km
	Deep Creek Road to Tilley Road	550m
Carrara Hill Road	Research Road to Schneider Road	1.2km
Bethel Road	Weichert Road towards Hill Drive	900m
	Hill Drive towards Hawkers Creek Road	500m
Victoria Road	Humble Road towards Anlaby Road (Public Road 1547)	1.4km
	Kapunda-Burra Highway (now Thiele Highway) to Tarnma Road	4.5km
Tarnma Road	Public Road towards Mt View Road	750m
	Victoria Road to Parham Road	1.15km
Cornvale Road	Council Boundary to Hesters Road	330m
St Johns Road	From 260 metres to Paddy Ryan Road	330m
	Paddy Ryan Road to 1170m	1.17km
Tolley Road	Greenock/Nuriootpa Highway to Samuel Road	1.05km
Mackareth Road	Lowe Road to Molloy Road	1.15km
Molloy Road	Main North Road (now Horrocks Highway) to Phelps Road	950m
Currie Road	Coleman Road to Wedding Road	1.3km
	Wedding Road to Mudla Wirra Road	1.9km

## Bethel Road, Orchard Bridge



## Maintenance Works

Council's Infrastructure & Works Department has an annual program aimed at addressing routine maintenance matters and also unplanned issues that arise throughout the year. The main areas where various maintenance activities were undertaken are:

- Sealed roads
- Unsealed roads
- Parks and Gardens
- Cemeteries
- Wetlands
- Community owned buildings

## Plant and Fleet Upgrades

The following plant has been purchased in the 2012/2013 financial year and is now being fully utilised as part of Council's day to day operations:

- Isuzu Tandem Tipper to replace pig trailer (P43), Mack Value Liner (P102) and Mack Fleetliner (P116).



*Isuzu Tandem Tipper*



*Isuzu Tandem Tipper*

- John Deere Grader to replace the Caterpillar 12H Grader purchased.



*John Deere Grader*

## Library Service and Kapunda Visitor Information Centre

### Library Service

The Light Regional Public Library consists of three branches located in the Kapunda, Freeling and Greenock townships. The libraries are community places for people of all ages to read, learn, access information and meet old and new friends. Members of the library have access to a variety of resources including books, magazines, DVDs, literacy materials, home energy toolkits, language kits and local history resources. The service also offers a wide variety of electronic resources, including eBooks, downloadable audio books and online databases, the majority of which can be accessed from home 24 hours a day.

In 2013 the Light Regional Public Library joined the state wide 'One Card' network, going live on the 6<sup>th</sup> June 2013. The network is connecting more than 130 public libraries across South Australia. Borrowers can search, reserve and renew over 2 million items online using their Light Regional Library Card. The new online catalogue is available 24 hours a day, 7 days a week at [www.light.sa.gov.au/library](http://www.light.sa.gov.au/library).

An official launch was held on Wednesday 19<sup>th</sup> June 2013 in the Kapunda Library, where local school children spoke about why they love visiting the library and Mayor O'Brien officially launched the Light Regional Public Library Service's membership of the 'One Card' network.



A minor refurbishment of the children's section in the Kapunda Library was also undertaken, in September 2012. This has resulted in a bright, open, welcoming space, which provides more floor space for children's programs to be held.

In May 2013 minor alterations of the Thomson Building office area in the Kapunda Library has ensured that library management can now be located on-site, instead of in a separate building to the rest of the library staff. It is anticipated that this will result in improved efficiencies and productivity for all.

The library service continued to provide services for its younger borrowers and their parents. The 'Wiggle & Giggle: Baby Bounce and Rhyme' sessions are held weekly at the Kapunda Library for children aged 0 to 2 years old. The 'Toddler Tales' sessions are held fortnightly at the Kapunda library for children aged 2 to 4 years old. School holiday programs were also held throughout the year for primary school aged children. Regular visits to and from the local primary school and kindergarten were carried out during each of the school terms, including participation in National Simultaneous story-time with visits to the Kapunda Child Care and Early Learning Centre. These programs help to familiarise the children, and their parents, with the library service and promote the library as a fun place to visit.

### Goals for 2013/2014

- Review of library service through a regional wide survey
- Review of the library business plan
- Increase in programs offered by the library service.

## Kapunda Visitor Information Centre

The Kapunda Visitor Information Centre (VIC) statistics show a steady increase in visitors to our area, as well as a growing proportion of the local community, which use our facilities and services. The percentage of local visits has increased from 17% in 2011/2012 to 44% in 2012/2013.

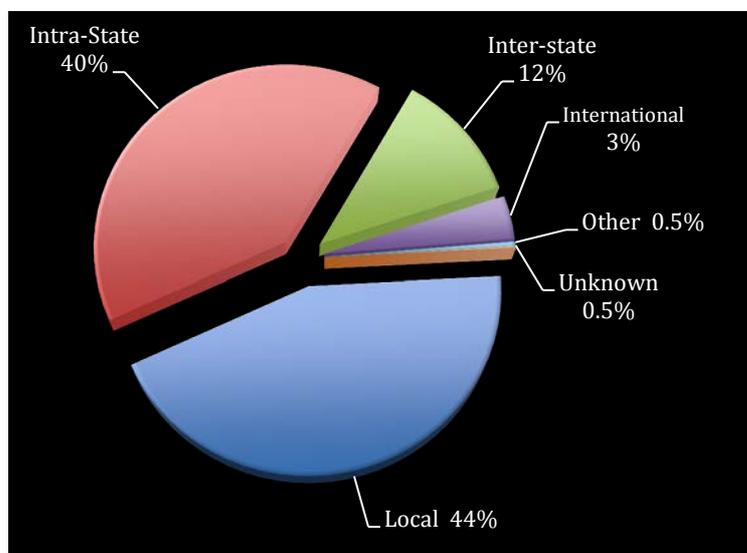
Visitors are greeted by quality professional customer service staff, providing information about our area and neighbouring regions which in turn makes their holiday more informative and enjoyable. Our visitor's book is full of positive comments referring to staff, the Interpretive Display and the local area.

The VIC location serves as an ideal centre for visitors to collect information and they are encouraged to stay and appreciate the history and the wonderful region on offer. Visitors begin their journey by visiting the "A Taste of the Region" Interpretive display, followed by the Kapunda Community Art Gallery and Community Craft shop. The Heritage Trail map gives them a tour of the historic sites; past the old stone buildings, parks, the mine site, "Eringa" and Gundry's Lookout. Other attractions include the Kapunda Artists Trail, the Pines Reserve and Seppeltsfield Road.

VIC ticket sales, which include Shakespeare in the Vines and Kapunda Musical Society performances, have been added to the MYOB accounting system. This has improved the process of customer service, security and the accuracy of sales.

Below are listed just some of the events that the VIC promoted in the last financial year:

- Austin 7 National Rally
- Beating the Winter Blues
- Bike SA Annual Tour
- Country & Western night
- Kapunda Agricultural Show
- Sheaoak Log Country Fair
- Local Christmas Street parties
- Kapunda Community Art Gallery
- Kapunda Harness Club Race Meetings
- Mega Garage Sales
- Remembrance Day services
- Kapunda swap meet
- Rosanne Hawke's book launches
- 'Storm' book launch
- Vietnams Veterans Walk for Charity
- ANZAC Day
- Big Band Era Concert
- Celtic Festival
- Janet Seidel Jazz Trio
- KaDenCe performances
- Township Christmas Carols
- Greenock Artisans Market
- Kapunda community craft markets
- Singing Under the Stars at Anlaby
- Kapunda Musical Society performances
- Kapunda Sunday markets
- Marrabel rodeo
- Kapunda Hospital Cabaret
- Whistler Wines events
- Yamaha off road championships



## Corporate Governance

### THE ELECTED BODY

#### Elected Representation

The Council is composed of ten (10) elected members and a Mayor who forms part of an incorporated body which has the responsibility for carrying out the duties and exercising the powers conferred on the Council by the Local Government Act 1999 and other State and supporting legislation.

The elected members are the policy arm of the Council and as such are responsible for setting strategic direction, goals and objectives supported by documented policy which is for the well-being of the community as a whole.

Council is divided into four wards, which are;

**Dutton Ward**, which is generally located in the north of the Council area and includes the localities of Hamilton, Allendale North, Kapunda, St. Johns, Ebenezer, Truro, Koonunga, St. Kitts, Bagot Well and Hansborough. Dutton Ward is represented by 3 councillors.

**Laucke Ward**, which is generally located in the east of the Council area and includes the localities of Moppa, Nuriootpa, Nain, Daveyston, Greenock, Marananga, Stonewell, Tanunda, Seppeltsfield, Shea-oak Log, Rosedale, Gomersal, Lyndoch and Rowland Flat. Laucke Ward is represented by 2 councillors.

**Light Ward**, which is generally situated in the central and western areas of Council and includes the localities of Pinkerton Plains, Hamley Bridge, Magdalla, Wasleys, Templers, Woolsheds, Kangaroo Flat, Morn Hill, Freeling, Bethel and Fords. Light Ward is represented by 2 councillors.

**Mudla Wirra Ward**, which is situated in the south of the Council area and includes the localities of Reeves Plains, Ward Belt, Gawler River, Buchfelde, Gawler Belt, Reid, Roseworthy, Kingsford and Hewett. Mudla Wirra Ward is represented by 3 councillors.

The Council has undertaken a review of its Elector Representation throughout the course of the 2012/2013 financial year. The review, required to be undertaken at least once every eight years, re-evaluates the representation of electors to the number of proposed elected members; determines ward structures; and whether the Council's principal member should be elected by the community at large, amongst other things.

Following public consultation, Council's favoured outcome is:

- the current name of the Council is retained;
- the principal member of the Council continues to be titled the Mayor
- there shall be four wards,
- that the existing number of ten councillors is retained.

The report is being finalised for presentation to the Electoral Commissioner for South Australia. The document is expected to be lodged with the Commissioner early in the 2013/2014 financial year and it is envisaged that the revised electoral structure will be in place for the November 2014 Council elections.

Currently Council's representation quota, that is the number of people able to vote in a Council election, divided by the number of elected members (including the Mayor) representing them, is 1 elected member for every 887 electors. A comparison of Council's representation quota with that of other local government authorities suggests that Council's representation per elector is comparable to that of other similar sized and type Councils.

### Comparison Elector Representation Quotas

Council Name	Quota (Elected Member: Number of Electors)*
Alexandrina	1:1565
Barossa	1:1371
Berri Barmera	1:801
Copper Coast	1:910
Light	1:887
Loxton Waikerie	1:736
Murray Bridge	1:1301
Port Pirie	1:1109
Victor Harbor	1:1132
Wattle Range	1:720
Yorke Peninsula	1:783

*\*(Figures obtained from the Electoral Commission of South Australia)*

## Elected Member Allowances & Benefits

Elected Members of Council each receive an annual allowance that is paid to them in accordance with the Local Government Act 1999, and with the Local Government (Members Allowances and Benefits) Regulations 2010.

For the reporting period concluding 30 June 2013, the following allowances were paid:

Elected Member Allowance	Annual Allowance 30 June 2012	Annual Allowance 30 June 2013
Mayor	\$48,221	\$49,060
Deputy Mayor (inclusive of Councillor Allowance and Committee Chair)	\$15,069	\$15,331
Councillor	\$12,056	\$12,265
Councillors (inclusive of Councillor Allowance and Committee Chair)	\$15,069	\$15,331

The elected members also have the opportunity to claim for various expenses incurred in the pursuit of their representation in accordance with the applicable local government regulations.

## Council and Committee Meetings

As an elected body and in accordance with the Local Government Act 1999, the Council must convene a meeting no less than once per month.

Currently the Council conducts its monthly Council meeting on the fourth Tuesday of each calendar month – with the exclusion of meeting dates that fall on a public holiday which are held the following working day.

Meetings of Council provide a public forum where the decisions on questions before Council are debated prior to resolution. The establishment of policy and procedure is also debated at these formal meetings of Council.

Meetings of Council are open to the public, the members of the public are able to attend as observers if they so desire. Council has also included a youth and public forum session as part of its monthly meeting processes.

Council has a number of special purpose committees established pursuant to Section 41 of the Local Government Act 1999. These are;

- Audit Committee
- Rating Policy Review Advisory Committee
- Chief Executive Officer's Performance Review Committee
- Roseworthy Township Committee
- Infrastructure & Regulatory Services Committee
- Strategy & Projects Committee
- Joint Sitting Committee
- Governance Advisory Panel

For the time being Council will also be maintaining a series of sunset working parties for specific issue projects.

In addition to its committees, Council also convenes a Development Assessment Panel. The panel generally meets on a monthly basis and is constituted under the criteria described within the Development Act 1993 and its Regulations.

Each committee is constituted with its own terms of reference, the role principally being to provide an advisory function to the Council. The exception is the Chief Executive Officer's Performance Review Committee which has the delegated authority of Council to make decisions on behalf of the Council.

The committees not only include the elected members of Council amongst their membership, but in some cases include members of the public who are able to take part in and vote on subject matter before the committee. Council believes that the interaction with the community members at the committee level provides a valuable resource and involves the community members in the decision making process, thereby providing true ownership over actions resulting from the committee process.

Council would like to thank the following people who have provided the community with many hours service during the 2012/2013 financial year period by agreeing to be members of Council committees;

Committee Name	Representative
Development Assessment Panel	Mr Bruce Ballantyne (Presiding Member), Mr Kelvin Goldstone, Mr Peter Whimpress, and Ms Kirsty Du Mont (all independent members up until 12 December 2012). Representatives effective 13 December 2012 consist of Mr Bruce Ballantyne (Presiding Member), Mr Kelvin Goldstone, Mr Robert Veitch and Ms Hulya Gilbert (Independent members).
Audit Committee	Mr John Comrie (Independent Chairman) and Mr Peter Fairlie-Jones (Independent member)
Rating Policy Review Advisory Committee	Mr Kevin McNamara, Mrs Vicki Patterson, Mr Paul Fernandez, Ms Denese Walsh and Mr Michael Kennelly, Mr Dafydd Llewelyn (all community representatives)
Roseworthy Township Committee	Mr Chris Johnson, Mrs Linda Keech, Mr Mark Ruediger, Mr Matt Saunders, Mrs Tricia Snell (all community representatives)

The following table of data shows information in regard to the number of meetings held and attendances thereto by the elected members of the Light Regional Council.

Elected Members	Council and Special Meetings	Development Assessment Panels Meetings	Audit Committee Meetings	Rating Policy Review Advisory Committee Meetings	Performance Evaluation Review Committee Meeting	Governance Advisory Panel	Infrastructure & Regulatory Services Committee	Strategy & Projects Engineering Committee Meeting	Joint Sitting Committee	Roseworthy Township Committee	TOTAL MEETINGS ATTENDED
<b>Mayor</b>											
B. O'Brien	16		4	2		2	7	5	2		38
<b>Deputy Mayor</b>											
D. Rohrlach	16	7				2	9		2		36
<b>Councillors</b>											
D. Ellis	14		4	4			10		2		34
R. Williams	10			4				4			18
L. Reichstein	16	7		1			8				32
W. Standish	15		6					6			27
P. Kennelly	15	7					9				31
M. Skevington	14			5			9		2		30
B. Close	13							4	2	0	19
P. Graham	15							5	2	0	22
S. Watson	14			5				2		0	21
<b>Total meetings held in financial year</b>	<b>16</b>	<b>7</b>	<b>6</b>	<b>5</b>	<b>0</b>	<b>2</b>	<b>10</b>	<b>6</b>	<b>2</b>	<b>0</b>	

Council does, of course provide membership and representation to many local, regional and state organisations. Individuals dedicate many hours of time in a voluntary capacity for this representation. As stated previously, all meetings of Council and its committees are open to members of the public and Council encourages interested people to attend.

## Elected Member Training & Development

Annually the Council makes funding available for its elected members to attend conferences, training and development sessions in order that the elected representatives of the area are kept abreast of developments occurring within the local government sector.

During the 2012/2013 financial year various elected members undertook attendance to the following activities;

- Norman Waterhouse Elected Member Knowledge Bank Training
- Local Government Association Strategic Issues Seminar
- Local Government Association General Meeting
- Local Government Association Annual General Meeting
- Local Government Association Regional Forum
- Local Government Association President's Forum
- Regional Roads and Works Conference
- Elected Members Strategic Planning Workshop, Greenock
- Light Regional Council Strategic Planning Workshop, Kapunda
- Light Regional Council Annual Business Plan & Budget Workshop, Kapunda
- Elector Representation Workshop, Kapunda
- Infrastructure & Asset Management Plan Workshop, Kapunda
- Strategic Directions Workshop - Development Plan Review, Kapunda
- Roseworthy Discussion Paper, Light Regional Council Infrastructure Workshop
- Light Regional Council Infrastructure Asset Management Plan Workshop
- Community Volunteering Workshop by Wakefield Group Volunteer Management, Kapunda
- Light Regional Council and Mallala Council Training Session (Norman Waterhouse Lawyers), Kapunda



### Light Regional Council Elected Members

*Back Row (Left to Right) Cr Williams, Cr Close, Cr Watson, Cr Skevington, Cr Graham, Cr Reichstein  
Front Row (Left to Right) Cr Ellis, Deputy Mayor Cr Rohrlach, Mayor O'Brien, Cr Standish, Cr Kennelly*

## Council Documents

### Public Access to Council Documents

Council seeks to be open and accountable to its community. In recognition of this philosophy, Council makes available for community access the following public documents and welcomes enquiries on information not contained in those documents;

- Annual Budget
- Assessment Book
- Annual Report
- Policy Manual
- Agendas and Minutes for meetings of Council
- Council By-Laws
- Planning Amendment Report
- Council Registers

Members of the public wishing to purchase copies of Council documents may do so by making application in person or by writing to the Chief Executive Officer, PO Box 72, Kapunda SA 5373.

### Applications lodged for Information

Requests for Freedom of Information must be made on the prescribed forms in accordance with the Freedom of Information Act 1991. These forms are available at the Kapunda office of Council and will be responded to as soon as possible within the statutory timeframe upon the receipt of a properly completed request and the prescribed fee.

In the twelve (12) months to 30 June 2013, the Light Regional Council received six (6) requests for the provision of information in this manner.

Two (2) of these applications were a third party consultation seeking permission for Council to release documents.

Of the four (4) applications received, one (1) was processed within the required timeframe with the remaining three (3) still active at this time.

Where Council does receive requests for information from members of the public, staff generally try to manage these requests outside of the formal processes of the Freedom of Information Act, to further enhance an open accountable style of governance.

Readers are encouraged to refer to the separate section of this annual report specifically dealing with the publication of Council's Information Statement published in accordance with Section 9 of the Freedom of Information Act 1991.

### Use of Confidentiality Provisions

Council conducts a formal review process on a quarterly basis (every *March, June, September, December*) where it undertakes a review of matters held in confidence. The process seeks to provide a formal release of reports and minutes back into the public realm. For easy information access Council has chosen to utilise a process where formerly confidential reports and minutes are included in total in tabular form within the minutes of the Council meeting at which Council agrees to their release. The process provides a mechanism to ensure that matters are kept under constant review.

During the 2012/2013 financial year, the confidentiality provisions of the Local Government Act 1999 under s90 were used by Council a total of 28 times to consider matters in-camera. The total number of matters considered in confidence totalled 20. For a single matter to be taken into confidentiality multiple provisions may be required.

During the 2012/2013 financial year there were nil (0) occasions where Council invoked, under section 90(2), to consider a matter in confidence but during confidential session determined the matter to be of a public nature thereby immediately revoking the order to discuss the matter within the public realm.

Report items released back into the public realm in accordance with s91(7) for the 2012/2013 year totalled 21. Several resolutions contained multiple parts.

The following 14 matters were retained as confidential items in accordance with s90 of the Local Government Act, 1999 at the conclusion of the June 2013 Council Meeting.

<i>Minute Date</i>	<i>Item Number</i>	<i>Retained Confidential Item at June 2013</i>
19-05-09	13.1	Gawler River – “Flood Prone Areas” Development Plan Amendment – Statement of Intent
20-04-10	13.2	Residential Code and Flood Prone Areas
21-09-10	10.3.1	Jungfer v Light Regional Council (ERD Ref 10-04)
25-10-11	6.2	Sathish Dasan, Norman Waterhouse – Beare matter
26-06-12	13.2	Beare – v – Light
03-07-12	13.1	S&P12.1/2012 – Gawler Rivers Flood Prone Area Development Pan Amendment
25.09.12	12.4.1	Beare – v – Light Regional Council – Notice of Motion by Cr Mike Skevington
25.09.12	13.1	Forby Road, Rosedale, and Leak and Fairlie Road, Kangaroo Flat, Insurance Claim
16.10.12	7.1	Beare – v – Light Regional Council
23.01.13	13.1	Beare – v – Light Regional Council
22.01.13	13.2	SA Power Networks Proposed Land Transfer Hewett
26.02.13	13.1	Roseworthy Growth Area Draft Structure Plan Package for State Government – Led Consultation
28.05.13	13.1	Kapunda Bowling Club Relocation
28.05.13	13.2	Sale of Land for Non Payments

<i>Confidentiality Provisions Passed</i>	<i>2012/2013</i>	<i>2011/2012</i>	<i>2010/2011</i>	<i>2009/2010</i>	<i>2008/2009</i>	<i>2007/2008</i>	<i>2006/2007</i>
<b><i>Matters of a Confidential Nature</i></b>							
Actual or possible litigation <b>(i)</b>	4	1		2		4	3
Personal affairs or safety of a person or the Council <b>(a)</b> and <b>(e)</b>	8	6	3	14	4	13	17
Commercial advantage or prejudice commercial position of Council <b>(b)</b>	4	6	3	4	5	8	4
Commercial prejudice, advantage or information – Council or third party <b>(d)</b>	1	5		1	3	4	7
Legal advice <b>(h)</b>	5	6	2	4	2	8	12
Breach of confidence <b>(j)</b>	1	1					
Supply of goods or services <b>(k)</b>	0	2	3	3	1		1
Proposed amendment to development plan <b>(m)</b>	1	0		1	1	1	1
Review FOI determination <b>(n)</b>	0	0					
Reveal a trade secret <b>(c)</b>	0	0					
Prejudice a criminal offence <b>(f)</b>	0	0	1			1	
Breach of law, order or direction of the court <b>(g)</b>	4	2	4	2	3	3	1
<b>Total Confidentiality Provisions</b>	<b>28</b>	<b>29</b>	<b>16</b>	<b>31</b>	<b>19</b>	<b>42</b>	<b>46</b>
<b>Total Matters considered in Confidence</b>	<b>20</b>	<b>23</b>	<b>13</b>	<b>26</b>	<b>14</b>	<b>27</b>	<b>35</b>
<b>Percentage Total of Confidential Matters considered by Council</b>	<b>7.58%</b>	<b>9.79%</b>	<b>4.90%</b>	<b>11.87%</b>	<b>6.14%</b>	<b>8.74%</b>	<b>16.14%</b>
<b>TOTAL Matters considered at Council (incl. Confidential)</b>	<b>264</b>	<b>235</b>	<b>265</b>	<b>219</b>	<b>228</b>	<b>309</b>	<b>285</b>
<b>TOTAL Development Assessment Panel Matters considered</b>	<b>19</b>	<b>19</b>	<b>20</b>	<b>23</b>	<b>35</b>	<b>18</b>	<b>24</b>

# Corporate Structure & Executive Officer’s Remuneration

## Corporate Structure

The executive team consists of the:

- Chief Executive Officer;
- General Manager-Business & Governance
- General Manager-Development & Regulatory Services
- General Manager-Strategy, Projects & Engineering, and
- General Manager-Infrastructure & Works.

Also forming part of the management group are the HR and Governance Manager and the Executive Assistant to the CEO. Other members of staff are co-opted from time to time.

## Executive Officer’s Remuneration

Council has five (5) Senior Executive officers employed on fixed term contracts with base salaries ranging from \$108,142 to \$185,857.

The Senior Executive officer’s total remuneration is comprised of the annual base salary, 9% employer superannuation contributions and benefits including fringe benefits tax paid or accrued for the reporting period.

Benefits received by the Senior Executive officers of Council may include;

- The provision of a motor vehicle with private usage or motor vehicle allowance;
- The reimbursement of telephone expenses;
- The payment of memberships to professional bodies.



Brian Carr  
Chief Executive Officer



Richard Michael  
Business & Governance



James Miller  
Development & Regulatory Services



Nathan Cunningham  
Strategy Projects & Engineering



Richard Dodson  
Infrastructure & Works

## Human Resources

At 30 June 2013, Council had a total of 80 staff members (77.1 full time equivalent) which included 68 full time, 4 part time, 3 casual and 5 contract positions. Human resources provides a range of functions to Council including recruiting, training and development, industrial and employee relations, legislation and policy compliance, employee assistance program and performance appraisals.

In 2012/2013 one of the key human resource projects included Workforce Planning, facilitated by the Local Government Association and Workforce Planning Australia. The aim of the project was to identify potential challenges the Council may face in the future. Workforce planning strategies will be developed from the analysis of the information gained from the;

- environmental scan of local government at a national, state and local level;
- results from the confidential staff survey, conducted externally;
- summary of the workplace profile data; and,
- Council's suite of strategic documents including the Strategic Plan, Business Objectives and Long Term Financial Plan.

Council's management anticipate that the staff survey results will identify strategies and continuous improvement initiatives that will be of benefit to both staff and Council. This will be of vital importance to ensure retention of quality staff, attract new staff in the future and work toward being an employee of choice. The project is due for completion by the end of September 2013.

A review of Business and Governance work practices was undertaken by the HR and Governance Manager as a continuous improvement initiative, with the following strategies implemented as of 30 June 2013:

- Job redesign for improved efficiency and realignment of evolving duties;
- Improved contingency for the Kapunda Customer Service by training and multiskilling selected staff members;

- Changes to employment status for long term casual staff members to permanent part time to recognise their valuable contribution to Council and offer job security in accordance with the South Australian Municipal Salaried Officer's Award;
- A reduction in staff numbers in the finance team through natural attrition;
- Consolidating IT and Record Services to provide Information Services to Council.

Council established a Motor Vehicle Policy during the year with focus on its sedan and light commercial vehicle fleet. A review of Council's motor vehicle fleet and subsequent reduction in Council owned vehicles resulted in significant operational cost savings to Council.

Council is committed to Equal Employment Opportunity (EEO) in the workplace for all employees, which is reflected in relevant Council documents and policies encouraging individual staff members to progress their career as opportunities present themselves.

The Employee Assistance Program (EAP) the Council has in place continued to play an important role in assisting staff members to achieve a balance between their personal and working lives and the impact each has on the other. An external service provider offers confidential counselling, support and appropriate referrals to all staff to help resolve any confidential personal and/or work related problems.

The Council provides employees with the opportunity to enhance their professional development by investing in training and development. Training requirements across the organisation are aligned to the suite of strategic plans, technological and legislative changes and professional accreditation requirements. Council supports employees choosing to study for attainment of higher education qualifications linked to their chosen career field by offering flexible working arrangements which in turn benefits Council with their philosophy of developing talent from within the organisation where practicable.

## Staff Profile

Department	2008/09	2009/10	2010/11	2011/12	2012/13
Infrastructure & Works	25	25	23	30	26
Development & Regulatory Services	13	15	15	15	13
Business & Governance	25	29	17	17	19
Strategy , Projects & Engineering			11	10	12
Information Services	10	12	11	11	10
<b>Total</b>	<b>73</b>	<b>81</b>	<b>77</b>	<b>83</b>	<b>80</b>

Status	2008/09	2009/10	2010/11	2011/12	2012/13
Full Time	57	62	61	69	68
Part Time	7	6	7	5	4
Casual	7	6	4	4	3
Contract	2	7	5	5	5
<b>Total</b>	<b>73</b>	<b>81</b>	<b>77</b>	<b>83</b>	<b>80</b>

Gender	2008/09	2009/10	2010/11	2011/12	2012/13
Male	35	37	35	41	40
Female	38	44	42	42	40
<b>Total</b>	<b>73</b>	<b>81</b>	<b>77</b>	<b>83</b>	<b>80</b>

## Information, Communication & Technology

The Information and Communication Technology department maintains and develops Council's Information Technology infrastructure and systems. It liaises with external providers, and assumes responsibility for the enablement of staff to perform their duties efficiently and customers to interact with Council effectively.

Council continues to invest in technology infrastructure to provide Council staff with appropriate and relevant resources to undertake their various roles within Council.

Some key areas of achievement in this area were:

### Network Upgrades

Significant technology upgrades have been undertaken with the highlight being the successful implementation of a virtual server environment. This investment in technology hardware has provided a foundation for enhanced business continuity and disaster recovery.

### Electronic Documents and Records Management System (EDRMS)

Council has recently introduced an EDRMS system. The implementation has allowed Council to capture corporate information more effectively through the enhanced processing, searching and tracking capabilities.



# Work Health Safety

## Strategic Direction

Council remains committed to providing a healthy and safe work environment for its employees, volunteers, contractors and visitors. During 2012/2013 work continued with developing an integrated Occupational Health and Safety system that becomes an integral part of the everyday business of Council. This is seen as not only a good business strategy but will also bring Council into line with the National OHS Strategy, Objective 2 of South Australia's Strategic Plan and the OHS Strategic Framework for South Australia, and also the Local Government Associations implementation of 'One System' across all Councils.

As part of this development, the General Managers reviewed and updated the Council's OHS&W and Injury Management Plan 2011 – 2014.

The General Managers also approved the creation of a practical Business Continuity Plan with the cooperation of key staff and specialists.

## Policies, Procedures, Safe Work Instructions

Due to the implementation of the Work Health and Safety Act 2012 (SA) and the Work Health and Safety Regulations on 1 January 2013, key WHS policies and procedures had to be reviewed and updated in line with the new legislation. Council implemented the OHS&W and Injury Management Plan, by implementing a GPS tracking system for all Council vehicles to assist with work flow, plant maintenance but also to assist with the safety of isolated staff and completing the pilot program of the internal auditing program. This helped to identify gaps in the utilisation and comprehension of WHS policies and procedures within Council and the training requirements will be included in Council's training needs analysis. More staff will be trained in undertaking the auditing process to allow a regular audit schedule to progress. A master hazard register has been developed and it is now a living document which will grow and develop as Council's WHS system is developed across all areas of the organisation. All staff will receive training in hazard identification and risk assessment to assist with this process.

## Asbestos Register

The asbestos register for all Council buildings has been updated by qualified consultants and, in accordance with legislative requirements, will be reviewed on an annual basis.

## Organisational Health Programmes

An organisational wide health programme was offered to all staff, incorporating a range of health checks and access to the Local Government Associations Fitness2Live programme via its website. This programme was supplemented with healthy tips each month provided by Corporate Health Group.

## Work Health & Safety (WHS) and Injury Management Committee

Council has maintained the membership of the WHS and Injury Management Committee with 6 representatives and 5 deputy representatives from staff and representatives from management. An election for representatives and deputy representatives was held in May 2013 and all Health and Safety representatives have been booked into the required training courses. Five representatives require Health and Safety Representative, Level 1, training and the remainder require either Health and Safety Representative, Level 2, training or a bridging course to update their knowledge of the new Act and Regulations. This has ensured that each department within Council has an informed voice on the committee. The committee meets every 3 months on a scheduled basis but can also meet at other intervals as required. The agendas and minutes of the committee have been redesigned to include key performance indicators which relate to the measurement and evaluation module of AS/NZS 4804, 'Occupational health and safety systems', ensuring Council's WHS system incorporates the principle of continuous improvement.

## Training

A training database for Council staff has been developed, incorporating formal and informal training undertaken by all staff throughout the year. A Training Needs Analysis has been developed to incorporate WHS competencies required for each individual role within Council and the training required, including an ongoing training programme for all staff.

## Consultation

Consultation processes for WHS were strengthened with representation from each work group within Council on the WHS and IM Committee. Further consultation was undertaken with the WHS & Risk Coordinator and the Regional Risk Coordinator (from Local Government Risk Services) conducting workshops and training sessions with all staff to develop their knowledge of contractor management, site risk assessments, inclement weather procedures and personal protective equipment procedures and reviewing various safe work instructions. The Health & Safety Representatives were involved in guiding their particular work groups in these sessions. The HR & Governance Manager served as the conduit between the General Managers and the WHS and IM Committee to maintain information flow and decision making. All Health & Safety representatives were supplied with a report of each meeting to assist them on reporting to their individual work groups. There is a strong presence for WHS on Council's intranet. The internal audit process highlighted that staff were aware of the WHS area on the intranet and the easy access to Council's WHS policies and procedures.

## Injury Management

Council recorded eleven lost time injuries for 2012/2013. Injury Management kits for Managers and Staff have been developed and are held in Freeling and Kapunda by trained staff. The kits will be added to Council's intranet site.

## Looking forward – 2012/2013

- Further integration of the WHS system into Council's operations through workshop and training sessions with staff
- Review schedule of all WHS policies and procedures in line with Council's business operations
- Maintain regular program of internal auditing
- Strengthening of communication and consultation processes by maintaining a strong WHS presence on Council's intranet site
- Review and update the new staff induction and re-induction kit
- Review and update of Council's asbestos register
- Review and update of Council's Emergency Management plan
- Create new version of Council's Business Continuity plan

## Information Statement

This information statement is published by the Light Regional Council in accordance with the requirements of Section 9 of the Freedom of Information Act 1991, and with Regulation 5 of the Freedom of Information (General) Regulations 2002. The Light Regional Council is pleased to comply with these requirements and welcomes enquiries under the Freedom of Information Act. This information statement is reflective of Council's administration as at 30 June 2013.

An updated information statement will be published annually and incorporated as part of the Council's Annual Report produced in accordance with the Local Government Act 1999.

## STRUCTURE AND FUNCTIONS OF THE COUNCIL

### Council

The Council is divided into four (4) wards and consists of a Mayor and ten (10) Councillors. The Council is the decision making body on all policy matters, and those matters which fall outside of the delegated authority given to various members of Council's staff under the provisions of the various Acts and Regulations administered by Council.

Council meetings are normally held on the fourth Tuesday of each month at its principal office located at 93 Main Street, Kapunda. Council's Development Assessment Panel conducts its meetings at the same location when there are items for the consideration of the Panel. Meetings are generally held on the second Wednesday of the month.

The monthly Council meetings commence at 5.00pm, while the Development Assessment Panel meetings commence at 5.30 pm. From time to time Council may vary the time and place of conducting its monthly meeting, these changes are advertised as required. Special meetings of Council may be held from time to time as required.

All meetings are open to the public and agendas and minutes of those meetings are on display for public inspection.

### Committees

Council is able to form Committees in accordance with section 41 of the Local Government Act 1999, the purpose of which is to streamline Council business. Council has utilised the section of the Act to form the following listed committees, which meet as and when required.

These Committees generally operate in an advisory capacity; that is the Committee considers matters for discussion, makes recommendations to the Council, Council then considers the Committee's recommendations. The exception is the Chief Executive Officer's Performance Review Committee which has the authority to act on behalf of the Council.

Council's Committees are:

- Rating Policy Review Advisory Committee
- Chief Executive Officer's Performance Evaluation Review Panel
- Infrastructure & Regulatory Services Committee
- Strategy and Projects Committee
- Audit Committee
- Joint Sitting Committee
- Governance Advisory Panel
- Roseworthy Township Committee

### Subsidiaries

With reference to section 42 of the Local Government Act, Council has no subsidiaries. However, Council does have membership of two (2) regional subsidiaries constituted under section 43 of the Act. They are the Central Local Government Region of South Australia, and the Gawler River Floodplain Management Authority.

### Agendas and Minutes

Agendas of all Council meetings are placed on public display no less than three days prior to those meetings. Minutes are placed on display within five days of that meeting. Agendas and Minutes are available at Council's offices in Kapunda and Freeling and at Council's libraries. These documents are also displayed on Council's public website 'www.light.sa.gov.au'.

## External Committees/Boards/Associations

Council participates in a number of external committees, boards and associations. Council's membership can comprise elected members, staff, a mixture of both, and or/members of the public.

These associations include:

- Local Government Association of South Australia
- Light Regional Council District Bushfire Prevention Committee
- Regional Development Australia – Barossa Inc.
- Central Local Government Region of South Australia
- Gawler River Floodplain Management Authority.

Council also has representation on numerous community committees. Minutes of these committees, boards and associations are kept for record purposes by Council and, subject to the consent of the relevant organisation are available for public inspection.

## Delegations

Council's Chief Executive Officer and other officers of Council have the delegated authority from Council to make decisions on a number of specified administrative and policy matters. These delegations are made under section 44 of the Local Government Act 1999 and generally provide for;

- The determination of policies to be applied by the Council in exercising its discretionary powers;
- The determination of the type, range and scope of projects to be undertaken by the Council; and
- The development of comprehensive management plans, budgets, financial controls and performance objectives and indicators for the operations of the Council.

Council makes decisions that direct and or determine its activities and functions. Such decisions include the approval of works and services to be undertaken, and the resources that are to be made available to undertake such works and services. Decisions are also made to determine whether or not approvals are to be granted for applications from residents for various forms of development.

Council also has in place comprehensive staff delegations to allow staff to manage Council's day to day business without the need to seek Council intervention on operational matters. Where matters are not covered by appropriate delegations, staff will provide reports to Council to complete the decision making process.

## SERVICES TO THE COMMUNITY

Council makes decisions on policy issues relating to services that are provided for members of the public.

These services include;

- Aged Care Services
- Bus Shelters
- Car Parks
- Civic Affairs (including Citizenship Ceremonies)
- Clean Air Controls
- Community Halls
- Community Wastewater Management Systems
- Development Controls
- Dog Control
- Environmental Health matters
- Fire Protection and Prevention
- Food Inspections
- Garbage Collection and Disposal
- Heritage Preservation
- Home Assist
- Immunisation Programs
- Parking Bays
- Parking Controls
- Parks and Reserves
- Playground Equipment
- Public Cemeteries
- Public Conveniences
- Public Libraries
- Recreational and Sporting Facilities
- Roads, Footpaths, Kerbing and Bridges
- Stormwater Drainage
- Street Beautification
- Street Closures
- Street Lighting
- Street Sweeping
- Traffic Control Devices
- Transport Assistance
- War Memorials
- Weed and Vermin Control
- Youth Matters

## PUBLIC PARTICIPATION

### Council Meetings

Members of the public have a number of opportunities to put forward their views on particular issues before the Council.

These are;

- *Deputations* – with the permission of the Committee Chairman or the Mayor, a member of the public can address a Committee or the Council on any issues within the Council's jurisdiction.
- *Presentations to Council* – with prior notification and arrangement with the Mayor, a member of the public can address the Council on any issue relevant to the Council.
- *Petitions* – written requests can be addressed to the Council on any issue within the Council's jurisdiction.
- *Written requests* – a member of the public can write to the Council on any Council policy, activity or service.
- *Elected Members* – members of the public can contact their elected members of Council to discuss any issue relevant to the Council.
- *Staff members* – members of the public can contact Council staff to discuss any issue relevant to Council.

As part of its monthly Council meeting, Council also offers members of the public the opportunity to participate in a 'Public Forum' session. Rules governing this participation do apply and are discussed in Council's Procedure at Meetings Code of Practice. A limit to the number of representations received per meeting is in place.

From time to time Council also holds informal gatherings used primarily for the purposes of planning sessions, briefings or training sessions, and workshops.

### Public Consultation Policy

The purpose of the Policy is to outline the principles and procedures that the Light Regional Council will follow to involve the community in planning and decision making in the local area, and to ensure accountability of Council to the community through effective communication and consultation strategies.

The principles underpinning this policy are:

- The community has a right to be involved in and informed about decisions affecting their area;

- Community involvement in Council decision making will result in greater confidence in the Council and responsive decision making;
- Council decision making should be open, transparent and accountable;
- Council recognises that the level of consultation with the community will vary depending on the community interest in the topic, number of persons potentially affected by the topic and the requirements for consultation set out in the Act for specific topics;
- Council's desire to balance community views and interest with other influences such as budgetary constraints; and
- The community has a right to be informed and to influence decisions, which affect their lives.

## ACCESS TO COUNCIL DOCUMENTS

### Documents Available for Inspection

The following documents are available for public inspection at Council's principal office in Kapunda, free of charge. Some of these documents are also available for inspection at Council's Freeling branch office, libraries and on Council's website "www.light.sa.gov.au".

Members of the public may purchase copies of these documents at the cost shown in Council's Schedule of Fees and Charges (postage and packing will be an additional cost if mailed), or may download the documents from Council's website free of charge:

Strategic Plan 2013-2017  
Annual Budget  
Annual Financial Statements  
Annual Report  
Council Agendas  
Council Minutes  
Council By-laws  
Permits and Penalties  
Moveable Signs  
Roads  
Local Government Land  
Dogs  
Cats  
Nuisance Caused by Building Sites  
Order Making Policy  
Development Plans

Council Codes of Conduct and Policies, a list of which follows;

### **Finance**

- Rate Rebate Policy
- Asset Capitalisation Policy
- Financial Year End Commitments Policy
- Accounting Policies & Guidelines
- Procurement Policy
- Treasury Management Policy
- Debtor Management Policy

### **Human Resources**

- Elected Members Code of Conduct
- Committee Members Code of Conduct
- Council Employees Code of Conduct
- Pre-employment Medical Examination Policy
- Risk Management Policy
- Sexual Harassment Policy
- Corporate Wardrobe and Dress Code Policy
- Termination – Loss of Drivers Licence Policy
- Equal Employment Opportunity Policy
- Motor Vehicle Management Policy

### **Work Health Safety**

- OHS&W Injury Management Policy
- OHS Contractor Management Policy
- Inclement Weather & Skin Cancer Policy
- Alcohol & Drugs Policy
- Smoking in the Workplace Policy
- Accident/Incident Investigation & Reporting Policy
- Communication & Consultation Policy
- Confined Spaces Policy
- Hazard Management Policy
- Management of Substances Policy
- Electrical Safety Policy
- Breach of Health & Safety Rules Policy
- Manual Handling Policy
- Personal Protective Equipment Policy
- Asbestos Policy
- Immunization Policy
- Hazardous Work Policy
- Administration of the OHS Management System
- VDU Policy
- Emergency Management Policy
- OHSW Induction and Training Policy
- Needles/Sharps Policy
- OHSW & IM Committee Constitution and Rules
- Excavations and Trenching Policy

### **Environmental Health**

- Food Act Inspection and Fee Policy
- CWMS Connection & Augmentation Charge Policy
- Resource Recovery Kerbside Collection Policy
- Environmental Sustainability Policy

### **Development**

- Development Application Public Notification Policy
- Inspection of Development Documents Policy
- Development Assessment Panel and Staff Delegations Policy
- Structures & Fill Over Easements Policy
- Enforcement Policy
- Building Inspection Policy
- Waiving Development Application Fees Policy

### **Library**

- Internet Policy
- Public Notices
- Programme Policy
- Code of Conduct Policy
- Unattended Children Policy
- Selection of Library Materials Policy
- Circulation of Library Materials Policy
- Reference and Readers Advisory Policy

### **Governance**

- Council Members' Training and Development Policy
- Whistleblower Protection Policy
- Code of Practice for Access to Council Meetings, Council Committees and Documents Policy
- Public Relations and Marketing Policy
- Council Members Communication Policy & Procedures
- Website Standards
- Audit Committee Policy
- Public Consultation Policy
- Caretaker Policy
- Procedure at Meetings Code of Practice
- Control of Election Signs Policy

### **Community Services**

- Grant Funding Policy
- Community & Recreation Facilities Policy
- Safe Environment Policy
- Citizenship Ceremony Policy

### **Infrastructure & Works**

- Rural Property Addressing Policy
- Tree Management policy
- Dust Suppressant Application Policy
- Road Sealing Funding Policy
- Light Vehicle Crossover Policy
- Footpath Construction Policy

### **Council Registers**

Register of Delegations  
Register of Interests, Elected Members  
Register of Allowances & Benefits, Elected Members  
Register of Salaries  
Register of Interests, Employees  
Register of Debenture Loans  
Register of Community Land  
Register of Public Roads  
Register of Leases and Licences

Assessment Book  
Schedule of Fees and Charges  
Voters Roll

### **Other Information Requests**

Requests for other information not included above will be considered in accordance with the Freedom of Information Act. Under this legislation an application fee must be forwarded with the completed request form, unless the applicant is granted an exemption. Should the applicant require copies of any documents inspected pursuant to a Freedom of Information request, the charges set out in the Act will apply.

Freedom of Information Request Forms are available at Council's offices and enquiries or requests should be addressed to Council's Chief Executive Officer in the first instance, at the following address;

Mr Brian R Carr  
Chief Executive Officer  
Light Regional Council  
PO Box 72 PO Box 72  
KAPUNDA SA 5373

These documents are available for public inspection at Council's Kapunda Office during office hours, that is 9.00 am to 5.00 pm Monday to Friday.

Applications will be responded to as soon as is possible within the statutory timeframe of Council receiving the properly completed Freedom of Information request form, together with the application and search fees

## **AMENDMENT OF COUNCIL RECORDS**

A member of the public may request access to Council documents concerning their personal affairs by making a request under the Freedom of Information provisions. A request may then be made to correct any information about them that is incomplete, incorrect, misleading or out of date. To gain access to these records a Freedom of Information Request Form must be completed as indicated above outlining the records that the applicant wishes to inspect.

Brian R Carr  
Chief Executive Officer

## Rating Structure & Policy

### Strategic Focus

In proposing its rates for the 2012/2013 financial year Council has considered its Strategic Management Plan 2008 to 2018, the current economic climate, specific issues faced by the community, the budget requirements for the 2012/2013 financial year and the impact of rates on the community – in particular householders and primary producers.

The 'Light Regional Council Rating Review Advisory Committee', a Section 41 committee of Council, has continued to aid Council, with the review of rating and valuation data and formulating recommendations to Council in regard to setting rates for the year. An important part of the Committee's structure is its membership which comprises both Council nominated representatives and community representatives from the public arena.

Land use categories as provided in the Local Government (General) Regulations 1999 are used as the basis of Council's general rate calculation.

### Method used to value land

All land within a Council area, except for land specifically exempt (eg. crown land, council occupied land), is rateable. Council has decided to continue to use capital value as the basis for valuing land within the Council area. Council considers that this method of valuing land provides the fairest method of distributing the rates across all ratepayers.

Council will be adopting the valuations made by the Valuer-General and which are applicable for the financial year commencing 1 July 2012. If a property owner is dissatisfied with a property valuation, then an objection may be made to the Valuer-General in writing, within 60 days of receiving notice of the valuation, explaining the basis for the objection. Further contact details can be obtained from Council's Rates Assessment Officers on (08) 8525 3200.

It is important to note that Council has no role in the valuation process.

## IMPACT OF RATES

The following data provides information in regard to rate modelling done for the formulation of this Annual Business Plan and Budget.

Financial Year	2010/2011	2011/2012	2012/2013 (Estimate Rate/\$)	2012/2013 (Estimated Revenue)	% Change to Previous Year	% Average Increase per rateable assessment	% of General Rate Revenue	% Revenue shift from Previous Year
				(Week 52)				
Total Capital Valuation	\$2,843,315,100	\$3,014,825,140		\$3,036,450,540	+0.72%			
Number of Rateable Assessments	7,352	7,425		7,497	+0.97%			
General Rate Revenue	\$10,163,305	\$11,071,305		\$12,047,243	+8.84%			
Refuse Collection & Disposal Service Charge	\$958,060	\$1,017,823		\$1,076,300	+5.75%			
CWMS Service Charge	\$889,190	\$920,598		\$941,365	+2.26%			
NRM Board Levy	\$248,280	\$266,629		\$264,703	-0.72%			
Other Rate Income	\$61,000	\$89,900		\$86,200	-4.12%			

### Rate/\$

#### Proposals

Residential LUC Rate in the \$	\$0.003468	\$0.0035763	<b>\$0.0038570</b>	\$5,115,589	+7.85%	+6.70%	+56.25%	+0.07%
Commercial Shop LUC Rate in the \$	\$0.006069	\$0.0062585	<b>\$0.0067498</b>	\$102,854	+7.85%	+5.07%	+0.92%	+0.05%
Commercial Office LUC Rate in the \$	\$0.006069	\$0.0062585	<b>\$0.0067498</b>	\$19,045	+7.85%	-13.92%	+0.16%	-0.03%
Commercial Other LUC Rate in the \$	\$0.006936	\$0.0071526	<b>\$0.0077141</b>	\$770,375	+7.85%	+14.35%	+3.40%	+0.45%
Industrial Light LUC rate in the \$	\$0.009537	\$0.0098348	<b>\$0.0106068</b>	\$70,637	+7.85%	-2.23%	+0.29%	-0.10%
Industrial Other LUC rate in the \$	\$0.009537	\$0.0098348	<b>\$0.0106068</b>	\$1,063,217	+7.85%	+8.14%	+0.56%	-0.06%
Primary Production LUC Rate in the \$	\$0.0027744	\$0.0028610	<b>\$0.0030856</b>	\$4,156,657	+7.85%	+8.27%	+30.53%	-0.15%
Vacant Land LUC Rate in the \$	\$0.006069	\$0.0062585	<b>\$0.0067498</b>	\$487,373	+7.85%	+9.00%	+6.59%	-0.24%
Other LUC Rate in the \$	\$0.003468	\$0.0035763	<b>\$0.0038570</b>	\$261,494	+7.85%	+11.07%	+1.29%	0.00%
Minimum Rate	\$660	\$690	<b>\$745</b>		+7.97%			

Financial Year	2010/2011	2011/2012	2012/2013 (Estimate Rate/\$)	2012/2013 (Estimated Revenue)	% Change to values and Rate/\$ on Previous Year	% Average Increase per rateable assessment	% of General Rate Revenue	% Revenue shift from Previous Year
<b>Service Charges</b>								
Refuse Collection & Disposal Charge (including green waste)	\$249	\$249	\$255	\$943,500	+3.75%			
Refuse Collection & Disposal Charge (not including green waste)	\$160	\$160	\$166	\$132,800	+2.41%			
CWMS Charge (Kapunda, Freeling, Greenock & Roseworthy System)	\$379	\$379	\$390	\$886,315	+2.90%			
Freeling Sewer (Hanson Street North Estate)	\$359	\$359	\$370	\$53,850	+3.06%			
Greenock Rise CWMS Charge (nominated properties only - as at 18/05/12)	\$50	\$50	\$50	\$1,200	0.00%			

## DIFFERENTIAL GENERAL RATES

Every resident benefits in some part from the general amenity of the Council area, whether that is at the present time or in the future. The amenity includes the local economy, general Council operations and the ability to use Council facilities.

It is acknowledged that the system of Council rates is in essence a system of taxation against property prescribed through the provisions of the Local Government Act 1999. However, Council has assessed that the level of differential rating imposed is governed in part by the ability to pay, the potential for income tax deductions and the perception of accessibility or useability of Council services by the residents and consumers. To this end, Council has decided that:

### Commercial Properties

Commercial properties generally have available to them, their employees and customers the same services as ratepayers. However, in most cases commercial users have a greater impact on the main services such as road maintenance and generally derive a greater benefit from the services provided.

### Industrial Properties

Industrial properties generally have available to them, their employees and customers the same services as ratepayers. However, in most cases industrial users have a greater impact on the main services such as road maintenance and generally derive a greater benefit from the services provided, particularly where, for example, large amounts of raw or unrefined product is delivered to site for processing utilising Council's infrastructure.

### Primary Production Properties

Primary Production properties tend to be more remote from some of the services provided by Council. In terms of infrastructure adjacent to their properties they may not have sealed or formed roads, footpaths or street lighting. However they do have capacity to enjoy the formed roads, footpaths or street lighting and enjoy the same level of amenity as other residents of the Council area. In addition, primary production properties have the potential for taxation benefits.

In addition Council raises income by way of separate charges for the Refuse Collection and Community Wastewater Management Systems, and acts as a collection agent on behalf of the State Government in regard to the collection of income for the Natural Resource Management Boards.

In the 2012/2013 budget, Council proposes to raise total general rate related revenue of \$14.42m in a total operating revenue budget of \$16.72m. Land Use is used as the factor to apply differential rates. If a ratepayer believes that a particular property has been wrongly classified by the Council as to its land use, then they may object (to Council) to that land use within 60 days of being notified. A ratepayer may discuss the matter with Council's Rates Assessment Officers, on (08) 8525 3200 in the first instance. Objections may be lodged for land use attributed to property for the purposes of raising Council rates. Council will then undertake a system of review.

## MINIMUM RATE

A Council may impose a minimum amount payable by way of rates, provided that it has not imposed a fixed charge. Where two or more adjoining properties have the same owner and are occupied by the same occupier, only one minimum rate is payable by the ratepayer. Where a Council imposes a minimum rate it must not apply to more than 35% of properties in the Council area.

In 2012/2013 Council proposes to impose a minimum rate of \$745 which will affect 1682 (22.44%) rateable properties. Council considers it appropriate that all rateable properties make a base level contribution to the cost of administering Council's activities and to the cost of creating and maintaining the physical infrastructure that supports each property.

## Natural Resource Management Board Levies

The whole of the Council area is located within the boundaries of the Adelaide and Mount Lofty Ranges Natural Resource Management Board. Contributions are sought in 2012/2013 totalling \$258,003 (*Ministerial Gazettal notice published 21 June 2012*).

Council is operating as a revenue collector for the Natural Resource Management Boards in this regard. It does not retain this revenue or determine how the revenue is spent.

## Service Charges

Council provides a Community Wastewater Management System to residential and commercial properties in Kapunda, Freeling, Greenock and Roseworthy. The full cost of operating and maintaining this service for the 2012/2013 financial year is budgeted to be \$0.94m. Council recovers this cost through various means including the imposition of a service charge of \$370 per unit for Freeling Hanson Street North Estate and \$390 per unit for all other properties where the service is available. Some nominated properties at the Greenock Rise subdivision will be charged an amount of \$50 per unit. Where the service is provided to non-rateable land, a service charge is levied against the land.

Council also provides a refuse collection service inclusive of recycling collections within the townships of Kapunda, Freeling, Hewett, Greenock, Roseworthy and Wasleys. The service is also provided to those ratepayers in Council's area that are able to access the service along the designated collection routes. The full cost of operating and maintaining this service for 2012/2013 is budgeted to be \$1.076m. Council proposes to recover this cost through a service charge of \$255 for each property within the designated 3 bin service area (ie. collection of domestic, recyclable and green organic refuse); and through a service charge of \$166 for each property within the designated 2 bin service area (ie. collection of domestic and recyclable refuse only). Where the service is provided to non-rateable land, a service charge is levied against the land.

## Rate Concessions

The State Government funds (and administers) a variety of concessions on Council rates. Eligible pensioners may be entitled to a rebate on Council rates, water rates and CWMS (formerly STEDS) charges where applicable. Application forms, which include information on the concessions, are available from Council's offices, or by telephoning Council's Rates Assessment Officers, on (08) 8525 3200. Concessions are only available on the principal place of residence.

## Self Funded Retiree Concession

This concession has been available from 1 July 2001 and is administered by the Department for Community and Social Inclusion. A self-funded retiree, currently holding a State Seniors Card, may be eligible for a concession toward Council Rates. In the case of couples, both must qualify, or if only one holds a State Senior's Card, the other must not be in paid employment for more than 20 hours per week. Further information can be obtained from the Department for Community and Social Inclusion on 1800 307 758.

## Unemployed Persons Concessions

The Department for Community and Social Inclusion may assist with the payment of Council rates for a principal place of residence (remissions are not available on vacant land or rental premises). Please contact your nearest Department for Community and Social Inclusion office on 1800 307 758 for details.

## Payment of Rates

Under Section 181 of the Local Government Act 1999, Council must provide the opportunity for all ratepayers to pay rates by quarterly instalments. Council payment dates proposed in the 2012/2013 financial year will be 7 September 2012, 7 December 2012, 8 March 2013 and 7 June 2013.

## Late Payment of Rates

The Local Government Act 1999 provides that Councils impose an initial penalty of 2% on any payment for rates, whether by instalment or otherwise, that is received late. A payment that continues to be late is then charged an interest rate, set each year according to a formula in the Act, for each month it continues to be late. Council allows a further three working days after the due date for payment as a grace period. Thereafter late payment penalties are applied in accordance with the Local Government Act 1999.

Council issues a final notice for payment of rates when rates are overdue i.e. unpaid by the due date. Should rates remain unpaid more than 21 days after the issue of the final notice then the Council will refer the debt to their debt collection agency for collection. The debt collection agency charges collection fees that are recoverable from the ratepayer. All costs incurred by Council in the recovery of outstanding rates and fines are payable by the ratepayer.

When Council receives a payment in respect of overdue rates, Council applies the money received as follows:

- firstly – in payment of any costs awarded to, or recoverable by, the Council in any court proceedings undertaken by the Council for the recovery of the rates;
- secondly – in satisfaction for any liability for interest;
- thirdly – in payment of any fine;
- fourthly – in satisfaction of liabilities for rates in the order in which those liabilities arose in payment of rates, in date order of their imposition (starting with the oldest account first).

## Remission and Postponement of Rates

### *Postponement of Rates - Hardship*

Section 182 of the Local Government Act 1999 permits Council, on the application of the ratepayer, to partially or wholly remit rates or to postpone rates, on the basis of hardship. Where a ratepayer is suffering hardship in paying rates they are invited to contact Council's Rates Assessment Officers, on (08) 8525 3200 to discuss the matter. Such enquiries are treated confidentially by Council.

### *Seniors Rate Postponement*

Section 182A of the Local Government Act provides the option for State Senior Card holders to apply to postpone part of their council rates on a long term basis. The deferred amount is subject to monthly interest charge, with the accrued debt being payable on the disposal or sale of the property. Postponement is similar to a reverse mortgage by relying on the equity in the property. A ratepayer who has a State Seniors Card may apply for postponement of a portion of the Council rates payable on property they own if it is their principal place of residence and if no other person other than their spouse has an interest as owner of the property and there is appropriate equity in the property.

Further information can be obtained from Council's Rates Assessment Officers on (08) 8525 3200.

## Rebate of Rates

The Local Government Act 1999 requires Councils to rebate the rates payable for certain land uses. This includes 100% rate rebates granted on Places of Worship, Public Cemeteries, Hospitals and land occupied by Universities, and 75% rate rebates have been granted on Educational facilities (subject to some qualifications).

Discretionary rebates may be applied by the Council under Section 166 of the Act. Council annually considers many applications for rate rebates and has in the past, and is again for the 2012/2013 financial year, proposing to rebate rates charged to various district community and sporting organisations.

## Sale of Land for Non-Payment of Council Rates

The Local Government Act 1999 provides that a Council may sell any property where the rates have been in arrears for three years or more. The Council is required to notify the principal ratepayer and the owner (if not the same person) of the land of its intention to sell the land and provide the owner with details of the outstanding amounts. If payment of the outstanding amount is not received within one month the property may be sold. Except in extraordinary circumstances, the Council enforces the sale of land for arrears of rates.

## Disclaimer

A rate cannot be challenged on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions.



# Financial Reports 2012—2013

## Financial Report

### Operating Result

The Council's operating deficit before capital adjustments was \$2.5m an improvement of \$303,893 compared to last year's result of \$2.8m deficit and \$687,015 better than the 2012/2013 original budget of \$3.2m.

Despite the fact operating revenues are not enough to cover annual operating expenditure the council has continued to improve its operating result as shown by the table below:

Financial Year	2013	2012	2011	2010
Operating Deficit \$(000's) (B/F Capital Adjustments)	\$2,498	\$2,802	\$3,192	\$3,647
Year on Year Improvement	-\$304	-\$390	-\$455	\$878
Year on Year % Change	-10.8%	-12.2%	-12.5%	31.7%

The Council's total Operating Income was \$17.3m up \$0.9m on last year. Revenue received by way of rates increased \$1.0m from \$13.1m to \$14.1m or 7.8% in line with the Council's strategic and long term financial plan.

renewal assets compared to last year, material/contactors expenses increased \$0.6m or 10% due to the additional maintenance work undertaken by the Council in the 2013 financial year.

The total Operating Expenses were \$19.8m, \$0.6m up on last year an increase of 3.1%. Employee costs (excluding capitalised labour costs) increased 4.2% which was in line with the increase in the Local Government award. Depreciation fell \$0.2m as a direct result of the \$5.0m reduction in expenditure on new and

The Council's Net operating deficit after adjusting for Capital Revenues (inclusive of physical resources received free of charge) was a deficit of \$2.1m, which was also an improvement on last year's result of \$2.5m deficit.

## Sustainability

Council's strategic long term financial aim is to achieve an operating surplus (before capital revenues) during the tenure of its ten year plan for 2010 to 2020. Council believes that a combination of factors including asset rationalisation, increased revenues, continued residential and industrial development, and workplace reforms will contribute to attaining its goal of sustainability into the future.

## Cash Flow Position

Council's overall cash position has increased by \$0.4m from \$2.3m in 2012 to \$2.7m.

Council's cash flow statement shows that Council had approximately \$2.65 million in cash and equivalents as at 30 June 2013. A list of Reserves is also detailed within the Financial Statements (note9: page n21), which show the Council had a further \$3.7m in other reserves as at the 30<sup>th</sup> June 2013.

The improvement in the Council's cash flows position was assisted by proceeds received from the sale of surplus assets (\$1.4m) and the net reduction in loan repayments.

## Capital Expenditure

Capital investment in community infrastructure continued to be a high priority for the Council with \$5.6m being expended on major projects, including construction works and equipment purchases. The Council's strategic plan continues to support as a high priority, the road infrastructure network of the district.

## Application of Competition Policy

The revised Clause 7 Statement on the application of the competition principles to local government under the Competition Principles Agreement requires Councils to include specific information in their annual reports.

Council reports that it has no significant business activities within the guidelines of the Revised Clause 7 Statement. This outcome is similar to that of previous financial years.

With regard to the application of competitive neutrality, Council believes that it practices appropriate methodology particularly in regard to the purchase of materials and contractual services. With reference to Council's Income Statement for the reporting period, Council expended \$6.6m (compared to \$6.0m for the 2012 reporting period) on materials, contracts and other expenses or 33% of operational expenditure (not including capital project costs). A large proportion of this spending occurred through the application of Council's Procurement Policy which places procedural elements on staff when tendering for works or when seeking quotations for works and services.

No Council by-laws were reviewed during the reporting period. The by-laws were previously adopted in October 2008.

No complaints about the application of competitive neutrality principles within Council's sphere of operations were received for the reporting period.

## Application of Rate Rebates

As part of the Council's rating processes, Council often deals with requests in regard to the application of section 166 of the Local Government Act of 1999. This section of the Act deals specifically with the discretionary rebate of council rates levied against properties in the Council area and provides the Council with the legislative mechanism to rebate those rates. The rates rebate in essence provides financial assistance to the ratepayer; normally a community organisation or a ratepayer providing a benefit to the community.

Council rebated rates to the value of \$369,242 for the reporting period. This figure also includes rate rebates which are mandatory under the Act. With regard specifically to applications received for the rebate of Council rates, the applications being lodged in accordance with section 166(1)(h) of the Local Government Act 1999 (that is in relation to rates rebated for the purposes of aged accommodation), Council advises that rates were rebated for the Kapunda Hospital Incorporated (Homes) and Wheatfields Incorporated.

## Debenture Loan Data

The Council had \$9.49m in loans owing as 30<sup>th</sup> June 2013 compared to \$9.74m at the same time last year a reduction of \$0.25m.

The table below shows the borrowing trend - position of the Council since the 2000 financial year.

<b>Financial Year</b>	<b>Type of Loan</b>	<b>New Loans for Financial Year</b>	<b>Loan Principal Repaid</b>	<b>Loan Interest Paid</b>	<b>Amount Loan Debt at 30 June</b>
1999/2000		\$1,198,700	\$500,065	\$238,727	\$ 3,965,115
2000/2001		\$1,854,990	\$647,261	\$350,795	\$ 5,172,844
2001/2002		\$1,679,110	\$722,203	\$378,913	\$ 6,129,751
2002/2003		\$1,800,000	\$1,240,615	\$445,442	\$ 6,689,136
2003/2004		\$1,600,000	\$839,736	\$442,790	\$ 7,449,400
2004/2005		\$1,520,000	\$914,313	\$508,462	\$ 8,055,088
2005/2006		\$1,470,000	\$1,033,965	\$533,735	\$ 8,491,122
2006/2007		\$1,682,310	\$1,476,230	\$551,091	\$ 8,697,202
2007/2008		\$4,000,000	\$1,273,557	\$589,609	\$11,423,645
2008/2009		-	\$1,532,960	\$738,675	\$ 9,890,685
2009/2010		\$1,200,000	\$1,570,949	\$638,229	\$ 9,519,736
2010/2011		\$2,676,000	\$1,479,123	\$745,676	\$10,716,613
2011/2012	Cash Advance	\$3,709,600	\$3,300,000	\$218,946	\$ 4,209,600
	Fixed Debentures		\$1,381,306	\$434,521	\$ 5,535,307
2012/2013	Cash Advance	\$990,400		\$257,937	\$ 5,200,000
	Fixed Debentures		\$1,243,500	\$345,914	\$ 4,291,807

The Council's current balance of \$4.3m fixed term loans are due to be fully repaid over the next 5 years concluding in 2018 financial year.

The Council's Cash Advance Debenture facility with the Local Government Finance authority has not been fully drawn down to the value of \$3.55m as at 30<sup>th</sup> June 2013.

# LIGHT REGIONAL COUNCIL

## General Purpose Financial Reports for the year ended 30 June 2013

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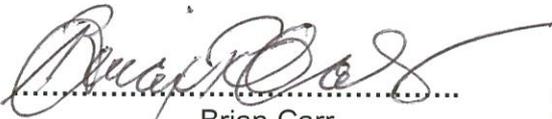
# LIGHT REGIONAL COUNCIL

## ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

### CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Council's financial position at 30 June 2013 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Council's accounting and other records.

  
.....  
Brian Carr  
CHIEF EXECUTIVE OFFICER

  
.....  
Bill O'Brien  
MAYOR

Date: .....<sup>26<sup>th</sup></sup>.....November 2013

**LIGHT REGIONAL COUNCIL**

**STATEMENT OF COMPREHENSIVE INCOME**  
for the year ended 30 June 2013

	Notes	2013	2012
<b>INCOME</b>			
Rates	2	14,105,507	13,088,841
Statutory charges	2	388,959	358,225
User charges	2	289,973	389,889
Grants, subsidies and contributions	2	1,931,496	1,881,418
Investment income	2	63,544	112,128
Reimbursements	2	122,943	234,110
Other income	2	421,518	363,660
<b>Total Income</b>		<u>17,323,940</u>	<u>16,428,271</u>
<b>EXPENSES</b>			
Employee costs	3	6,325,675	5,972,459
Materials, contracts & other expenses	3	6,606,340	6,003,384
Depreciation, amortisation & impairment	3	6,283,640	6,485,963
Finance costs	3	603,851	653,467
Net loss - equity accounted Council businesses	19	2,301	114,758
<b>Total Expenses</b>		<u>19,821,807</u>	<u>19,230,031</u>
<b>OPERATING SURPLUS / (DEFICIT)</b>		<b>(2,497,867)</b>	<b>(2,801,760)</b>
Asset disposal & fair value adjustments	4	(1,399,898)	(3,010,142)
Amounts received specifically for new or upgraded assets	2	147,093	938,208
Physical resources received free of charge	2	1,597,574	2,377,909
<b>NET SURPLUS / (DEFICIT)</b>		<b>(2,153,098)</b>	<b>(2,495,785)</b>
transferred to Equity Statement			
Other Comprehensive Income			
Changes in revaluation surplus - infrastructure, property, plant & equipment	9	(18,258,510)	28,670,026
<b>Total Other Comprehensive Income</b>		<u>(18,258,510)</u>	<u>28,670,026</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<u>(20,411,608)</u>	<u>26,174,241</u>

*This Statement is to be read in conjunction with the attached Notes.*

## LIGHT REGIONAL COUNCIL

### BALANCE SHEET

as at 30 June 2013

	Notes	2013	2012
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5	2,654,730	2,276,233
Trade & other receivables	5	1,240,213	1,491,032
Inventories	5	<u>137,839</u>	<u>23,628</u>
		<u>4,032,782</u>	<u>3,790,893</u>
<b>Total Current Assets</b>		<u>4,032,782</u>	<u>3,790,893</u>
<b>Non-current Assets</b>			
Financial assets	6	226,000	232,116
Equity accounted investments in Council businesses	6	1,443,693	1,445,994
Infrastructure, property, plant & equipment	7	165,474,373	185,722,271
Other non-current assets	6	<u>1,092,283</u>	<u>1,292,993</u>
<b>Total Non-current Assets</b>		<u>168,236,349</u>	<u>188,693,374</u>
<b>Total Assets</b>		<u>172,269,131</u>	<u>192,484,267</u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & other payables	8	2,646,731	2,272,689
Borrowings	8	1,154,900	1,243,500
Provisions	8	<u>695,890</u>	<u>568,114</u>
		<u>4,497,521</u>	<u>4,084,303</u>
<b>Total Current Liabilities</b>		<u>4,497,521</u>	<u>4,084,303</u>
<b>Non-current Liabilities</b>			
Borrowings	8	8,336,907	8,501,407
Provisions	8	<u>307,571</u>	<u>359,817</u>
<b>Total Non-current Liabilities</b>		<u>8,644,478</u>	<u>8,861,224</u>
<b>Total Liabilities</b>		<u>13,141,999</u>	<u>12,945,527</u>
<b>NET ASSETS</b>		<u>159,127,132</u>	<u>179,538,740</u>
<b>EQUITY</b>			
Accumulated Surplus		10,348,557	12,540,442
Asset Revaluation Reserves	9	145,488,463	163,746,973
Other Reserves	9	<u>3,290,112</u>	<u>3,251,325</u>
<b>TOTAL EQUITY</b>		<u>159,127,132</u>	<u>179,538,740</u>

*This Statement is to be read in conjunction with the attached Notes.*

# LIGHT REGIONAL COUNCIL

## STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2013

2013	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
Balance at end of previous reporting period		12,540,442	163,746,973	3,251,325	179,453,841
Restated opening balance		12,540,442	163,746,973	3,251,325	179,453,841
<b>Net Surplus / (Deficit) for Year</b>		<b>(2,153,098)</b>	-	-	<b>(2,153,098)</b>
<b>Other Comprehensive Income</b>					
Gain on revaluation of infrastructure, property, plant & equipment	7		- (18,258,510)		- (18,258,510)
Transfers between reserves	9	(418,595)	-	418,595	-
<b>Balance at end of period</b>		<b>9,968,749</b>	<b>145,488,463</b>	<b>3,669,920</b>	<b>159,042,233</b>
<b>2012</b>					
Balance at end of previous reporting period		14,232,537	135,076,947	3,970,116	153,279,600
Restated opening balance		14,232,537	135,076,947	3,970,116	153,279,600
<b>Net Surplus / (Deficit) for Year</b>		<b>(2,495,785)</b>	-	-	<b>(2,495,785)</b>
<b>Other Comprehensive Income</b>					
Changes in revaluation surplus - infrastructure, property, plant & equipment	7		- 28,670,026		- 28,670,026
Transfers between reserves		718,791	-	(718,791)	-
<b>Balance at end of period</b>		<b>12,540,442</b>	<b>163,746,973</b>	<b>3,251,325</b>	<b>179,453,841</b>

*This Statement is to be read in conjunction with the attached Notes*

# LIGHT REGIONAL COUNCIL

## CASH FLOW STATEMENT for the year ended 30 June 2013

	2013	2012
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Notes		
<u>Receipts</u>		
Rates - general & other	14,022,359	12,867,435
Fees & other charges	419,860	386,684
User charges	423,103	327,235
Investment receipts	64,212	142,591
Grants utilised for operating purposes	2,076,358	2,022,524
Reimbursements	135,237	234,110
Other revenues	1,456,424	1,388,833
<u>Payments</u>		
Employee costs	(6,161,866)	(5,762,550)
Materials, contracts & other expenses	(7,426,903)	(7,244,471)
Finance payments	(619,924)	(641,420)
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>4,388,860</b>	<b>3,720,971</b>
 <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
<u>Receipts</u>		
Amounts specifically for new or upgraded assets	147,093	938,208
Sale of replaced assets	355,264	363,587
Sale of surplus assets	1,356,860	111,273
Repayments of loans by community groups	5,910	10,283
<u>Payments</u>		
Expenditure on renewal/replacement of assets	(2,435,931)	(2,302,228)
Expenditure on new/upgraded assets	(3,186,459)	(3,318,872)
Loans made to community groups	-	(150,000)
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(3,757,263)</b>	<b>(4,347,749)</b>
 <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
<u>Receipts</u>		
Proceeds from borrowings	8,456,900	3,709,600
<u>Payments</u>		
Repayments of borrowings	(8,710,000)	(4,681,306)
<b>Net Cash provided by (or used in) Financing Activities</b>	<b>(253,100)</b>	<b>(971,706)</b>
<b>Net Increase (Decrease) in cash held</b>	<b>378,497</b>	<b>(1,598,484)</b>
Cash & cash equivalents at beginning of period	11 2,276,233	3,874,717
<b>Cash &amp; cash equivalents at end of period</b>	11 <b>2,654,730</b>	<b>2,276,233</b>

*This Statement is to be read in conjunction with the attached Notes*

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### 1 Basis of Preparation

##### 1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

##### 1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

##### 1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

##### 1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollar (\$).

#### 2 The Local Government Reporting Entity

Light Regional Council is incorporated under the SA Local Government Act 1999 and has its principal place of business at 93 Main Street, Kapunda SA. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports. A separate statement of moneys held in the Trust Fund is available for inspection at the Council Office by any person free of charge.

#### 3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 1 - SIGNIFICANT ACCOUNTING POLICIES (cont)

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these Notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

An early Grants Commission payment for the first half of 2013/2014 was received in June 2013. This has been included as a separate income item in Note 2 for 2012/2013.

#### 4 Cash, Cash Equivalents and Other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

#### 5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

#### 6 Infrastructure, Property, Plant & Equipment

##### 6.1 Initial Recognition

All assets are initially recognised at cost.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architect fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to *infrastructure, property, plant & equipment* when completed ready for use.

For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 1 - SIGNIFICANT ACCOUNTING POLICIES (cont)

#### 6.2 Materiality

In determining (and in annually reviewing) materiality thresholds established by Council for each type of asset, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows.

##### *Furniture/Fittings, Plant & Equipment*

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset.

Office Furniture & Equipment	\$ 500
Other Plant & Equipment	\$ 500
Artworks	\$5,000

##### *Building, Land & Other Structures*

Buildings - New Construction/Extensions	\$2,000
Park & Playground Furniture & Equipment	\$2,000

No capitalisation threshold is applied to the acquisition of land or interests in land.

##### *Infrastructure*

Infrastructure assets are capitalised in accordance with Council's adopted Capitalisation Policy (unless otherwise stated), where the costs of renewal exceed 10% of the full asset replacement cost for the following asset types:

Road Construction & Reconstruction
Paving & Footpaths, Kerb & Gutter
Stormwater
CWMS
Bridges

##### *Traffic Control*

New or renewed traffic control assets are grouped by sign or traffic control type and are capitalised at cost.

#### 6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 7.

#### 6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

**Major depreciation periods for each class of asset are documented in Asset Valuation & Methodology Statements.**

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2012

### Note 1 - SIGNIFICANT ACCOUNTING POLICIES (cont)

#### 6.5 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

#### 6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 Borrowing Costs. The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

### 7 Payables

#### 7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

#### 7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

### 8 Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables". Interest free loans are carried at their nominal amounts; interest revenues foregone by the lender effectively being a reduction of interest expense in the period to which it relates.

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 1 - SIGNIFICANT ACCOUNTING POLICIES (cont)

#### 9 Employee Benefits

##### 9.1 Salaries, Wages & Compensated Absences

Council recognises a current liability for long service leave benefits for all employees who have completed 7 or more years service as at reporting date, with all other employees calculated long service leave benefits classified as a non current liability. All employees annual leave benefits have been disclosed as a current liability as they are all due and payable as at reporting date. All benefits have been measured as the present value of the estimated future cash outflows (including payroll based on-costs). Present values are calculated using government guaranteed securities rates with similar maturity.

Weighted average discount rate	2.83% (2012, 3.36%)
Weighted average settlement period	1.46 years (2012, 2.16 years)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

##### 9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

#### 10 Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

#### 11 Joint Ventures and Associated Entities

Council is part of the Gawler River Floodplain Management Authority in association with various other Councils. This is accounted for in accordance with AASB 128 and set out in detail in Note 19.

#### 12 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117. Council did not have any finance leases as at 30 June 2013.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 1 - SIGNIFICANT ACCOUNTING POLICIES (cont)

#### 13 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

#### 14 Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2013 reporting period and have not been used in preparing these reports. (*Standards not affecting Local Government have been excluded from the below list.*)

- AASB 9 *Financial Instruments*
- AASB 10 *Consolidated Financial Statements*
- AASB 11 *Joint Arrangements*
- AASB 12 *Disclosure of Interests in Other Entities*
- AASB 13 *Fair Value Measurement*
- AASB 119 *Employee Benefits*
- AASB 127 *Separate Financial Statements*
- AASB 128 *Investments in Associates and Joint Ventures*
- AASB 2010-6 *Amendments to Australian Accounting Standards [AASBs 1 & 7]*
- AASB 2010-7 *Amendments to Australian Accounting Standards arising from AASB 9 [AASBs 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023, & 1038 and Interpretations 2, 5, 10, 12, 19, & 127]*
- AASB 2011-1 *Amendments to Australian Accounting Standards arising from the Trans-Tasman Convergence Project [AASBs 1, 5, 101, 107, 108, 121, 128, 132 & 134 and Interpretations 2, 112 & 113]*
- AASB 2011-5 *Amendments to Australian Accounting Standards – Extending Relief from Consolidation, the Equity Method and Proportionate Consolidation [AASBs 127, 128 & 131]*
- AASB 2011-7 *Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards [AASBs 1, 2, 3, 5, 7, 9, 2009-11, 101, 107, 112, 118, 121, 124, 132, 133, 136, 138, 139, 1023 & 1038 and Interpretations 5, 9, 16 & 17]*
- AASB 2011-8 *Amendments to Australian Accounting Standards arising from AASB 13 [AASBs 1, 2, 3, 4, 5, 7, 9, 2009-11, 2010-7, 101, 102, 108, 110, 116, 117, 118, 119, 120, 121, 128, 131, 132, 133, 134, 136, 138, 139, 140, 141, 1004, 1023 & 1038 and Interpretations 2, 4, 12, 13, 14, 17, 19, 121 & 122]*
- AASB 2011-9 *Amendments to Australian Accounting Standards – Presentation of Items of Other Comprehensive Income [AASB 1, 5, 7, 101, 112, 120, 121, 132, 133, 134, 1039 & 1049]*

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 1 - SIGNIFICANT ACCOUNTING POLICIES (cont)

- AASB 2011-10 *Amendments to Australian Accounting Standards arising from AASB 119 (September 2011) [AASBs 1, 8, 101, 124, 134, 1049 & 2011-8 and Interpretation 14]*
- AASB 2011-12 *Amendments to Australian Accounting Standards arising from Interpretation 20[AASB 1]*

As at reporting date, Council was not in a position to determine if any of the new Standards or Interpretations will affect any of the amounts recognised in the financial statements.

The Australian Accounting Standards Board is currently reviewing AASB 1004 *Contributions*. It is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions, but the financial consequences cannot be estimated until a revised accounting standard is issued.

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 2 - INCOME

	2013	2012
	Notes	
<b>RATES REVENUES</b>		
<u>General Rates</u>	12,074,479	11,104,586
Less: Mandatory rebates	(266,465)	(247,310)
Less: Discretionary rebates, remissions & write offs	(102,777)	(67,190)
	11,705,237	10,790,086
<u>Other Rates</u> (including service charges)		
Natural Resource Management levy	263,008	265,710
Waste collection	1,073,653	1,016,796
Community wastewater management systems	961,942	919,677
	2,298,603	2,202,183
<u>Other Charges</u>		
Penalties for late payment	76,702	75,465
Legal & other costs recovered	24,965	21,107
	101,667	96,572
	14,105,507	13,088,841
<b>STATUTORY CHARGES</b>		
Development Act fees	174,791	183,294
Road Rentals	36	-
Health & Septic Tank Inspection fees	41,741	40,303
Animal registration fees & fines	136,148	107,558
Food Inspection	2,720	2,840
Rates Searches	26,756	15,620
Other licences, fees, & fines	6,422	8,053
Sundry	345	557
	388,959	358,225
<b>USER CHARGES</b>		
Cemetery fees	31,161	27,888
Commercial activity revenue - Tourist Park	222,122	323,536
Waste Management	20,656	20,120
Hall & equipment hire	227	91
Kennels	3,692	3,694
Sales - general	7,343	8,766
Sundry	4,772	5,794
	289,973	389,889
<b>INVESTMENT INCOME</b>		
Interest on investments		
Local Government Finance Authority	54,717	99,070
Banks & other	5,003	9,414
Loans to community groups	3,824	3,644
	63,544	112,128

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### NOTE 2 - INCOME (continued)

	2013	2012
	Notes	
<b>REIMBURSEMENTS</b>		
- for roadworks	-	200,000
- for private works	47,579	782
- other	75,364	33,328
	122,943	234,110
<b>OTHER INCOME</b>		
Insurance & other recoupments - infrastructure, property, plant & equipment	159,472	126,814
Workers compensation bonus	138,946	125,488
LGFA bonus	21,247	25,798
Rebates received	23,380	16,698
Sundry	78,473	68,862
	421,518	363,660
<b>GRANTS, SUBSIDIES, CONTRIBUTIONS</b>		
Amounts received specifically for new or upgraded assets	147,093	938,208
Other grants, subsidies and contributions	1,552,416	1,509,047
Individually significant item - additional Grants Commission payment	379,080	372,371
	2,078,589	2,819,626
<i>The functions to which these grants relate are shown in Note 2.</i>		
<b>Sources of grants</b>		
Commonwealth government	771,245	1,428,140
State government	1,210,027	1,193,193
Other	97,317	198,293
	2,078,589	2,819,626

#### **Individually Significant Item**

On 14 June 2012, Council received payment of the first two instalments of the 2012/2013 Grant Commission (FAG) grant. Similarly, on 12 June 2013 Council received payment of the first two instalments of the 2013/2014 grant.

This has increased Council's operating results in the current year, as these amounts are recognised as income upon receipt. The net income amount received in advance during 2012/2013 was \$7,437.

Similarly material adverse effects will be experienced when the timing of these grant payments is restored to normal schedule. It is not known when this will occur.

	379,808	372,371
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# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### NOTE 2 - INCOME (continued)

	2013	2012
Notes		
<b>Conditions over grants &amp; contributions</b>		
<i>Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:</i>		
<i>Unexpended at the close of the previous reporting period</i>	285,596	569,831
<i>Less: expended during the current period from revenues recognised in previous reporting periods</i>		
<i>Roads Infrastructure</i>	(44,093)	(76,811)
<i>Environment</i>	(68,899)	(391,928)
<i>Business Undertakings</i>	(126,133)	(3,694)
<i>Culture</i>	-	-
<i>Community Services</i>	-	-
<i>Subtotal</i>	(239,125)	(472,433)
<i>Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>		
<i>Roads Infrastructure</i>	13,341	904
<i>Environment</i>	57,928	187,294
<i>Business Undertakings</i>	46,470	-
<i>Subtotal</i>	117,739	188,198
<i>Unexpended at the close of this reporting period</i>	164,210	285,596
 <i>Net increase (decrease) in assets subject to conditions in the current reporting period</i>	 (121,386)	 (284,235)
 <b>PHYSICAL RESOURCES RECEIVED FREE OF CHARGE</b>		
Land & Improvements	22,120	18,295
Roads, Bridges & Footpaths	676,577	685,754
Stormwater Drainage	630,145	459,927
Traffic Control	10,519	1,596
CWMS	257,513	1,212,337
Plant & Equipment	700	-
<b>TOTAL PHYSICAL RESOURCES RECEIVED</b>	<b>1,597,574</b>	<b>2,377,909</b>

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 3 - EXPENSES

	Notes	2013	2012
<b>EMPLOYEE COSTS</b>			
Salaries and Wages		4,556,061	4,323,575
Employee leave expense		1,075,787	1,032,556
Superannuation - defined contribution plan contributions	18	338,416	304,596
Superannuation - defined benefit plan contributions	18	139,469	146,824
Workers' Compensation Insurance		267,603	240,168
Other		216,732	276,879
Less: Capitalised and distributed costs		(268,393)	(352,139)
<b>Total Operating Employee Costs</b>		<b>6,325,675</b>	<b>5,972,459</b>
 <b>Total Number of Employees</b>		 <b>77.3</b>	 <b>78.60</b>
<i>(Full time equivalent at end of reporting period)</i>			
 <b>MATERIALS, CONTRACTS &amp; OTHER EXPENSES</b>			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		15,150	15,120
Bad and Doubtful Debts		48,939	3,315
Elected members' expenses		232,189	229,405
Operating Lease Rentals - non-cancellable leases	17		
- minimum lease payments		167,757	158,459
<b>Subtotal - Prescribed Expenses</b>		<b>464,035</b>	<b>406,299</b>
 <u>Other Materials, Contracts &amp; Expenses</u>			
Contractors		2,496,729	2,213,135
Energy		333,749	243,962
Maintenance		654,681	519,441
Legal Expenses		267,126	221,647
Levies paid to government - NRM levy		258,003	259,920
- Other Levies		15,954	15,330
Parts, accessories & consumables		646,256	615,566
Professional services		985,784	1,088,810
Sundry		677,853	618,738
Less: Capitalised and distributed costs		(193,830)	(199,464)
<b>Subtotal - Other Materials, Contracts &amp; Expenses</b>		<b>6,142,305</b>	<b>5,597,085</b>
		<b>6,606,340</b>	<b>6,003,384</b>

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 3 - EXPENSES (cont)

	2013	2012
	Notes	
<b>DEPRECIATION, AMORTISATION &amp; IMPAIRMENT</b>		
<b>Depreciation</b>		
Buildings & Other Structures	780,000	690,519
<i>Infrastructure</i>		
- Roads, bridges, footpaths	4,637,925	4,629,474
- CWMS	350,452	405,969
- Traffic Control	49,643	48,386
Plant & Equipment	356,665	628,279
Furniture & Fittings	108,955	83,336
	<u>6,283,640</u>	<u>6,485,963</u>
 <b>FINANCE COSTS</b>		
Interest on Loans	603,851	653,467
	<u>603,851</u>	<u>653,467</u>

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	2013	2012
	Notes	
<b>INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>		
<i>Assets renewed or directly replaced</i>		
Proceeds from disposal	355,264	363,588
Less: Carrying amount of assets sold	260,480	1,544,259
<b>Gain (Loss) on disposal</b>	<u>94,784</u>	<u>(1,180,671)</u>
 <i>Assets surplus to requirements</i>		
Proceeds from disposal	1,356,860	111,273
Less: Carrying amount of assets sold	2,851,542	1,940,744
<b>Gain (Loss) on disposal</b>	<u>(1,494,682)</u>	<u>(1,829,471)</u>
 <b>NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS</b>		
	<u>(1,399,898)</u>	<u>(3,010,142)</u>

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 5 - CURRENT ASSETS

	2013	2012
<b>CASH &amp; EQUIVALENT ASSETS</b>		
Cash on Hand and at Bank	212,630	160,722
Deposits at Call	<u>2,442,100</u>	<u>2,115,511</u>
	<u>2,654,730</u>	<u>2,276,233</u>
<b>TRADE &amp; OTHER RECEIVABLES</b>		
Rates - General & Other	1,301,956	1,218,808
Accrued Revenues	14,742	15,410
Debtors - general	162,501	370,258
GST Recoupment	51,328	127,377
Prepayments	92,277	121,439
Loans to community organisations	6,116	5,910
Total	1,628,920	1,859,202
Less: Allowance for Doubtful Debts	<u>388,707</u>	<u>368,170</u>
	<u>1,240,213</u>	<u>1,491,032</u>
<b>INVENTORIES</b>		
Stores & Materials	<u>137,839</u>	<u>23,628</u>
	<u>137,839</u>	<u>23,628</u>

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 6 - NON-CURRENT ASSETS

		2013	2012
<b>FINANCIAL ASSETS</b>			
Receivables	Notes		
Loans to community organisations		<u>226,000</u>	<u>232,116</u>
<b>TOTAL FINANCIAL ASSETS</b>		<u>226,000</u>	<u>232,116</u>
<b>EQUITY ACCOUNTED INVESTMENTS IN COUNCIL BUSINESSES</b>			
<i>Gawler River Floodplain Management Authority</i>	19	<u>1,443,693</u>	<u>1,445,994</u>
		<u>1,443,693</u>	<u>1,445,994</u>
<b>OTHER NON-CURRENT ASSETS</b>			
Capital Works-in-Progress		<u>1,092,283</u>	<u>1,292,993</u>
		<u>1,092,283</u>	<u>1,292,993</u>

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	2012				2013			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Land	20,321,353	149,577	-	20,470,930	19,983,297	276,577	-	20,259,874
Buildings & Other Structures	31,227,103	5,198,097	(18,800,467)	17,624,733	29,043,706	6,291,104	(18,478,039)	16,856,771
Infrastructure								
- Roads, bridges, footpaths	178,795,603	3,277,370	(52,910,114)	129,162,859	153,955,301	4,532,048	(49,209,253)	109,278,096
- CWMS	17,597,309	3,190,486	(5,836,948)	14,950,847	19,635,118	535,540	(4,907,036)	15,263,622
- Traffic Control	956,724	46,066	(381,168)	621,622	1,020,764	94,927	(415,630)	700,061
Plant & Equipment	3,674,239	883,193	(2,190,208)	2,367,224	2,221,151	1,655,603	(1,377,897)	2,498,857
Furniture & Fittings	875,423	104,915	(456,282)	524,056	777,620	345,736	(506,264)	617,092
<b>TOTAL INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>	<b>253,447,754</b>	<b>12,849,704</b>	<b>(80,575,187)</b>	<b>185,722,271</b>	<b>226,636,957</b>	<b>13,731,535</b>	<b>(74,894,119)</b>	<b>165,474,373</b>
<i>Comparatives</i>	<b>225,784,065</b>	<b>9,734,627</b>	<b>(81,043,480)</b>	<b>154,475,212</b>	<b>253,447,754</b>	<b>12,849,704</b>	<b>(80,575,187)</b>	<b>185,722,271</b>

*This Note continues on the following pages.*

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	2012	CARRYING AMOUNT MOVEMENTS DURING YEAR							2013
	CARRYING AMOUNT	Additions		Disposals	Depreciation	Impairment	Transfers	Net Revaluation	CARRYING AMOUNT
		New/Upgrade	Renewals						
Land	20,470,930	127,000	-	(342,556)	-	-	-	4,500	20,259,874
Buildings & Other Structures	17,624,733	1,048,288	44,719	(1,049,401)	(780,000)	-	(42,022)	10,454	16,856,771
Infrastructure									
- Roads, bridges, footpaths	129,162,859	2,578,746	1,953,303	(1,204,989)	(4,637,925)	-	54,714	(18,628,612)	109,278,096
- CWMS	14,950,847	457,613	77,927	(18,616)	(350,452)	-	(12,692)	158,995	15,263,622
- Traffic Control	621,622	105,446	-	(22,638)	(49,643)	-	-	45,274	700,061
Plant & Equipment	2,367,224	226,177	546,234	(434,992)	(356,665)	-	-	150,879	2,498,857
Furniture & Fittings	524,056	240,763	59	(38,831)	(108,955)	-	-	-	617,092
<b>TOTAL INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>	<b>185,722,271</b>	<b>4,784,033</b>	<b>2,622,242</b>	<b>(3,112,023)</b>	<b>(6,283,640)</b>	<b>-</b>	<b>-</b>	<b>(18,258,510)</b>	<b>165,474,373</b>
<i>Comparatives</i>	<b>154,475,212</b>	<b>10,149,726</b>	<b>2,313,373</b>	<b>(3,485,002)</b>	<b>(6,401,064)</b>			<b>28,670,026</b>	<b>185,722,271</b>

*This Note continues on the following pages.*

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS For the year ending the 30/06/2013

### Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT (cont)

#### Valuation of Assets

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent additions at cost, this remains as the basis of recognition of non-material asset classes.

Assets being identified that have not been previously recognised are brought to account as at 1 July 2011 through the Asset Revaluation Reserve.

#### **Plant, Furniture & Equipment**

Plant, furniture & equipment assets were valued at market value by Maloney Field Services, 5 Wakefield Street, Kent Town SA 5067, during the period 30 June 2011. All acquisitions made after the respective date of valuation are recorded at cost.

#### **Land**

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Pursuant to Council's election, freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Land improvements, including bulk earthworks with an assessed unlimited useful life, are recognised on the cost basis. Additions are recognised at cost.

All land and land improvements were valued by Asset Valuation & Consulting Pty Ltd, 32 Fourth Avenue, St Peters SA 5069 at market value during the period 30 June 2010. All acquisitions made after the respective date of valuation are recorded at cost.

#### **Buildings & Other Structures**

Pursuant to Council's election, buildings and other structures are recognised on the cost basis. All building and other structures were valued by Asset Valuation & Consulting Pty Ltd, 32 Fourth Avenue, St Peters SA 5069 at current replacement cost during the period 30 June 2010. All acquisitions made after the respective date of valuation are recorded at cost.

#### **Infrastructure**

Transportation assets were condition assessed and subsequent useful lives, residual values and remaining useful lives were all restated by Council officers. All revised estimates and assumptions were externally validated by Tonkin Consulting during the period ended 30 June 2009. A desktop revaluation on replacement cost unit rates was applied to all infrastructure assets as at 1 July 2012 and verified to be accurate by Tonkin Consulting. All acquisitions made after the respective dates of valuation are recorded at cost.

Bridge assets were condition assessed and subsequent useful lives, residual values and remaining useful lives were all restated by a combination of Council officers and bridge engineers from Aurecon Pty Ltd. All revised estimates and assumptions were externally validated by Tonkin Consulting during the reporting period ended 30 June 2013. A desktop revaluation on replacement cost unit rates was applied to all bridge assets as at 1 July 2012 and verified to be accurate by Tonkin Consulting. All acquisitions made after the respective dates of valuation are recorded at cost.

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS For the year ending the 30/06/2013

### Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT (cont)

#### Infrastructure cont.

Community wastewater management system (CWMS) assets were condition assessed and subsequent useful lives, residual values and remaining useful lives were all restated by Council officers. All revised estimates and assumptions were externally validated by Tonkin Consulting during the reporting period ended 30 June 2009. A desktop revaluation on replacement cost unit rates was applied to all CWMS assets as at 1 July 2012 and verified to be accurate by Tonkin Consulting. All acquisitions made after the respective dates of valuation are recorded at cost.

Traffic Control Signage assets were condition assessed and an average useful life by sign group (type) were all restated by Council officers. All revised estimates and assumptions were externally validated by Tonkin Consulting during the reporting period ended 30 June 2010. A desktop revaluation on replacement cost unit rates was applied to all Traffic Control Signage assets as at 1 July 2011 and verified to be accurate by Tonkin Consulting. All acquisitions made after the respective dates of valuation are recorded at cost.

**Major depreciation periods for each class of asset are documented in Asset Valuation & Methodology Statements.**

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 8 - LIABILITIES

	Notes	2013		2012	
		Current	Non-current	Current	Non-current
<b>TRADE &amp; OTHER PAYABLES</b>					
Goods & Services		907,629	-	649,686	-
Payments received in advance		400,000	-	500,000	-
Accrued expenses - employee entitlements		651,312	-	638,624	-
Accrued expenses - other		610,596	-	411,935	-
Deposits, Retentions & Bonds		77,194	-	72,444	-
		<u>2,646,731</u>	<u>-</u>	<u>2,272,689</u>	<u>-</u>
<b>BORROWINGS</b>					
Cash advance debenture		-	5,200,000	-	4,209,600
Loans		1,154,900	3,136,907	1,243,500	4,291,807
		<u>1,154,900</u>	<u>8,336,907</u>	<u>1,243,500</u>	<u>8,501,407</u>

*All interest bearing liabilities are secured over the future revenues of the Council.*

#### PROVISIONS

Employee entitlements (including oncosts)	634,190	131,971	551,014	125,217
Future landfill closure costs	61,700	175,600	17,100	234,600
	<u>695,890</u>	<u>307,571</u>	<u>568,114</u>	<u>359,817</u>

*Amounts included in provisions that are not expected to be settled within 12 months of reporting date.*

#### Movements in Provisions - 2013 year only (current & non-current)

Opening Balance	251,700
Unused amounts reversed	<u>(14,400)</u>
Closing Balance	<u>237,300</u>

*Future  
Reinstatement*

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 9 - RESERVES

ASSET REVALUATION RESERVE	1/7/2012	Net Increments (Decrements)	Transfers, Impairments	30/6/2013
Notes				
Land	18,645,323	4,500	-	18,649,823
Buildings & Other Structures	10,283,110	10,454	(42,022)	10,251,542
Infrastructure				
- Roads, bridges, footpaths	125,609,966	(18,628,612)	54,714	107,036,068
- CWMS	8,140,111	158,995	(12,692)	8,286,414
- Traffic Control	403,571	45,274	-	448,845
Plant & Equipment	619,991	150,879	-	770,870
Furniture & Fittings	682	-	-	682
Joint Ventures - Other Comprehensive Income	44,219		-	44,219
<b>TOTAL</b>	<b>163,746,973</b>	<b>(18,258,510)</b>	<b>-</b>	<b>145,488,463</b>
<i>Comparatives</i>	<i>135,076,947</i>	<i>28,670,026</i>	<i>-</i>	<i>163,746,973</i>

OTHER RESERVES	1/7/2012	Transfers to Reserve	Transfers from Reserve	30/6/2013
Hewett Infrastructure	40,206	1,379	-	41,585
Quarry Rehabilitation	258,780	28	-	258,808
Maintenance of Infrastructure	48,389	30	(9,400)	39,019
Kapunda CWMS Infrastructure	37,271	190,541	-	227,812
Freeling CWMS Infrastructure	6,852	172,489	-	179,341
Greenock CWMS Infrastructure	409,679	131,465	(116,260)	424,884
Roseworthy CWMS Infrastructure	165,894	13,289	-	179,183
McKinlay Estate Footpaths	322,991	216	(19,911)	303,296
McKinlay Estate Infrastructure	2,739	94	-	2,833
McKinley Ridge Infrastructure	132,091	71	(55,797)	76,365
Hanson Park Footpaths	28,878	990	-	29,868
Bridges	17,481	600	-	18,081
Companion Animals	228	8	-	236
Streetscaping - Hanson Street Freeling	52,897	1,434	(54,270)	61
Kingsford Industrial Estate	549,415	18,830	-	568,245
Grant Funding	549,033	1,129,047	(872,723)	805,357
Asset Rationalisation	315,323	72	(127,000)	188,395
Greenock Land Division Footpaths	54,394	10,165	-	64,559
Car Parking Fund Reserve	29,575	930	-	30,505
Freeling West Residential DPA	27	15,166	(8,916)	6,277
Hewett Community Centre	31,647	1,193	(582)	32,258
Immunisation Fund	12,824	440	-	13,264
Cities & Towns	184,711	2,235	(134,845)	52,101
Hewett Open Space Fund	-	34,177	-	34,177
The Aviary (Hewett) Footpath Fund	-	37,083	-	37,083
Hewett Social Infrastructure Fund	-	15,034	-	15,034
The Aviary (Hewett) Infrastructure Fund	-	27,334	-	27,334
Gawler Water Reuse Fund	-	20,082	(20,000)	82
Mapping Reserve	-	13,877	-	13,877
<b>TOTAL OTHER RESERVES</b>	<b>3,251,325</b>	<b>1,838,299</b>	<b>(1,419,704)</b>	<b>3,669,920</b>
<i>Comparatives</i>	<i>3,970,116</i>	<i>2,496,294</i>	<i>(3,215,085)</i>	<i>3,251,325</i>

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 9 - RESERVES (cont)

#### *PURPOSES OF RESERVES*

##### **Asset Revaluation Reserve**

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets (less any subsequent impairment losses, where applicable).

##### **Available-for-sale Investments Reserve**

This reserve records the net difference between original cost, and fair value at reporting date, of financial instruments classified as available-for-sale. On disposal of the financial instrument, the balance standing in the reserve in relation to that instrument is transferred to profit and loss (see Note 4).

#### **(Other Reserves)**

The Hewett Infrastructure reserve is used for maintenance, capital upgrade and replacement of infrastructure in the Hewett area.

The Quarry Rehabilitation reserve is used for the expenditure involved in rehabilitating quarries used by Light Regional Council.

The Maintenance of Infrastructure reserve is used for maintenance, capital upgrade and replacement works on roads, traffic control and stormwater in the Light Regional Council area.

The Kapunda CWMS Infrastructure reserve is used for maintenance, capital upgrade and replacement of Kapunda CWMS infrastructure.

The Freeling CWMS Infrastructure reserve is used for maintenance, capital upgrade and replacement of Freeling CWMS infrastructure.

The Greenock CWMS Infrastructure reserve is used for maintenance, capital upgrade and replacement of Greenock CWMS

The Roseworthy CWMS Infrastructure reserve is used for maintenance, capital upgrade and replacement of Roseworthy CWMS infrastructure.

The McKinlay Estate Footpaths reserve is used for maintenance, capital upgrade and replacement of footpaths at McKinlay Estate.

The McKinlay Estate Infrastructure reserve is used for maintenance, capital upgrade and replacement of infrastructure at McKinlay Estate.

The McKinlay Ridge Infrastructure reserve is used for maintenance, capital upgrade and replacement of infrastructure at McKinlay Ridge.

The Hanson Park Footpaths reserve is used for maintenance, capital upgrade and replacement of footpaths in Hanson Street.

The Bridges reserve is used for maintenance, capital upgrade and replacement of bridges in the Light Regional Council area.

The Companion Animals reserve is used for expenditure in relation to dog control and management.

The Streetscaping - Hanson Street Freeling reserve is used to hold grant funds received from the State Government to undertake streetscaping works on Hanson Street in Freeling.

The Kingsford Industrial Estate reserve is used to hold funds received for the upgrade of roadworks in the Kingsford Industrial Estate.

The Grant Funding reserve is used to hold Grant funds received but not spent.

The Asset Rationalisation reserve is used to collect proceeds of sale of assets no longer required by Council, for the purpose of funding future community projects.

The Greenock Land Division Footpath reserve is used to hold funds received from the developer for the future footpath development in the Land Division.

The Car Parking Fund reserve is used to hold funds received from applicants for the future development of car parks in the Light Regional Council area.

The Freeling West Residential DPA reserve is used to hold funds received from the developer for the preparation of a Development Plan Amendment (DPA) in relation to this project.

The Hewett Community Centre reserve is used to hold funds received from The Hewett Church for the purpose of buildings works and fit out of the Centre.

The Immunisation reserve is used to hold funds received from the Department of Health for future School Immunisation programs.

The Cities & Towns reserve is used to hold funds received from the Federal Government to undertake supplementary water supply schemes for the towns of Freeling and Kapunda.

The Hewett Open Space Fund for the purpose of acquiring or developing land as open space at Hewett.

The Aviary (Hewett) Footpath Fund is used for maintenance, capital upgrade and replacement of footpaths in The Aviary at Hewett.

The Hewett Social Infrastructure Fund is used for maintenance, capital upgrade and replacement of infrastructure at Hewett.

The Aviary (Hewett) Infrastructure Fund is used for maintenance, capital upgrade and replacement of infrastructure in The Aviary at Hewett.

The Gawler Water Reuse reserve is used to hold funds from the Federal Government for the stormwater harvesting and reuse project.

The Mapping Reserve is used for managing funds required to refresh aerial imagery, both town and district, on a two year / four year rotation.

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 10 - ASSETS SUBJECT TO RESTRICTIONS

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.

	Notes	2013	2012
<b>CASH &amp; FINANCIAL ASSETS</b>			
Unexpended amounts received from Federal Government		400,000	400,000
Developer contributions		570,681	541,093
CWMS schemes		1,011,220	619,696
		<u>1,981,901</u>	<u>1,560,789</u>
<b>INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>			
Museum Storage Sheds		79,197	84,193
Soldiers Memorial Hall - Kapunda		1,568,094	1,384,167
Historical Museum - Kapunda		1,235,114	1,406,649
Mine Chimney Site - Kapunda		47,669	48,708
Cemetery Reserve - Kapunda		85,996	87,209
Dutton Park - Kapunda		3,108,770	3,840,772
Swimming Centre - Kapunda		280,836	286,461
Herald Building - Kapunda		91,437	98,066
Thompson Building - Kapunda		369,067	358,024
Senior Citizens Clubrooms - Kapunda		86,124	206,365
Institute - Freeling		703,439	727,668
Recreation Parklands - Freeling		826,091	883,745
Cemetery Reserve - Freeling		42,186	41,937
Cemetery Reserve - Greenock		180,500	180,775
Institute - Greenock		342,988	354,347
Recreation Parklands - Greenock		575,292	600,521
Adelaide Soaring Club - Buchfelde		1,106,867	1,626,112
Recreation Parklands - Roseworthy		638,274	650,102
Institute - Wasleys		583,599	603,036
Recreation Parklands - Wasleys		365,720	385,625
Hewett Centre - Hewett		4,942,418	5,021,971
		<u>17,259,678</u>	<u>18,876,453</u>
<b>TOTAL ASSETS SUBJECT TO EXTERNALLY IMPOSED RESTRICTIONS</b>		<u>19,241,579</u>	<u>20,437,242</u>

*The following liabilities, included in Note 8, may be discharged from restricted assets in the first instance.*

<i>Payables</i>	8	<u>400,000</u>	<u>400,000</u>
		<u>400,000</u>	<u>400,000</u>

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 11 - RECONCILIATION TO CASH FLOW STATEMENT

**(a) Reconciliation of Cash**

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2013	2012
Total cash & equivalent assets	5	<u>2,654,730</u>	<u>2,276,233</u>
Balances per Cash Flow Statement		<u>2,654,730</u>	<u>2,276,233</u>

**(b) Reconciliation of Change in Net Assets to Cash  
from Operating Activities**

Net Surplus (Deficit)		(2,153,098)	(2,495,785)
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		6,283,640	6,485,963
Equity movements in equity accounted investments (increase) decrease		2,301	114,758
Net increase (decrease) in unpaid employee benefits		102,618	198,475
Change in allowances for under-recovery		20,537	3,315
Non-cash asset acquisitions		(1,597,574)	(2,377,909)
Grants for capital acquisitions treated as Investing Activity		(147,093)	(938,208)
Net (Gain) Loss on Disposals		<u>1,399,898</u>	<u>3,010,142</u>
		3,911,229	4,000,751
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		230,488	(92,337)
Net (increase) decrease in inventories		(114,211)	(7,316)
Net increase (decrease) in trade & other payables		<u>361,354</u>	<u>(180,127)</u>
<b>Net Cash provided by (or used in) operations</b>		<u>4,388,860</u>	<u>3,720,971</u>

**(c) Non-Cash Financing and Investing Activities**

Acquisition of assets by means of:

- Physical resources received free of charge	3	<u>1,597,574</u>	<u>2,377,909</u>
<i>Amounts recognised in Income Statement</i>		<u>1,597,574</u>	<u>2,377,909</u>
- Finance Leases		-	-
- Estimated future reinstatement etc. costs		<u>(14,400)</u>	-
		<u>1,583,174</u>	<u>2,377,909</u>

**(d) Financing Arrangements**

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	20,000	20,000
Corporate Credit Cards	15,000	15,000
LGFA Cash Advance Debenture facility	500,000	500,000
Convertible Cash Advance Debenture facility - drawn	5,200,000	4,209,600
Convertible Cash Advance Debenture facility - undrawn	3,550,000	4,540,400

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 12 - FUNCTIONS

INCOMES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES										
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	2013	2012	2013	2012
	2013	2012	2013	2012	2013	2012				
Business Undertakings	282,457	473,500	1,070,750	959,123	(788,293)	(485,623)	-	-	17,394,490	17,593,909
Community Services	129,491	136,231	667,054	678,161	(537,563)	(541,930)	17,806	18,069	1,743,647	2,254,259
Culture	179,461	139,588	1,298,885	1,187,730	(1,119,424)	(1,048,142)	106,555	103,341	10,451,372	10,471,505
Economic Development	3,182	5,623	154,570	221,515	(151,388)	(215,892)	-	-	366,773	656,918
Environment	169,320	35,699	1,691,748	1,448,309	(1,522,428)	(1,412,610)	93,330	1,187,093	5,391,184	5,555,365
Recreation	31,900	45,281	1,173,987	679,282	(1,142,087)	(634,001)	-	41,100	14,688,609	14,854,375
Regulatory Services	405,291	336,421	1,427,766	1,224,532	(1,022,475)	(888,111)	-	-	83,771	146,253
Transport & Communication	1,533,790	1,240,870	6,786,083	7,720,235	(5,252,293)	(6,479,365)	1,491,734	914,440	114,894,016	134,798,879
Unclassified Activities	271,847	357,290	-	-	271,847	357,290	271,847	357,290	-	-
Council Administration	14,317,201	13,657,768	5,550,964	5,111,144	8,766,237	8,546,624	-	-	7,255,269	6,152,804
<b>TOTALS</b>	<b>17,323,940</b>	<b>16,428,271</b>	<b>19,821,807</b>	<b>19,230,031</b>	<b>(2,497,867)</b>	<b>(2,801,760)</b>	<b>1,981,272</b>	<b>2,621,333</b>	<b>172,269,131</b>	<b>192,484,267</b>

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 12 - FUNCTIONS (cont)

#### **COMPONENTS OF FUNCTIONS**

The activities relating to Council functions are as follows:

##### **Business Undertakings**

Caravan Parks, Development of Land for Resale, Private Works, Property Portfolio and CWMS.

##### **Community Services**

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Preventive Health Services, Other Health Services, Community Support, Home Assistance Scheme, Other Services for the Aged and Disabled, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries/Crematoria, Public Conveniences, Car Parking - non-fee-paying and Other Community Amenities.

##### **Culture**

Library Services, Static Libraries, Other Library Services, Visitor Information Centre, Cultural Services, Cultural Venues, Regional Development, Support to Local Businesses, Tourism, Heritage, Museums and Art Galleries and Other Cultural Services.

##### **Environment**

Animal/Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Recycling Disposal Facility, Other Waste Management, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy and Other Environment.

##### **Recreation**

Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, Swimming Centres – Outdoor and Other Recreation.

##### **Regulatory Services**

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control and Other Regulatory Services.

##### **Transport**

Aerodrome, Bridges, Footpaths and Kerbing, Roads - sealed, Roads - formed, Roads - unformed, Traffic Management, LGGC – roads (formula funded) and Other Transport.

##### **Unclassified Activities**

LGGC - General Purpose.

##### **Council Administration**

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Human Resources, Information Technology, Communication, Rates Administration, Records, Contract Management, Customer Service, Other Support Services, Strategy, Projects and Engineering, Revenues and Separate and Special Rates.

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 13 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

#### Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p><b>Accounting Policy:</b> Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p><b>Terms &amp; conditions:</b> Deposits are returning fixed interest rates as at June 2013: 0.25% and 2.75%). Short term deposits have an average an average interest rates in 2013 of 3.1%.</p> <p><b>Carrying amount:</b> approximates fair value due to the short term to maturity.</p>
Receivables - Rates & Associated Charges (including legals & penalties for late payment) Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.	<p><b>Accounting Policy:</b> Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p><b>Terms &amp; conditions:</b> Secured over the subject land, arrears attract interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.</p> <p><b>Carrying amount:</b> approximates fair value (after deduction of any allowance).</p>
Receivables - Fees & other charges	<p><b>Accounting Policy:</b> Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p><b>Terms &amp; conditions:</b> Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p><b>Carrying amount:</b> approximates fair value (after deduction of any allowance).</p>
Receivables - other levels of government	<p><b>Accounting Policy:</b> Carried at nominal value.</p> <p><b>Terms &amp; conditions:</b> Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.</p> <p><b>Carrying amount:</b> approximates fair value.</p>
Receivables - Retirement Home Contributions	<p><b>Accounting Policy:</b> Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p><b>Terms &amp; conditions:</b> Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.</p> <p><b>Carrying amount:</b> approximates fair value (after deduction of any allowance).</p>
Liabilities - Creditors and Accruals	<p><b>Accounting Policy:</b> Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p><b>Terms &amp; conditions:</b> Liabilities are normally settled on 30 day terms.</p> <p><b>Carrying amount:</b> approximates fair value.</p>
Liabilities - Retirement Home Contributions	<p><b>Accounting Policy:</b> To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.</p> <p><b>Terms &amp; conditions:</b> Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.</p> <p><b>Carrying amount:</b> approximates fair value for short tenancies; may be non-materially over-stated for longer tenancies.</p>
Liabilities - Interest Bearing Borrowings	<p><b>Accounting Policy:</b> Carried at the principal amounts. Interest is charged as an expense as it accrues.</p> <p><b>Terms &amp; conditions:</b> secured over future revenues, borrowings are repayable by 6 monthly installments of principle and interest. Interest was chaged at a fixed rate between 5.67% and 7.75%</p> <p><b>Carrying amount:</b> approximates fair value.</p>
Liabilities - Finance Leases	<p><b>Accounting Policy:</b> accounted for in accordance with AASB 117.</p>

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 13 (cont) - FINANCIAL INSTRUMENTS

#### Liquidity Analysis

2013	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<b>Financial Assets</b>					
Cash & Equivalents	2,654,730			2,654,730	2,654,730
Receivables	183,441	-	-	183,441	183,359
Other Financial Assets	-	45,044	244,004	289,048	226,000
<b>Total</b>	<b>2,838,171</b>	<b>45,044</b>	<b>244,004</b>	<b>3,127,219</b>	<b>3,064,089</b>
<b>Financial Liabilities</b>					
Payables	1,384,823	-	-	1,384,823	1,384,823
Current Borrowings	1,444,944	-	-	1,444,944	1,154,900
Non-Current Borrowings	-	8,807,617	-	8,807,617	8,336,907
<b>Total</b>	<b>2,829,767</b>	<b>8,807,617</b>	<b>-</b>	<b>11,637,384</b>	<b>10,876,630</b>
2012	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<b>Financial Assets</b>					
Cash & Equivalents	2,276,233	-	-	2,276,233	2,276,233
Receivables	394,882	-	-	394,882	391,578
Other Financial Assets	-	36,148	212,845	248,993	232,116
<b>Total</b>	<b>2,671,115</b>	<b>36,148</b>	<b>212,845</b>	<b>2,920,108</b>	<b>2,899,927</b>
<b>Financial Liabilities</b>					
Payables	1,222,130	-	-	1,222,130	1,222,130
Current Borrowings	1,617,050	-	-	1,617,050	1,243,500
Non-Current Borrowings	-	4,470,404	4,791,756	9,262,160	8,501,407
<b>Total</b>	<b>2,839,180</b>	<b>4,470,404</b>	<b>4,791,756</b>	<b>12,101,340</b>	<b>10,967,037</b>

The following interest rates were applicable to Council's borrowings at balance date:

	30 June 2013		30 June 2012	
	Weighted Average Interest Rate %	Carrying Value	Weighted Average Interest Rate %	Carrying Value
Overdraft				
Other Variable Rates	5.40%	5,200,000	6.07%	4,209,600
Fixed Interest Rates	7.02%	4,291,807	7.23%	5,535,307
		<u>9,491,807</u>		<u>9,744,907</u>

#### Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

#### Risk Exposures

**Credit Risk** represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

**Market Risk** is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

**Liquidity Risk** is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

**Interest Rate Risk** is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 14 - COMMITMENTS FOR EXPENDITURE

	2013	2012
	<u>Notes</u>	
<b>Capital Commitments</b>		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Land	-	-
Buildings	30,870	234,564
Infrastructure	1,194,080	2,222,634
Plant & Equipment	105,041	-
Information Technology	107,525	229,672
	<u>1,437,516</u>	<u>2,686,870</u>
These expenditures are payable:		
Not later than one year	<u>1,437,516</u>	<u>2,686,870</u>
	<u>1,437,516</u>	<u>2,686,870</u>
<b>Other Expenditure Commitments</b>		
Other non-capital expenditure commitments in relation to investment properties:		
Buildings	23,264	45,490
Information Technology	36,953	41,297
Infrastructure	215,509	378,782
Planning and Development	98,120	123,811
Plant and Equipment	83,262	11,688
Private Works	400,000	400,255
Other	129,327	172,426
	<u>986,435</u>	<u>1,173,749</u>

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 15 - FINANCIAL INDICATORS

2013                      2012                      2011

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

#### Operating Surplus Ratio

<u>Operating Surplus</u>	(18%)	(22%)	(27%)
Rates - general & other less NRM levy			

*This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.*

<b>Adjusted Operating Surplus Ratio</b>	(18%)	(23%)	(27%)
---	-------	-------	-------

*In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.*

#### Net Financial Liabilities Ratio

<u>Net Financial Liabilities</u>	53%	55%	57%
Total Operating Revenue less NRM levy			

*Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue (excluding NRM levy).*

#### Asset Sustainability Ratio

<u>Net Asset Renewals</u>	33%	30%	88%
Infrastructure & Asset Management Plan required expenditure	*	*	*

*Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.*

*Amounts shown above an asterisk (\*) indicate that depreciation expense has been used as a proxy, pending finalisation of the Infrastructure & Asset Management Plan.*

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 16 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2013	2012
Income	17,323,940	16,428,271
<i>less</i> Expenses	<u>19,821,807</u>	<u>19,230,031</u>
<b>Operating Surplus / (Deficit)</b>	<b>(2,497,867)</b>	<b>(2,801,760)</b>
 <i>less</i> <b>Net Outlays on Existing Assets</b>		
Capital Expenditure on renewal and replacement of Existing Assets	2,435,931	2,302,228
<i>less</i> Depreciation, Amortisation and Impairment	6,283,640	6,485,963
<i>less</i> Proceeds from Sale of Replaced Assets	<u>355,264</u>	<u>363,587</u>
	<b>(4,202,973)</b>	<b>(4,547,322)</b>
 <i>less</i> <b>Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets <i>(including investment property &amp; real estate developments)</i>	3,186,459	3,318,872
<i>less</i> Amounts received specifically for New and Upgraded Assets	147,093	938,208
<i>less</i> Proceeds from Sale of Surplus Assets <i>(including investment property and real estate developments)</i>	<u>1,356,860</u>	<u>111,273</u>
	<b>1,682,506</b>	<b>2,269,391</b>
 <b>Net Lending / (Borrowing) for Financial Year</b>	 <b><u>22,600</u></b>	 <b><u>(523,829)</u></b>

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 17 - OPERATING LEASES

#### *Leases providing revenue to the Council*

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

Lessees commitments under all non-cancellable lease agreements, including those relating to Investment Property, are as follows:

	2013	2012
Not later than one year	70,834	18,743
Later than one year and not later than 5 years	135,102	40,638
Later than 5 years	200,039	215,612
	<u>405,975</u>	<u>274,993</u>

#### *Lease payment commitments of Council*

Council has entered into non-cancellable operating leases for various items of computer and other plant and equipment.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

	2013	2012
Not later than one year	173,870	142,875
Later than one year and not later than 5 years	271,325	161,016
Later than 5 years	-	4,193
	<u>445,195</u>	<u>308,084</u>

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 18 - SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

#### ***Marketlink (Accumulation Fund) Members***

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9% in 2012/13; 9% in 2011/12). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund

#### ***Salarylink (Defined Benefit Fund) Members***

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2011/12) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of salary for Salarylink members to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by each employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Scheme's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2011. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

#### ***Contributions to Other Superannuation Schemes***

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

The amount of superannuation contributions paid by Light Regional Council during the reporting period was \$477,885.

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 19 - EQUITY ACCOUNTED COUNCIL BUSINESSES

All equity accounted Council businesses are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

The GRFMA was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999, by a Charter published in the South Australian Government Gazette on 22 August 2002. The Constituent Councils are: The Adelaide Hills Council, The Barossa Council, The Town of Gawler, Light Regional Council, District Council of Mallala and The City of Playford.

The GRFMA has been established for the following purposes:

1. To coordinate the construction, operation and maintenance of flood mitigation infrastructure in the Gawler River Area (the Floodplain);
2. To raise finance for the purpose of developing, managing, operating and maintaining flood mitigation works within the Floodplain;
3. To provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flood mitigation within the Floodplain;
4. To enter into agreements with Constituent Councils for the purpose of managing and developing the Floodplain.

	2013	2012
<b>Gawler River Floodplain Management Authority</b>		
Council's respective interests are:		
- interest in the operating result	9.23%	9.15%
- ownership share of equity	9.23%	9.15%
- the proportion of voting power	15.38%	15.38%
<u>Movements in Investment in Joint Operation</u>	<u>\$'000</u>	<u>\$'000</u>
Opening Balance	1,445,994	1,560,752
Share in Operating Result	(16,074)	(129,727)
Adjustment to Equity Share	13,773	14,969
<b>Share in Equity of Joint Operation</b>	<b><u>1,443,693</u></b>	<b><u>1,445,994</u></b>

#### **Expenditure Commitments**

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

#### Operating Expenditures payable

Not later than one year	-	5,000
	<u>-</u>	<u>5,000</u>

In the event of there being an insolvency of the Authority at the time of dissolution, the then Constituent Councils will be responsible jointly and severally to pay the liabilities of the Authority, and between themselves in the proportion of their interest in the net assets last determined under Clause 15 of the GRFMA Charter published in the South Australian Government Gazette, 17 August, 2006 .

# **LIGHT REGIONAL COUNCIL**

## **NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013**

### **Note 20 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE BALANCE SHEET**

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

#### **BANK GUARANTEES**

Council has guaranteed certain loans and other banking facilities advanced to community organisations and sporting bodies, amounting to \$232,115 (2012: \$238,026) at reporting date.

Council does not expect to incur any loss arising from these guarantees.

# LIGHT REGIONAL COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

### Note 21 - RETROSPECTIVE RESTATEMENT OF THE 2011/2012 COMPARATIVE DATA FOR IMMATERIAL ERRORS DETECTED AFTER SIGNING OF ACCOUNTS

It has been identified that due to the change in asset systems, start dates and depreciation calculations were inconsistent between the old and new asset data bases. To correctly achieve the closing 30 June balances for Furniture & Fittings, the closing 30 June 2012 comparative figures have been restated as per the disclosure below

There was nil effect to the operating result for the 2011/12 financial year.

#### Balance Sheet

	\$
Previous 2011/12 infrastructure property Plant & Equipment Comparative Balance	185,637,372
Adjustment	84,899
	-----
Adjusted 2011/12 infrastructure property Plant & Equipment Comparative Balance	185,722,271
	=====
Previous 2011/12 Accumulated Surplus Comparative Balance	12,455,543
Adjustment	84,899
	-----
Adjusted 2011/12 Accumulated Surplus Comparative Balance	12,540,442
	=====

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE LIGHT REGIONAL COUNCIL**

We have audited the accompanying financial report of the Light Regional Council, which comprises the balance sheet as at 30 June 2013 and the statement of comprehensive income, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the Certification of Financial Statements Statement.

**The Responsibility of the Chief Executive Officer for the Financial Report**

The Chief Executive Officer of the Light Regional Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1999 and Local Government (Financial Management) Regulations 2011. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

**Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud and error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Chief Executive Officer, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for an audit opinion.

**Independence**

In conducting our audit, we have complied with the independence requirements of the Local Government Act 1999 and Local Government (Financial Management) Regulations 2011 and the Australian professional ethical pronouncements.

**Auditor's Opinion**

In our opinion, the financial report presents fairly, in all material respects, the financial position of the Light Regional Council as of 30 June 2013, and its financial performance and cash flows for the year then ended in accordance with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and the Australian Accounting Standards (including Australian Accounting Interpretations).

**DEAN NEWBERY & PARTNERS**  
**CHARTERED ACCOUNTANTS**



**SAMANTHA ALLARD**  
**PARTNER**

Signed on the 27<sup>th</sup> day of November 2013,  
at 214 Melbourne Street, North Adelaide, South Australia 5006.

**LIGHT REGIONAL COUNCIL**

**ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2013**

**CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Light Regional Council for the year ended 30 June 2013, the Council's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



.....  
Brian Carr  
**CHIEF EXECUTIVE OFFICER**



.....  
John Comrie  
**PRESIDING MEMBER  
AUDIT COMMITTEE**

Date: .....<sup>19<sup>th</sup></sup>.....November 2013

## Certification of Auditor's Independence

I confirm that, for the audit of the financial statements of the Light Regional Council for the year ended 30 June 2013, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



**SAMANTHA ALLARD**

Partner

**DEAN NEWBERY & PARTNERS**  
**CHARTERED ACCOUNTANTS**

Dated this 6<sup>th</sup> Day of November 2013