



LIGHT
REGIONAL
COUNCIL

VISION

*Respecting the Past,
Creating our Future.*

CORE PRINCIPLES

*Light Regional Council is guided by a focus on 'Core Principles' of
Growth; Reform; Innovation and Discipline.*

MINUTES

from the Meeting of

**LIGHT REGIONAL COUNCIL
INFRASTRUCTURE COMMITTEE**

held in the
KAPUNDA COMMITTEE ROOM
93 Main Street, Kapunda

WEDNESDAY, 13 MARCH 2019 at 2:30pm

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**MINUTES OF THE MEETING OF
LIGHT REGIONAL COUNCIL INFRASTRUCTURE COMMITTEE
HELD ON WEDNESDAY, 13 MARCH 2019,
IN THE KAPUNDA COMMITTEE ROOM, 93 MAIN STREET, KAPUNDA**

1. PRESENT

Cr Peter Kennelly (Chair)	Laucke Ward
Cr Lynette Reichstein	Light Ward
Cr Samantha Mitchell	Mudla Wirra Ward
Mayor Bill O'Brien (Ex Officio)	Mayor
Mr Richard Dodson	General Manager, Infrastructure & Environment
Mr Jason Norman	Operations Manager
Ms Megan Renzella	Property and Facilities Manager
Mr Bill Zhang	Manager Engineering & Assets
Mrs Madeline Thompson	Administration Officer

2. OPENING

Cr Peter Kennelly declared the meeting open at 2:43pm.

3. APOLOGIES AND LEAVE OF ABSENCE

Cr Deane Rohrlach (Deputy Chair) (Late attendance at 2:44pm) Dutton Ward

4. MINUTES

4.1 CONFIRMATION OF COMMITTEE MINUTES

Cr Deane Rohrlach entered the meeting at 2:44pm

Moved: Cr Samantha Mitchell

Seconded: Cr Lynette Reichstein

That the minutes of the meeting of the Infrastructure Committee held Wednesday, 6 February 2019 be confirmed as a true and correct record of that meeting.

CARRIED

5. COMMUNICATIONS

5.1 REQUESTED DOCUMENTS/CORRESPONDENCE TO BE TABLED

6. DEPUTATIONS

NIL

7. ADJOURNED BUSINESS

8. BUSINESS ARISING

Current Status of all matters noted.

9. REPORTS FOR INFORMATION

Item No. and Subject	
IC9.1/2019	Response to MWON Stone Kerbing & Guttering
Folder ID:	2053
Author:	Bill Zhang, Manager Engineering and Assets
Report Presenter:	Bill Zhang, Manager Engineering and Assets
IC9.2/2019	Soft Plastics Trial Program
File:	69308
Author:	Adam Broadbent, Coordinator Waste Operations
Report Presenter:	Bill Zhang, Manager Engineering and Assets
Moved: Mayor Bill O'Brien Seconded: Cr Deane Rohrlach That the reports on delegated authority and information items be received and the contents therein be noted by the Infrastructure Committee.	
<u>CARRIED</u>	

10. **REPORTS FOR DECISION**

10.1 **CHIEF EXECUTIVE OFFICER**

NIL

10.2 **GENERAL MANAGERS, BUSINESS & FINANCE, AND GOVERNANCE**

NIL

10.3 **GENERAL MANAGER, STRATEGY & DEVELOPMENT**

NIL

10.4 **GENERAL MANAGER, INFRASTRUCTURE & ENVIRONMENT**

IC10.4.1/2019 Infrastructure Committee - Review of Terms of Reference

Folder ID: 1773

Author: Tara Kneebone, Team Leader Business Support – Infrastructure and Environment

Report Presenter: Richard Dodson, General Manager – Infrastructure and Environment

Moved: Cr Samantha Mitchell
Seconded: Cr Deane Rohrlach

That the Infrastructure Committee recommends to Council that Council adopt the reviewed Terms of Reference for the Infrastructure Committee as detailed below:

1. **Establishment of the Infrastructure Committee**

Pursuant to Section 41(7) of the Local Government Act, 1999 (“the Act”) a Committee may establish a sub-committee to assist in a matter. Membership of the Sub-Committee may comprise any elected member and independent expertise as determined by Council.

2. **Committee**

Pursuant to Section 41 of the Local Government Act 1999 (“the Act”) the Council establishes a Committee to be known as the **Infrastructure Committee** (“the Committee”).

3. **Functions**

3.1 Subject to compliance with all legislation, policies, plans and procedures of the Council, the functions of the Committee are to be focused on the strategic management and delivery of matters relative to:

- Infrastructure & Asset Management including;
- Bridges;
- Community Wastewater Management Schemes;
- Drainage;
- Land and Buildings;
- Stormwater;
- Transport;
- Infrastructure Projects;
- Water Reuse Schemes;
- Road & Traffic Safety;
- Plant and Equipment Replacement;
- Waste Management;
- Communications;
- Council policies, including review of existing policies and consideration of proposals for new policies, as appropriate.
- Management of Open Space;
- Policy Matters;
- Vegetation Management;
- Cemeteries;
- Council’s Infrastructure and Assessment Management Plan;
- Traffic Safety; and
- Water (CWMS/Harvesting Schemes).

3.2 Any other matter which is within the powers and functions of the Council and which is referred to the Committee by the Council.

- 3.3 Pursuant to Section 41 (7) a Committee may establish a sub-committee to assist in a **matter**. Membership of the Sub-Committee may comprise any elected member and independent expertise as determined by Council.

4. **Composition of the Committee**

Members:

A minimum of Four (4) Elected Members (including the Deputy Mayor) of which:

- One (1) is Presiding Member; and
- One (1) is Deputy Presiding Member (Appointed by the Infrastructure Committee)

Ex-officio:

- Mayor may attend as ex-officio pursuant to Section 41(6) of the Act

Administrative Support:

- General Manager, Infrastructure and Environment

- 4.1 A Member of the Committee will, subject to Section 41(5) of the Act and Clause 4.3 of these Terms of Reference, hold office as a Member of the Committee for a period of up to two (2) years, or until the conclusion of the next general election of the Council.
- 4.2 The office of a Member of the Committee shall become vacant upon the Council removing that person from office as a Member of the Committee or upon the Member ceasing to hold office as an Elected Member of the Council.
- 4.3 In the event of a vacancy in the office of a Member of the Committee, the Council shall, if it deems fit, appoint another person as a Member of the Committee on the same basis as, and for the balance of the term of, the original appointment.
- 4.4 No additional allowance will be paid to the elected member representative over and above the allowance already received by the elected member in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

5. **Office Bearers**

- 5.1 The Presiding Member of the Committee shall be appointed by the Council for a period of two (2) years.
- 5.2 The office of the Presiding Member shall become vacant if:
- 5.2.1 the Council removes the Presiding Member from office; or
 - 5.2.2 the Presiding Member ceases to be a Member of the Committee.

6. **Meetings**

- 6.1 Meetings of the Committee will be conducted in accordance with the Act, Part 2 of the Local Government (Procedures at Meetings) Regulations 2013, these Terms of Reference and any Code of Practice for Meeting Procedures adopted by the Council and applicable to the Committee.
- 6.2 Insofar as the Act, the Local Government (Procedures at Meetings) Regulations 2013, these Terms of Reference and any Code of Practice for Meeting Procedures adopted by the Council and applicable to the Committee do not specify a procedure to be observed in relation to the conduct of a meeting of the Committee, then the Committee may determine its own procedure.
- 6.3 In accordance with, and subject to, the Act and the Local Government (Procedures at Meetings) Regulations 2013 all meetings of the Committee shall be open to the public unless the Committee has resolved to exclude the public from a meeting or part of a meeting pursuant to the Act.
- 6.4 The Committee shall meet on the first Wednesday of each month at a time set down by Council.

- 6.5 Minutes together with corresponding Agenda and Appendices of a meeting of the Committee shall be presented for consideration of its recommendations and/or discussion to the next meeting of the Council.
- 6.6 In accordance with the Act, the minutes of a meeting of the Committee shall be provided to all Council members within five (5) days after the meeting of the Committee.
- 6.7 A quorum for a meeting of the Committee shall be one half of the total number of Members of the Committee in office (ignoring any fraction) plus one. No business can be transacted at a meeting of the Committee unless a quorum is present.
- 6.8 All recommendations to the Council of the Committee shall be made on the basis of a majority decision of the Members present.
- 6.9 All members of the Committee, including the Presiding Member, shall have a deliberative vote, and in the event of an equality of votes, the Presiding Member shall have a casting vote.
- 6.10 If the Presiding Member of the Committee is absent from a meeting of the Committee, the Deputy Presiding Member will preside at the meeting.
- 6.11 If both the Presiding Member or Deputy Presiding Member of the Committee are absent from a meeting, a member of the Committee shall be chosen from those present to undertake the role of Presiding Member at that meeting.
- 6.12 The General Manager, Infrastructure & Environment shall be responsible for ensuring that accurate minutes are kept (to be confirmed at the next meeting of the Committee) of all proceedings of the Committee.
- 6.13 In all of its dealings and activities the Committee shall have regard to the Guiding Principles under Local Government (Proceedings at Meetings) Regulations 2013 Part 1 Regulation 4.

7. **Review**

These Terms of Reference will be subject to review by the Council on a two (2) year basis or as determined by Council.

8. **Tenure**

The Committee will continue in existence until wound up by resolution of the Council.

9. **History**

1. The Infrastructure Committee established pursuant to a resolution of Council dated 18 November 2014 (Minutes Item 4.3.6 Page 2014/376).
2. Terms of Reference Adopted by Council Tuesday, 24 February 2015 (refer Minutes at Item IC9.5.1/2015 page 2015/49)
3. Terms of Reference Reviewed by Council Tuesday, 28 February 2017 (refer Minutes at Item IC9.4.5/2017 page 2017/61)
4. Terms of Reference Reviewed by Council Tuesday, 22 August 2017 (refer Minutes at item IC9.4.1/2017 page 2017/284)
5. Terms of Reference Reviewed by Council Tuesday, 26 March 2019 (refer Minutes at item #### page ###)

CARRIED

IC10.4.2/2019 Wasleys Clubroom Funds

Folder ID: 55641

Author: Megan Renzella, Property & Facilities Manager

Report Presenter: Megan Renzella, Property & Facilities Manager

Moved: Cr Deane Rohrlach

Seconded: Cr Lynette Reichstein

That the Infrastructure Committee recommend that Council;

1. Carry forward the amount of \$100,000 from budget line 1555.610.330 from the 2018/2019 financial year to the 2019/2020 financial year, and
2. Attribute the developer contribution funds of \$172,840 due from Allworth Pty Ltd to budget line 1555.610.330 for the 2019/2020 financial year;

For the purposes of providing a community facility at the Wasleys Recreation Park.

CARRIED

IC10.4.3/2019 The Gap Road – Road Process Order

Folder ID: 65633

Author: Megan Renzella, Property & Facilities Manager

Report Presenter: Megan Renzella, Property & Facilities Manager

Moved: Cr Lynette Reichstein

Seconded: Mayor Bill O'Brien

The Infrastructure Committee recommends to Council that it:

1. Does not proceed with the Road Process Order for a portion of The Gap Road Fords, or a portion of Public Road 70;
2. Does not support the closure of a section of The Gap Road Fords namely a 580 metre length to the western portion of road known as Road ID 00073005 Segment 5 as a result of the discussions with affected parties;
3. Does not support the closure of a section of road namely Road ID 00070001 Segment 1 known as Public Road 70, if the closure of The Gap Road results in land merged with Section 2 of Hundred 160500; and
4. Advises all affected parties and property owners of the decision to not proceed with the Road Process Order for The Gap Road or Public Road 70, Fords.

CARRIED

IC10.4.4/2019 Hansborough Road – Road Name Change

Folder ID: 66708

Author: Megan Renzella, Property & Facilities Manager

Report Presenter: Megan Renzella, Property & Facilities Manager

Moved: Cr Samantha Mitchell

Seconded: Cr Lynette Reichstein

That the Infrastructure Committee recommend to Council that subject to concurrence with the Regional Council of Goyder;

1. The request to change the name of Hansborough Road to Waldhuter Road, be refused, and

2. The applicant and directly affected parties be advised of the outcome of the decision to retain the existing name of Hansborough Road.
3. In recognition of the contribution of the Waldhuter family to the region, recommend the name be used to name a currently unnamed public road within the region or road that may be derived from a future land division.

CARRIED

IC10.4.5/2019 Funding Requirements for CWMS 4-Year Capital Works Program

Folder ID: 69186

Author: Bill Zhang, Manager Engineering & Assets

Report Presenter: Richard Dodson, General Manager Infrastructure and Environment

Moved: Cr Samantha Mitchell
Seconded: Cr Deane Rohrlach

That the Infrastructure Committee recommend to Council that it adopt the 2019-2023, CWMS 4 Year Capital Works Program subject to the adoption of the 2019/2020 Budget & Annual Business Plan.

CARRIED

IC10.4.6/2019 Strategic Infrastructure Funding Plan 2019-2023

Folder ID: 64336

Author: Richard Dodson, General Manager Infrastructure and Environment

Report Presenter: Richard Dodson, General Manager Infrastructure and Environment

Cr Deane Rohrlach left the meeting at 3:50pm and returned at 3:51pm.

Moved: Cr Deane Rohrlach
Seconded Cr Samantha Mitchell

That the Infrastructure Committee recommend to Council that it:

1. Receive this report;
2. Acknowledge the various funding sources available for infrastructure projects; and
3. Adopt the year by year funding program contained in this report.

CARRIED

IC10.4.7/2019 2019-2020 10 Year Plant & Fleet Replacement Program

Folder ID: 55927

Author: Richard Dodson, General Manager Infrastructure and Environment

Report Presenter: Richard Dodson, General Manager Infrastructure and Environment

Moved: Mayor Bill O'Brien
Seconded: Cr Deane Rohrlach

That the Infrastructure Committee recommend to Council that it acknowledge and endorse the 2019/2020 10 Year Plant and Fleet Replacement Programs subject to the adoption of the 2019/2020 Budget and Annual Business Plan.

CARRIED

IC10.4.8/2019 2019-2023 4 Year Capital Program

Folder ID: 64336

Author: Richard Dodson, General Manager Infrastructure and Environment

Report Presenter: Richard Dodson, General Manager Infrastructure and Environment

Mayor Bill O'Brien left the meeting at 4:36pm

Moved: Cr Lynette Reichstein

Seconded: Cr Deane Rohrlach

That the Infrastructure Committee recommend to Council that it adopt the 2019-2023, 4 Year Capital Program subject to the adoption of the 2019/2020 Budget & Annual Business Plan & any adjustments to the roads program where possible.

CARRIED

10.5 GENERAL MANAGER, ECONOMIC DEVELOPMENT

NIL

11. PROCEDURAL MATTERS

11.1 QUESTIONS WITHOUT NOTICE

11.1.1 Question from Cr Deane Rohrlach: Day Street, Kapunda

Question: Can Council advise what works are currently happening on Day Street, Kapunda?

Response: Continuation of kerbing from Day Street to Kapunda Street in preparation for sealing. Sealing will happen in conjunction with other sealing works in the area.

11.1.2 Question from Cr Peter Kennelly: Railway line, Swann Path Kapunda

Question: What happened to the section of railway line that was removed from the Swann Path in Kapunda?

Response: The section of railway line that was removed was sold.

11.2 QUESTIONS ON NOTICE

NIL

11.3 NOTICE OF MOTION

NIL

11.4 MOTIONS WITHOUT NOTICE

NIL

12. CONFIDENTIAL ITEMS

NIL

13. MEETINGS

The next meeting of Light Regional Council **Infrastructure Committee** will be held on Wednesday, 3 April 2019, commencing at 4:00pm in the in the Kapunda Committee Room, 93 Main Street, Kapunda, alternatively if there is no Council Assessment Panel Meeting the meeting will commence at 3.00pm in the Freeling Operations Centre Meeting Room, 11 Stephenson Street, Freeling.

14. **CLOSURE**

The meeting was declared closed at 4:51pm.

Minutes of meeting confirmed at a meeting of the Infrastructure Committee held on Wednesday, 3 April 2019.

PRESIDING MEMBER (CHAIRMAN) _____