



**LIGHT**  
REGIONAL  
COUNCIL

## **VISION & ASPIRATIONS**

*A vibrant and growing community to be supported by quality infrastructure, a sustainable environment and excellent services that meet everybody's needs and maintains our unique lifestyle.*

## **MINUTES**

*from the Meeting of*

## **STRATEGY & PROJECTS COMMITTEE**

*held in the  
FREELING COMMITTEE ROOM  
12 Hanson Street, Freeling*

**TUESDAY, 2 AUGUST 2011**

**Principal Office:** 93 Main Street  
Kapunda 5373

Telephone: 8525 3200  
Facsimile: 8566 3262

**Branch Office:** 12 Hanson Street  
Freeling 5372

**MINUTES OF THE MEETING OF  
LIGHT REGIONAL COUNCIL STRATEGY & PROJECTS COMMITTEE  
HELD ON TUESDAY,  
2 AUGUST 2011, IN THE FREELING COMMITTEE ROOM,  
12 HANSON STREET FREELING**

**1. PRESENT**

Cr Peter Graham (Chair)	Mudla Wirra Ward
Cr Wayne Standish	Light Ward
Cr Steven Watson	Mudla Wirra Ward
Cr Robert Williams	Dutton Ward
Mr Bill O'Brien	Mayor
Mr Nathan Cunningham	General Manager, Strategy, Projects & Engineering
Mr Richard Michael	General Manager, Business & Governance
Mr Craig Doyle	Principal Project Planner
Ms Sue Eldridge	Manager Community Development
Ms Pepper Mickan	Manager Information Services
Ms Amanda Cook	Library Project Manager
Ms Valda Baker-Wells	Executive Assistant

**2. OPENING**

Cr Peter Graham declared the meeting open at 5.00. pm

**3. APOLOGIES**

Cr Bill Close (Deputy Chair) Mudla Wirra Ward

**4. MINUTES**

**4.1 CONFIRMATION OF COMMITTEE MINUTES**

Moved Cr Standish  
Seconded Cr Watson

That the minutes of the meeting of the Strategy & Projects Committee held Tuesday 5 July 2011 be confirmed as a true and correct record of that meeting.

CARRIED

**5. COMMUNICATIONS**

**5.1 COMMITTEE MEMBERS' REPORTS**

**5.1.1 Delegate / Representative Reports**

**5.2 PRESENTATIONS TO THE COMMITTEE**

**5.2.1 Public Forum**

NIL

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6. **HEARING OF REPRESENTATIONS**

NIL

7. **PETITIONS, DEPUTATIONS**

NIL

7.1 **PETITIONS**

NIL

7.2 **DEPUTATIONS**

NIL

8. **BUSINESS ARISING**

Current Status of all matters noted.

9. **REPORTS FOR DECISION**

9.1 **CHIEF EXECUTIVE OFFICER**

NIL

9.2 **GENERAL MANAGER, BUSINESS & GOVERNANCE**

**9.2.1 S&P 9.2.1/2011 Branch Library Refurbishment**

**File:** 155/1/5

**Author:** Pepper Mickan, Manager, Information Services

Moved Cr Watson

Seconded Cr Standish

The Strategy and Projects Committee recommends to Council that the Manager, Information Services be authorised to close the Freeling and Greenock library branches, on separate occasions, for a maximum of seven consecutive days to undertake refurbishment within budgetary allocations, ensuring that the public are notified of the closure no less than four weeks prior.

CARRIED

9.3 **GENERAL MANAGER, DEVELOPMENT & REGULATORY SERVICES**

NIL

Ms Cook and Ms Mickan left the meeting at 5.06pm

9.4 GENERAL MANAGER, STRATEGY, PROJECTS & ENGINEERING

**9.4.1 S&P 9.4.1/2011 Kapunda Celtic Festival – Road Closure**

**File:** 45-4-32

**Author:** Andrew Philpott, Environmental Projects Officer

Moved Cr Watson

Seconded Cr Williams

That the Strategy, Projects and Engineering Committee recommends:

1. that Council, under Section 359 Local Government Act (1934), permits the exclusion of vehicles in Hill Street between the intersection of Main Street and Blyth Street between the hours of 0800 Saturday 15 October 2011 and 1700 Sunday 16 October 2011;
2. that Council empowers the Chief Executive Officer to direct that a notice be placed in the Government Gazette and a local newspaper, circulating generally in Kapunda, to advise the public of the exclusion of vehicles for the festival;
3. that Council permits promotional material for the festival to be displayed on the Council website and in the foyers of the Kapunda and Freeling Offices and local libraries.

CARRIED

**9.4.2 S&P 9.4.2/2011 Extension of the kerbside food waste collection service**

**File:** 300-2-1

**Author:** Andrew Philpott, Environmental Projects Officer

Moved Cr Standish

Seconded Mayor O'Brien

That the Strategy, Projects and Engineering Committee recommends:

1. That Council supports the roll out of the kerbside food waste collection service to the remaining three bin policy areas;
2. That Council directs the Chief Executive Officer (who may delegate to the Environmental Projects Officer) to prepare the necessary promotional material and engage the appropriate contractors for the supply and delivery of the food waste bins.

CARRIED

**9.4.3 S&P 9.4.3/2011 Citizenship Ceremony Policy**

**File:** 80-2-2

**Author:** Sue Eldridge, Manager Community Development

Moved Mayor O'Brien  
Seconded Cr Standish

The Strategy and Projects Committee recommends that Council; adopts the draft Citizenship Ceremony Policy document as Council's policy.

LIGHT REGIONAL COUNCIL	
<b>Community Service Policies and Procedures Manual</b>	<b>Section 9 Policy No.4</b>
<b>Citizenship Ceremony Policy</b>	
<b>Original Policy</b>	<b>Issued: .... August 2011</b>

**1. BACKGROUND**

Citizenship ceremonies fulfil legal requirements prescribed by the Australian Citizenship Act 2007 and the Australian Citizenship Ceremonies Code.

**2. INTRODUCTION**

Citizenship ceremonies are public, ceremonial occasions, which provide an important opportunity to formally welcome new citizens as full members of the Australian community and fulfil the requirements under Australian citizenship law.

To reflect significance of the occasion, citizenship ceremonies should be formal and meaningful, conducted with dignity, respect and due ceremony and designed to impress upon candidates the responsibilities and privileges of becoming an Australian citizen.

**3. LEGAL RESPONSIBILITIES**

Australian Citizenship Act 2007, Australian Citizenship Regulations 2007

**4. REFERENCES**

Australian Citizenship Ceremonies Code – Commonwealth of Australia, 2008

**5. DEFINITIONS**

**Presiding Officer:** a person who has been authorised in writing by the Australian Government Minister responsible for citizenship matters to confer Australian citizenship. In the case of local government councils, this is usually the Mayor, or acting Mayor.

**Candidate:** that person who is seeking a grant of Australian citizenship.

**Private ceremonies:** A ceremony for an individual or small group.

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**6. APPLICATION AND RESPONSIBILITIES**

The minister must be invited to all citizenship ceremonies, and where they are in attendance they will be responsible for performing the ceremony. The minister may nominate a representative in their absence.

The Mayor of Light Regional Council, as the presiding officer will conduct citizenship ceremonies where the minister is unavailable to attend. In the event that the Mayor is not available, the deputy Mayor may fill the role of residing officer.

Council will host four (4) formal Citizenship Ceremony events annually pending successful application:

26<sup>th</sup> January – Australia Day

21<sup>st</sup> March – Harmony Day

9<sup>th</sup> July – Constitution Day

17<sup>th</sup> September – Australian Citizenship Day

With the exception of Australia Day, where any of these dates fall on a weekend, the citizenship ceremony will be held on the next appropriate business day, (to not conflict with Parliamentary sittings or other events). Candidates will be given the opportunity to participate in citizenship ceremonies conducted by the Department of Immigration and Citizenship on Australian Citizenship Day.

With the exception of Australia Day, Council citizenship ceremonies will be held at the Council Chambers, Main Street, Kapunda or another venue at the discretion of the Chief Executive Officer of Light Regional Council. Elected Members and State and Local Members of Parliament will be invited to attend as part of ceremony protocol.

Private ceremonies may be arranged at the discretion of Council. Request to hold a private ceremony must be in writing and addressed to:

Chief Executive Officer

PO Box 72

Kapunda SA 5373

**Further Information**

[www.citizenship.gov.au](http://www.citizenship.gov.au)

CARRIED

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**9.4.4 S&P 9.4.4/2011 Hewett Community Centre – Easement for Electricity Supply**

**File:** 30-1-13

**Author:** Craig Doyle – Principal Project Planner

Moved Cr Watson  
Seconded Cr Williams

That the Strategy and Projects Committee recommends that Council:

1. Pursuant to Sections 38, 44 & 201(d) of the Local Government Act 1999, delegates authority to the Mayor and Chief Executive Officer to affix the Light Regional Council common seal to appropriate documentation to grant an easement to ETSA Utilities for infrastructure located at Lot 8000 in DP74831 adjacent to Kingfisher Drive in support of the new Hewett Community Centre (28-30 Kingfisher Drive, Hewett)
2. Authorises the release of Certificate of Title Volume 6008 Folio 567 to ETSA Utilities for the purposes of lodging the documentation for the required easement with the Lands Titles Office.

CARRIED

**9.4.5 S&P 9.4.5/2011 UNESCO World Heritage Listing Bid**

**File:** 130-1-4

**Author:** Craig Doyle, Principal Project Planner

Moved Cr Watson  
Seconded Cr Standish

That the Strategy and Projects Committee recommends that Council authorises the Chief Executive Officer (who may delegate to the Principal Project Planner) to thank The Environment Institute of the University of Adelaide for the offer to participate in its proposal to establish United Nations Educational, Scientific & Cultural Organisation (UNESCO) World Heritage Status (WHS) for a *“mosaic of agrarian landscapes stretching from the Clare Valley through (to) the Fleurieu Peninsula”*, however following further consideration Light Regional Council respectfully declines the opportunity to be involved in this initiative or provide any financial contribution as it is considered that the recent State Government initiatives, including legislative protection for the Barossa region, offer a suitable level of protection of the important agricultural and viticultural landscapes in balance with appropriate and well managed growth in-line with the State Government’s strategic documents.

CARRIED

**9.4.6 S&P 9.4.6/2011 Sturt Highway/Research Road intersection, Nuriootpa**

**File:** 255-1-433

**Author:** Craig Doyle, Principal Project Planner

Moved Cr Standish  
Seconded Cr Watson

That the Strategy and Projects Committee recommends that Council:

- Receives the report *‘Light Regional Council - Report for Research Road/Sturt Highway - Further Intersection Design Options (July 2011)’* prepared by GHD P/L;

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- Council provides DTEI with copies of both the '*Light Regional Council - Report for Research Road - Proposed Road Closure Traffic Study (April 2011)*' and '*Light Regional Council - Report for Research Road/Sturt Highway - Further Intersection Design Options (July 2011)*' reports prepared by GHD P/L;
  - Based upon the findings of the April 2011 report and July 2011 addendum, Council advises DTEI that it does not support the closure of the northern side of the intersection of Research Road & Sturt Highway;
  - In correspondence to DTEI, Council highlights its concerns with the impact of any road closures on local movements of rural machinery across the Sturt Highway;
  - In light of these matters, Council requests an opportunity to meet with DTEI to progress a strategic response to this valid concern; and
  - Subject to agreement on a way forward, that Council encourages DTEI to fund and deliver any resulting project to modify the intersection.

CARRIED

**9.4.7 S&P 9.4.7/2011 Kapunda Shed Inc. - Licence**

**File:** 310-3-3 & 45-4-91

**Author:** Craig Doyle, Principal Project Planner

Moved Mayor O'Brien  
Seconded Cr Williams

That the Strategy and Projects Committee recommends that Council, Pursuant to Sections 38 & 44 of the Local Government Act 1999, delegates authority to the Mayor and Chief Executive Officer to affix the Light Regional Council Common Seal to the Use Agreement (Licence) for the use of the premises (Shed and Offices) at the Kapunda Depot (Hare Street, Kapunda – Lot 417 in FP176489 CT 5734/468) by Kapunda Shed Incorporated as 'The Kapunda Community Shed'.

CARRIED

Mayor O'Brien acknowledged the excellent work undertaken by Mr Craig Doyle and Ms Sue Eldridge in establishing the Kapunda Shed Inc. -

**9.4.8 S&P 9.4.8/2011 Petition – Request for rezoning of land at the rear of Hogan Street, Kapunda**

**File:** 200-1-4  
VG 3140623000  
VG 3140619052

**Author:** Craig Doyle, Principal Project Planner

Moved Cr Standish  
Seconded Mayor O'Brien

That the Strategy and Projects Committee;

- acknowledge the receipt of Mr & Mrs Lorriaux and Mr & Mrs Zwartz' petition and proposal; and
- defer the matter for decision given the complexity of the Development Act 1993 to allow a further report to be prepared in regard to understanding development details and potential effects on Council's Strategic Planning processes.

CARRIED



9.5 GENERAL MANAGER, INFRASTRUCTURE & WORKS

NIL

10. **REPORTS FOR INFORMATION**

<b>Item No. and Subject</b>	
<b>10.1</b>	<b>LGA Renewable Energy Pilot (Solar Councils) Community Program – results.</b>
<b><u>File:</u></b>	116-1-1
<b><u>Author:</u></b>	Andrew Philpott, Environmental Projects Officer
<b>10.2</b>	<b>Advertising Signage – Gawler Belt Industrial Park</b>
<b><u>File:</u></b>	205-1-26
<b><u>Author:</u></b>	Craig Doyle – Principal Project Planner
Moved Cr Watson Seconded Cr Williams That the reports on delegated authority and information items be received and the contents therein be noted by the Committee.	
<b><u>CARRIED</u></b>	

11. **PROCEDURAL MATTERS**

11.1 **QUESTIONS WITHOUT NOTICE**

NIL

11.2 **QUESTIONS ON NOTICE**

NIL

11.3 **DEFERRED MOTION**

NIL

11.4 **NOTICE OF MOTION**

NIL

11.5 MOTIONS WITHOUT NOTICE

**11.5.1 Costing of in kind costs in support for community events and allocations**

Moved Cr Watson

Seconded Cr Standish

That Council staff be asked, when providing details within the budget impact statement attached to each council and committee report, to provide estimated costs of in kind council works and contributions towards community events within the statement detail.

CARRIED

12. CONFIDENTIAL ITEMS

NIL

13. MEETINGS

The next ordinary meeting of Light Regional Council **Strategy & Projects Committee** will be held on Tuesday, 6 September 2011, commencing at 5:00pm in the Freeling Committee Room, 12 Hanson Street, Freeling.

14. CLOSURE

The meeting was declared closed at 5.47pm

Minutes of meeting confirmed at a meeting of Strategy & Projects Committee held on Tuesday, 6 September 2011.

PRESIDING MEMBER (CHAIRMAN) \_\_\_\_\_