

LIGHT REGIONAL COUNCIL TENDER COMMITTEE

Minutes of the Light Regional Council Tender Committee meeting held Tuesday, 27 June 2006, in the Meeting Room, Freeling Council Office, Hanson Street, Freeling

1. PRESENT

Cr Lynette Reichstein
Cr Ron Kubisch
Cr Bill Carrick
Cr Mike Skevington
Mr Peter Beare
Mr Richard Michael
Mr John Leeflang
Mr Peter Broomhead

Light Ward
Western Barossa Ward
Dutton Ward
Western Barossa Ward
Chief Executive Officer
Director, Corporate Services
Manager, Works & Technical Services
Contracts Administrator

IN ATTENDANCE

Mr Michael Lange

Director Works and Engineering - The Barossa Council

2. OPENING

In the absence of the Chairperson, Mayor Des Shanahan, Cr Mike Skevington declared the meeting open at 5.39pm.

3. APOLOGIES

Mayor Des Shanahan

4. MINUTES

Moved Cr Kubisch

Seconded Cr Carrick

That the minutes of the meeting held Tuesday, 16 May 2006, be confirmed as a true and correct record of that meeting.

CARRIED

5. DEFERRED OUTSTANDING MATTERS

Nil

6. **GENERAL BUSINESS**

6.1 **Light Regional Council Tender 02/2006 – Kapunda Office Upgrade**

The Committee acknowledged tenders received from:

- GC & J Constructions
- All-Build Commercial Interiors
- Northern Industries P/L
- Stevens Construction P/L (Non-Conforming)

The tender documents were opened in the presence of the Tender Committee members and Council staff members and the contract prices listed on the tenders received were sighted, recorded and signed by Committee members and staff in attendance.

**Moved Cr Reichstein
Seconded Cr Kubisch**

That the report on Light Regional Council Tender 02/2006 – Kapunda Office Upgrade be received. Further that copies of the Tenders received be forwarded to Mulloway Studio for assessment and recommendation to Council's Chief Executive Officer on the selection of the preferred Tender.

CARRIED

7. **OTHER BUSINESS**

7.1 **Dorrien Bridge Upgrade**

Council had previously delegated authority to the Chief Executive Officer and the Manager, Works and Technical Services to conduct the tender process and assessment of the tender for the Dorrien Bridge Upgrade project however, the Manager, Works and Technical Services considered that as the Committee was undertaking a meeting in regard to the previous item, the opportunity would be taken to also have the Committee formally witness the tender opening for the Dorrien Bridge Upgrade.

The Committee acknowledged tenders received from:

- York Civil
- Built Environs

The tender documents were opened in the presence of the Tender Committee members and Council staff members and the contract prices listed on the tenders received were sighted, recorded and signed by Committee members and staff in attendance.

**Moved Cr Reichstein
Seconded Cr Carrick**

That the report on the tenders received for the Dorrien Bridge Upgrade be received. Further that copies of the Tenders received be forwarded to Council for assessment and recommendation to Council's Chief Executive Officer on the selection of the preferred Tender.

CARRIED

8. **PROCEDURAL MATTERS**

8.1 QUESTIONS ON REPORTS

8.2 QUESTIONS WITHOUT NOTICE

Rules per Regulations -

- Questions and replies are not entered in the minute book unless expressly required by resolution.
- No debate shall be allowed on any question or the reply to any question.
- If required by the Mayor, such questions shall be put in writing.
- The Mayor may direct that a reply be given at the next meeting.

8.3 QUESTIONS ON NOTICE

Rules per Regulations –

- These questions must be in writing and given to the Chief Executive Officer five (5) clear days prior to the meeting.
- Chief Executive Officer shall place these items in the agenda.
- They shall be answered by the Mayor at the meeting.
- Questions and replies shall be entered into the minute book.

8.4 DEFERRED MOTION

8.5 NOTICE OF MOTION

8.6 MOTIONS WITHOUT NOTICE

Rules per Regulations

- A member may bring forward a motion without notice and if required by the Mayor, put it in writing.
- Before addressing the meeting, the member shall state the purpose of the motion.
- A member cannot move more than one motion without notice on the same subject at any meeting.

9. **NEXT MEETING**

To be advised

10. **CLOSURE**

The meeting was declared closed at 6.07 pm.

Minutes to be confirmed at the meeting to be held on _____

CHAIRMAN _____