

Information Sheet Burning Permit

(Outside of the Fire Danger Season)

1 May - 14 November

If your property is 1 Acre (4,000 square metres) or larger and is within a declared township, you may apply for a BURNING PERMIT.

The Environment Protection (Air Quality) Policy requires that an Application for a Burning Permit be submitted in writing. *(Please note there are no fees associated with the application or permit)*

Council's Fire Prevention Officers will attend to applications as soon as possible; however please allow at least a minimum of 5 working days before the proposed burn to apply for a permit.

Council's Fire Prevention Officers upon receipt of the completed form will contact you by phone to discuss the permit and your requirements. Generally, after contact has been made the Fire Prevention Officer will be able to prepare the permit and email it to you. Please be advised that some applications may require an Officer to come to your property to conduct an inspection.

Generally, one (1) permit will be issued and will remain valid up to the commencement of Fire Danger Season; to allow you to conduct further burning under the same circumstances and conditions.

Burning Permits will generally have the following conditions listed below: (Other than a special permit issued for a bonfire with specified conditions for burning times and size of fire).

A permit may be revoked at any time for a breach of the application and/or permit conditions.

NOTE: A PERMIT IS NOT VALID ON A DAY OF TOTAL FIRE BAN

This permit is issued subject to the following conditions:

- (a) Only dry paper, dry cardboard, dry wood, or dried gardening prunings may be burnt.*
- (b) The burning of wood treated with copper-chrome-arsenate or other chemical preservative, or any other toxic matter is prohibited.*
- (c) The holder of this permit is liable for any loss or damage caused by a fire lit and maintained under the authority of this permit.*
- (d) Burning may only be carried out between 10.00 am and 6.00 pm on the day on which it is lit, not being a Sunday or public holiday. (Other than a special permit issued for a bonfire with specified conditions for burning times and size of fire).*
- (e) A suitable water supply to be positioned next to the fire. If this is not possible sufficient firefighting equipment should be on hand to control the fire.*
- (f) Ensure that the wind direction will not cause smoke annoyance for your neighbours.*
- (g) Heaps not to exceed 3 x 3 x 1.5 metres, you may have more than 1 heap; however only 1 heap will be burnt at a time in order to safely manage the burning. Each heap must have a non-flammable clearance of 4m all round and overhead.*
- (h) Minimum of 1 person must be present at the fire from the time it is lighted to the time it is completely extinguished.*

If you are eligible to apply for a burning permit and can abide by the conditions of the permit, please complete the on-line "Air Quality Burning Permit application" on Council's website.